

**COHOES CITY SCHOOL DISTRICT  
FINANCIAL REPORT  
JUNE 30, 2020**

# COHOES CITY SCHOOL DISTRICT

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## INDEPENDENT AUDITOR'S REPORT

To the President and Members  
of the Board of Education of the  
Cohoes City School District

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and each major fund of the Cohoes City School District (the District) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Cohoes City School District as of June 30, 2020, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplemental Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages A1-A12, budgetary comparison information on pages C1 and C2, schedule of changes in total OPEB liability on page C3, schedules of proportionate share of net pension liability (asset) on page C4 and schedules of District contributions on page C5 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplemental information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplemental Schedules*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Cohoes City School District's basic financial statements. The supplemental information on pages D1 - D3 is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards on pages F3-F4 is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The supplemental information and schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information and schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2020, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*Marvin and Company, P.C.*

Latham, NY  
October 15, 2020

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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*The following is a discussion and analysis of the School District's financial performance for the fiscal year ended June 30, 2020. The section is a summary of the School District's financial activities based on currently known facts, decisions, or conditions. It is also based on both the government-wide and fund-based financial statements. The results of the current year are discussed in comparison with the prior year with an emphasis placed on the current year. This section is only an introduction and should be read in conjunction with the District's financial statements, which immediately follow this section.*

### FINANCIAL HIGHLIGHTS

- The District experienced a decrease of \$11,403,141 in total net position during the year. This is a result of an increase in District deferred outflows and inflows for TRS, ERS and other postemployment benefits.
- GASB 75 requires that a long-term liability be accrued for other post-employment benefits. The amount of this accrual for the year ended Cohoes City School District is \$135,389,563 an increase of \$34,540,846 from the prior year due to changes in assumptions and actual experience.
- In May 2019, voters authorized \$1,000,000 for the Cohoes Middle School roof & the Harmony Hill boiler capital reserve expenditures. The District funded the capital reserve (established in 2018) in the amount of \$1,000,000, from unappropriated fund balance. Construction on these projects began in June 2020.
- In May 2020, the 2020-2021 budget proposal was approved, applying fund balance of \$116,989.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of three parts: Management's Discussion and Analysis (MD&A) (this section), the basic financial statements, and the required supplemental information. The basic financial statements include two kinds of statements that present different views of the District:

- The first two statements are *District-wide* financial statements that provide both *short-term* and *long-term* information about the District's *overall* financial status.
- The remaining statements are *fund financial statements* that focus on *individual parts* of the District, reporting the District's operations in *more detail* than the District-wide statements. The fund's financial statements concentrate on the District's most significant funds with all major funds listed in separate columns.
- The *governmental funds statements* tell how basic services, such as regular and special education, were financed in the *short-term*, as well as what remains for future spending.

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

- *Fiduciary funds* statements provide information about the financial relationships in which the District acts solely as a *trustee* or *agent* for the benefit of others.

The financial statements also include notes that provide additional information about the financial statements and the balances reported.

The statements are followed by a section of required supplementary information that further explains and supports the financial statements with a comparison of the District's budget for the year.

Table A-1 shows how the various sections of this annual report are arranged and related to one another.

**Table A-1 Organization of the District's Annual Financial Report**

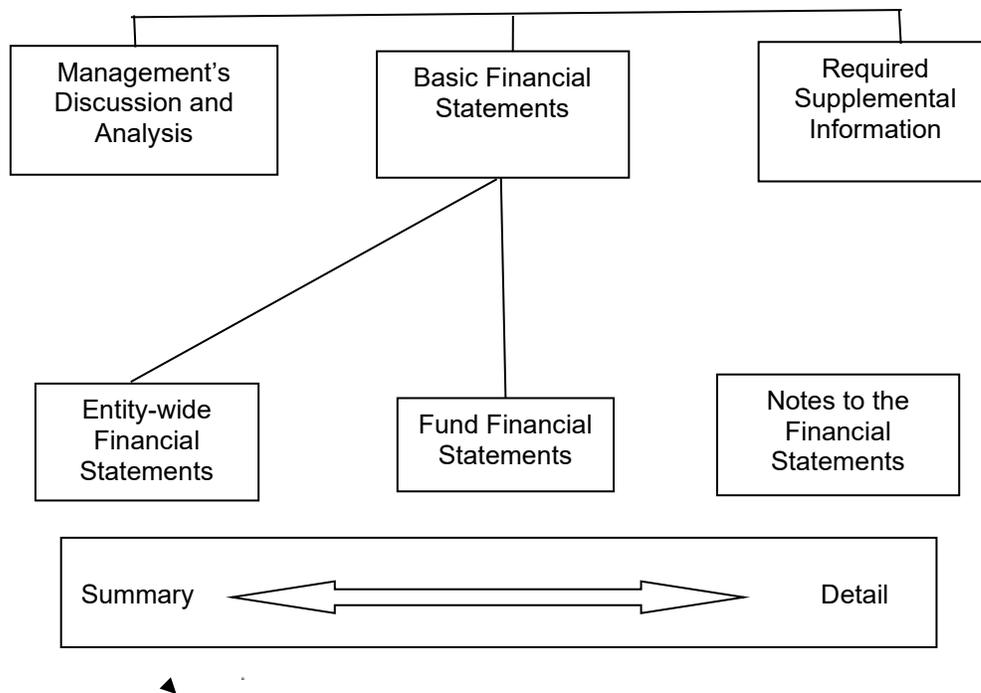


Table A-2 summarizes the major features of the District's financial statements, including the portion of the District's activities that they cover and the types of information that they contain. The remainder of this overview section highlights the structure and contents of each statement.

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

### OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

**Table A-2 Major Features of the School District-wide and Fund Financial Statements**

	District-wide	Fund Financial Statements	
		Governmental Funds	Fiduciary Funds
Scope	Entire District (except fiduciary funds)	The daily operating activities of the District, such as instruction and special education.	Instances in which the District administers resources on behalf of someone else, such as scholarship programs and student activities monies.
Required financial statements	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of activities</li> </ul>	<ul style="list-style-type: none"> <li>• Balance sheet</li> <li>• Statement of revenue, expenditures, and changes in fund equity</li> </ul>	<ul style="list-style-type: none"> <li>• Statement of net position</li> <li>• Statement of changes in net position</li> </ul>
Accounting basis and measurement focus	Accrual accounting and economic resources focus.	Modified accrual accounting and current financial focus.	Accrual accounting and economic resources focus.
Type of asset and deferred outflow/liability and deferred inflow information	All assets, deferred outflows, liabilities, and deferred inflows both financial and capital, short-term and long-term	Generally, assets expected to be used up and liabilities that come due during the year or soon thereafter, no capital assets or long-term liabilities included.	All assets and liabilities, both short-term and long-term; funds do not currently contain capital assets, although they can.
Type of Inflow/outflow information	All revenue and expenses during the year, regardless of when cash is received or paid.	Revenue for which cash is received during or soon after the end of the year; expenditures when goods or services have been received and the related liability is due and payable.	All additions and deductions during the year, regardless of when cash is received or paid.

#### District-Wide Statements

The District-wide statements report information about the District as a whole using accounting methods similar to those used by private-sector companies. The statement of net position includes all of the District's assets and liabilities. All of the current year's revenue and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two District-wide statements report the District's *net position* and how they have changed. Net position – the difference between the District's assets and liabilities – is one way to measure the District's financial health or position.

- Over time, increases or decreases in the District's net position are an indicator of whether its financial position is improving or deteriorating, respectively.
- For assessment of the overall health of the District, additional nonfinancial factors such as changes in the property tax bases and the condition of buildings and other facilities should be considered.

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

#### District-Wide Statements (Continued)

Net position of the governmental activities differ from governmental fund balance because governmental fund level statements only report transactions using or providing current financial resources. Also, capital assets are reported as expenditures when financial resources, (dollars), are expended to purchase or build such assets. Likewise, the financial resources that may have been borrowed are considered revenue when they are received. Principal and interest payments are considered expenditures when paid. Depreciation is not calculated.

Capital assets and long-term debt are accounted for in account groups and do not affect the fund balance.

District-wide statements use an economic resources measurement focus and full accrual basis of accounting that involves the following steps to prepare the statement of net position:

- Capitalize current outlays for capital assets.
- Report long-term debt as a liability.
- Depreciate capital assets and allocate the depreciation to the proper function.
- Calculate revenue and expenditures using the economic resources measurement focus and the full accrual basis of accounting.
- Allocate net position as follows:
  - Investment in capital assets, net of related debt.
  - Restricted net position has constraints placed on use by external sources or imposed by law.
  - Unrestricted net position is net position that does not meet any of the above restrictions.

#### Fund Financial Statements

The fund financial statements provide more detailed information about the District's funds – not the District as a whole. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs. The funds have been established by the State of New York.

The District has two kinds of funds:

- **Governmental Funds:** Most of the District's basic services are included in governmental funds, which generally focus on (1) how cash and other financial assets can readily be converted to cash flow in and out and (2) the balances left at year-end that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. Because this information does not encompass the additional long-term focus of the District-wide statements, additional information at the bottom of the governmental funds statements explains the relationship (or differences) between them. The governmental fund statements focus primarily on current financial resources and often have a budgetary orientation. Governmental funds include the general fund, special aid fund, school lunch fund, capital projects fund, and the debt service fund. Required financial statements are the balance sheet and the statement of revenue, expenditures, and changes in fund balance.

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### OVERVIEW OF THE FINANCIAL STATEMENTS (Continued)

#### Fund Financial Statements (Continued)

- Fiduciary Funds: The District is the trustee, or fiduciary, for assets that belong to others. The District is responsible for ensuring that the assets reported in these funds are used only for their intended purposes and by those to whom the assets belong. The District excludes these activities from the District-wide financial statements because it cannot use these assets to finance its operations. Fiduciary fund reporting focuses on net position and changes in net position.

### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE

The District's net position as of June 30, 2020, are as detailed in Tables A-3 and A-4.

**Table A-3 Condensed Statement of Net position (In Thousands of Dollars)**

	<u>Fiscal Year 2020</u>	<u>Fiscal Year 2019</u>	<u>Percent Change</u>
Current and other assets	\$ 11,107	\$ 11,328	(2)
Noncurrent assets	<u>56,943</u>	<u>57,161</u>	(1)
Total assets	<u>\$ 68,050</u>	<u>\$ 68,489</u>	(1)
Deferred outflows of resources	<u>52,652</u>	<u>29,102</u>	81
Current liabilities	\$ 2,407	\$ 5,749	(58)
Long-term liabilities	<u>154,694</u>	<u>117,547</u>	32
Total liabilities	<u>\$ 157,101</u>	<u>\$ 123,296</u>	27
Deferred inflows of resources	<u>6,257</u>	<u>5,548</u>	13
Net position			
Net investment in capital assets	\$ 41,098	\$ 38,909	6
Restricted	4,576	5,797	(21)
Unrestricted	<u>(88,330)</u>	<u>(75,960)</u>	16
Total net position	<u>\$ 42,657</u>	<u>\$ 31,254</u>	36

During 2020, the District's assets and deferred outflows increased by approximately \$23,111,000 (See Table A-3) primarily as a result of the change in OPEB and pension resources.

Deferred outflows of resources relate primarily to ERS, TRS & OPEB.

The increase in liabilities can be attributed primarily to the OPEB payable.

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (Continued)

#### Changes in Net position

The District's fiscal year 2020 revenue totaled \$46,196,584 (See Table A-4). Property taxes and New York State aid accounted for the majority of revenue by contributing 90% and 89%, respectively, of the total revenue raised (see Table A-5). The remainder of revenue came from fees for services, use of money and property, operating grants, and other miscellaneous sources.

The total cost of all programs and services totaled \$57,599,725 for 2020. These expenses (88%) are predominately for the education, supervision, and transportation of students (see Table A-6). The District's administrative and business activities accounted for 2% of total costs.

Net position decreased during the year by \$11,403,141.

**Table A-4 Changes in Net position from Operating Results (In Thousands of Dollars)**

	<u>Fiscal Year 2020</u>	<u>Fiscal Year 2019</u>	<u>Percent Change</u>
Revenue			
Charges for services	\$ 90	\$ 193	(53)
Operating grants	3,740	4,032	(7)
Capital grants	386	133	190
General revenue			
Real property taxes	17,671	17,222	3
Other tax items	0	0	0
Use of money and property	0	0	0
State sources	23,780	23,099	3
Investment earnings	19	17	12
Other income	511	706	(28)
Total revenue	<u>46,197</u>	<u>45,402</u>	2
Expenses			
Instruction	25,449	25,129	1
Administrative & business	1,122	1,358	(17)
Operation & maintenance	2,783	2,596	7
Pupil transportation	1,354	1,618	(16)
Employee Benefits	23,923	13,937	72
Depreciation expense	1,632	2,161	(24)
Other expense	0	0	0
Food services	1,063	1,335	(20)
Interest expense	274	231	19
Total expenses	<u>57,600</u>	<u>48,365</u>	19
Decrease in net position	<u>\$ (11,403)</u>	<u>\$ (2,963)</u>	(285)

# COHOES CITY SCHOOL DISTRICT

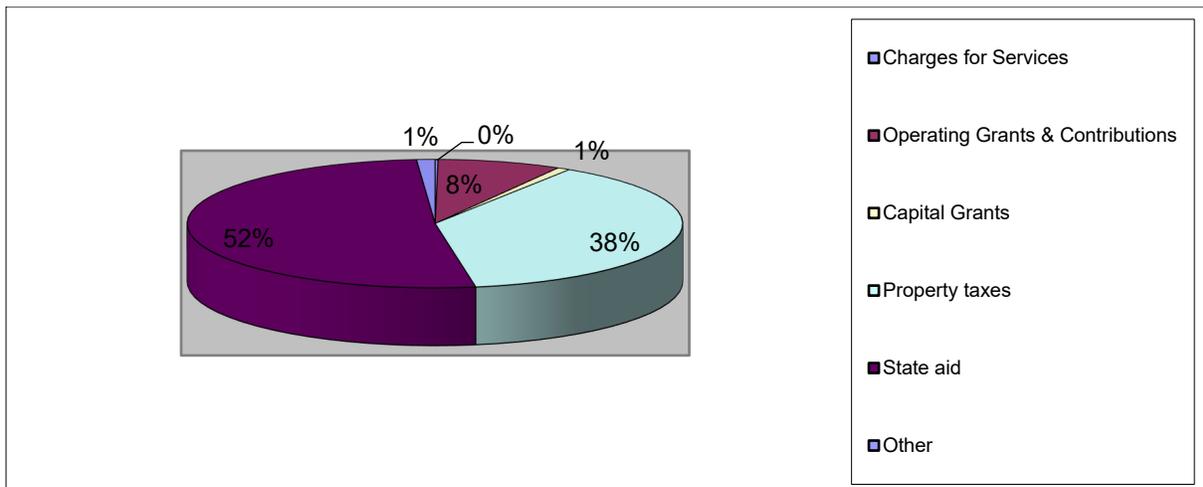
## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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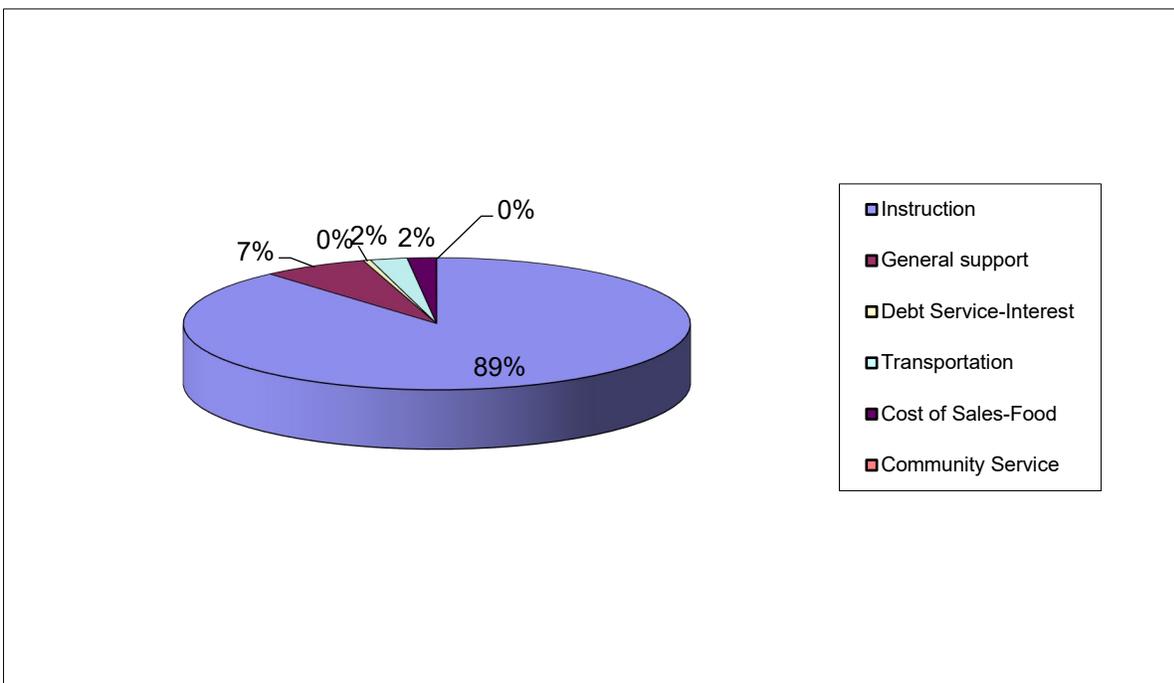
### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (Continued)

The increase in instruction expenses can be explained by increased enrollment in Charter Schools, substitute services & employee benefits. School lunch program expenses increased from the prior year due to higher costs for contract services.

**Table A-5: Revenue Sources for 2020**



**Table A-6: Expense Sources for 2020**



# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### FINANCIAL ANALYSIS OF THE DISTRICT AS A WHOLE (Continued)

#### Governmental Activities

Revenue for the District's governmental activities totaled \$46,196,584 while total expenses were \$57,599,725. Accordingly, net position decreased by \$11,403,141.

Table A-7 presents the cost of several of the District's major activities. The table also shows each activity's net cost (total cost less fees generated by the activity and intergovernmental aid provided for specific programs). The net cost shows the financial burden placed on the District's taxpayers by each of these functions.

**Table A-7 Net Cost of Governmental Activities (In Thousands of Dollars)**

	<b>Total Cost of Services <u>2020</u></b>	<b>Net Cost of Services <u>2020</u></b>	<b>Total Cost of Services <u>2019</u></b>	<b>Net Cost of Services <u>2019</u></b>
Instruction	\$ 25,449	\$ 22,767	\$ 25,129	\$ 22,305
Administrative & business	1,122	1,122	1,358	1,358
Operation & maintenance	2,783	2,783	2,596	2,596
Pupil transportation	1,354	1,354	1,618	1,618
Employee Benefits	23,923	23,923	13,937	13,937
Depreciation expense	1,632	1,632	2,161	2,161
Other expense	0	(386)	0	(133)
Food services	1,063	(85)	1,335	(66)
Interest expense	<u>274</u>	<u>274</u>	<u>231</u>	<u>231</u>
Decrease in net position	<u>\$ 57,600</u>	<u>\$ 53,384</u>	<u>\$ 48,365</u>	<u>\$ 44,008</u>

- The cost of all governmental activities for the year was \$53,383,825.
- The users of the District's programs financed \$89,895 of the costs.
- The federal and state government financed \$4,126,105 of the costs.
- Most of the District's net costs of \$41,980,684 were financed by taxpayers and state and federal aid.

### FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS

Variances between years for the governmental fund financial statements are not the same as variances between years for the District-wide financial statements. The District's governmental funds are presented on the current financial resources measurement focus and the modified accrual basis of accounting. Under this method of presentation, governmental funds do not include long-term liabilities for the funds' projects and capital assets purchased by the funds. Governmental funds will include proceeds from the issuance of debt, the current payments for capital assets, and the current payments for debt.

## COHOES CITY SCHOOL DISTRICT

### MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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#### Governmental Funds Highlights

The following is a brief description of the activity in the governmental funds for 2020:

General Fund: Expenditures exceeded revenues by \$358,217 in the 2019-2020 year.

Special Aid Fund: By the purpose of the fund, special aid does not generate a fund balance. Revenue received is expended. Approximately \$2,604,000 was received for state and federal grants in this fund.

School Lunch Fund: The school lunch fund ended 2019-2020 fiscal year with an operating surplus of \$85,142.

Capital Projects Fund: \$386,187 was expended for capital projects for the year ended June 30, 2020. The capital project fund ended the 2019-2020 fiscal year with a deficit balance of \$213,732.

Debt Service Fund: The debt service fund ended the year with a \$1,843,307 fund balance.

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS (Continued)

#### General Fund Budgetary Highlights

This section presents an analysis of significant variances between original and final budget amounts and between final budget amounts and actual results for the general fund.

#### Results vs. Budget (In Thousands of Dollars)

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>En- cumbrances</u>	<u>Variance (Actual/ Budget)</u>
Revenue					
Local sources	\$ 18,160	\$ 18,170	\$ 17,902	\$ -	(268)
State sources	23,970	23,970	23,427	-	(543)
Federal sources	295	295	271	-	(24)
Transfers in	<u>1,125</u>	<u>1,125</u>	<u>350</u>	<u>-</u>	<u>(775)</u>
Total	<u>43,550</u>	<u>43,560</u>	<u>41,949</u>	<u>-</u>	<u>(1,611)</u>
Expenditures					
General support	4,777	4,671	3,894	172	605
Instruction	23,044	23,126	22,838	290	(2)
Transportation	1,544	1,356	1,263	32	61
Employee benefits	11,347	11,507	10,465	1	1,041
Debt service	3,496	3,496	3,496	-	-
Transfers out	<u>-</u>	<u>61</u>	<u>113</u>	<u>-</u>	<u>(52)</u>
Total	<u>44,208</u>	<u>44,217</u>	<u>42,070</u>	<u>496</u>	<u>1,653</u>
Revenue over (under) expenditures	<u>\$ (658)</u>	<u>\$ (657)</u>	<u>\$ (121)</u>		

The general fund is the only fund for which a budget is legally adopted.

The District's net change in Fund Balance is (\$120,837).

# COHOES CITY SCHOOL DISTRICT

## MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020

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### FINANCIAL ANALYSIS OF THE SCHOOL DISTRICT'S FUNDS (Continued)

The District has met its target to have \$116,989 in fund balance available on June 30, 2020 to support the 2020-2021 budget.

### CAPITAL ASSETS

As of June 30, 2020, the District had \$54,471,335 invested in buildings, computers, and other educational equipment.

**Table A-8 Capital Assets (In Thousands of Dollars), net of accumulated depreciation**

	Fiscal Year <u>2020</u>	Fiscal Year <u>2019</u>
Land	\$ 1,470	\$ 1,470
Construction in progress	213	0
Buildings and improvements	51,756	53,218
Furniture, equipment, and vehicles	1,032	818
Total	<u>\$ 54,471</u>	<u>\$ 55,506</u>

### DEBT ADMINISTRATION

#### Long-Term Liabilities

As of June 30, 2020, the District had \$13,040,000 in long-term debt. Detailed information about the District's long-term debt is included in the notes to the financial statements.

**Table A-9 Outstanding Long-Term Debt (In Thousands of Dollars)**

	Fiscal Year <u>2020</u>	Fiscal Year <u>2019</u>
General obligation bonds	\$ 13,040	\$ 16,110
Other general obligation debt	0	0
Total	<u>\$ 13,040</u>	<u>\$ 16,110</u>

## **COHOES CITY SCHOOL DISTRICT**

### **MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED) FOR THE FISCAL YEAR ENDED JUNE 30, 2020**

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#### **FACTORS BEARING ON THE DISTRICT'S FUTURE**

At the time these financial statements were prepared and audited, the District was aware of the following existing circumstances that could significantly affect its financial health in the future:

In March 2020, Governor Andrew Cuomo declared a state of emergency as a result of the coronavirus. NY schools were ordered to close to the public, providing only virtual instruction to students through June. The NY economy has experienced extensive revenue shortfalls as a result of the COVID-19 pandemic and the Governor has requested assistance from the federal government. During the 2020 summer months, schools were advised that they could see a 20% reduction in State Aid for the current fiscal year, absent of any federal relief. Some scheduled summer aid payments, including grant payments, were then paid at 80% of the otherwise scheduled amounts. As a result of these summer holdbacks and in anticipation of future aid reductions, the District took immediate action to reduce current year expenses. The District implemented a district wide spending freeze, held vacant positions (when possible) and renegotiated and/or terminated several contracts.

The District will continue to monitor actual State revenues and will make adjustments throughout the fiscal year to address any unplanned shortfalls. Adjustments will impact school programs & staffing levels as the District is dependent on State Aid & grant funding. Further, changes within the State's economy will result in an adverse impact on the finances of the District.

#### **CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT**

This financial report is designed to provide citizens, taxpayers, customers, investors, and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the money it receives. If you have questions about this report or need additional financial information, please contact:

Stacy Mackey, School Business Official  
Cohoes City School District  
21 Page Avenue  
Cohoes, NY 12047  
Office: (518) 237-0100

**COHOES CITY SCHOOL DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2020**

**ASSETS**

Current Assets:	
Cash - Unrestricted	\$ 1,228,077
Cash - Restricted	4,575,883
Accounts Receivable	39,835
Taxes Receivable	665,276
Due From Fiduciary Funds	1,477,323
State and Federal Aid Receivable	2,155,310
Due From Other Governments	906,098
Inventories	59,241
Capital Assets, net	54,471,335
Net Pension Asset, Proportionate Share	2,471,347
Total Assets	68,049,725
Deferred Outflows of Resources	
Loss on Refunding	134,247
Other Post Employment Benefits	42,648,249
Pensions	9,869,580
Total Deferred Outflows of Resources	52,652,076
Total Assets and Deferred Outflows of Resources	\$ 120,701,801

**LIABILITIES**

Current Liabilities:	
Accounts Payable	\$ 652,776
Accrued Liabilities	5,761
Accrued Interest Payable	80,061
Due to Teachers' Retirement System	1,516,537
Due to Employees' Retirement System	123,734
Refundable Advances	27,854
Long-Term Liabilities - Due and Payable Within One Year	
Bonds	3,150,000
Unamortized Bond Premium	173,174
Term Liabilities - Due and Payable After One Year	
Bonds	9,890,000
Unamortized Bond Premium	294,577
Compensated Absences	2,558,677
Other Post Employment Benefits Payable	135,389,563
Net Pension Liability, Proportionate Share	3,238,327
Total Liabilities	157,101,065
Deferred Inflows of Resources	
Other Post Employment Benefits	2,495,691
Pensions	3,761,790
Total Deferred Inflows of Resources	6,257,481

**NET POSITION**

Net Investment in Capital Assets	41,097,831
Restricted	4,575,883
Unrestricted	(88,330,459)
Total Net Position	(42,656,745)
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 120,701,801

See accompanying notes to financial statements.

B1.

**COHOES CITY SCHOOL DISTRICT  
STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION  
FOR THE YEAR ENDED JUNE 30, 2020**

		<b>Program Revenues</b>			<b>Net (Expense) Revenue and Changes in Net Position</b>
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants</u>	<u>Capital Grants</u>	
<b>FUNCTIONS/PROGRAMS</b>					
General support	\$ 3,894,668	\$ -	\$ -	\$ -	\$ (3,894,668)
Instruction	25,448,965	53,374	2,628,289	-	(22,767,302)
Pupil transportation	1,354,301	-	-	-	(1,354,301)
Community Service	10,088	-	-	-	(10,088)
Employee benefits	23,923,052	-	-	-	(23,923,052)
Debt service - interest	273,572	-	-	-	(273,572)
Depreciation - unallocated	1,632,171	-	-	-	(1,632,171)
Capital outlay	-	-	-	386,187	386,187
School lunch program	1,062,908	36,421	1,111,629	-	85,142
	<u>\$ 57,599,725</u>	<u>\$ 89,795</u>	<u>\$ 3,739,918</u>	<u>\$ 386,187</u>	<u>(53,383,825)</u>
<b>GENERAL REVENUES</b>					
Real property taxes					17,671,289
Use of money and property					19,391
Sale of property and compensation for loss					7,439
State sources					23,780,032
Federal sources					242,755
Miscellaneous					259,778
					<u>41,980,684</u>
Total General Revenues					<u>41,980,684</u>
Change in Net Position					(11,403,141)
Total Net Position - Beginning of Year					<u>(31,253,604)</u>
Total Net Position - End of Year					<u>\$ (42,656,745)</u>

See accompanying notes to financial statements.

**COHOES CITY SCHOOL DISTRICT  
BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2020**

	<u>General Fund</u>	<u>Special Aid Fund</u>	<u>School Lunch Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
<b>Assets</b>						
Cash - Unrestricted	\$ 654,728	\$ 5,967	\$ 4,480	\$ 452,384	\$ 110,518	\$ 1,228,077
Cash - Restricted	2,732,576	-	-	-	1,843,307	4,575,883
State and Federal Receivable, net	604,322	996,018	35,940	519,030	-	2,155,310
Due From Other Governments	906,098	-	-	-	-	906,098
Due From Other Funds	12,221,293	53,246	805,610	519,030	-	13,599,179
Other Receivables	39,835	-	-	-	-	39,835
Taxes Receivable	665,276	-	-	-	-	665,276
Inventories	-	-	59,241	-	-	59,241
<b>Total Assets</b>	<b>\$ <u>17,824,128</u></b>	<b>\$ <u>1,055,231</u></b>	<b>\$ <u>905,271</u></b>	<b>\$ <u>1,490,444</u></b>	<b>\$ <u>1,953,825</u></b>	<b>\$ <u>23,228,899</u></b>
<b>Liabilities</b>						
Accounts Payable	\$ 309,855	\$ 6,000	\$ 151,671	\$ 185,250	\$ -	\$ 652,776
Accrued Liabilities	-	-	5,761	-	-	5,761
Due to Other Funds	9,465,160	1,027,252	-	1,518,926	110,518	12,121,856
Due to Other Governments	-	-	24	-	-	24
Due to Teachers' Retirement System	1,516,537	-	-	-	-	1,516,537
Due to Employees' Retirement System	123,734	-	-	-	-	123,734
Refundable Advances	-	21,979	5,875	-	-	27,854
<b>Total Liabilities</b>	<b><u>11,415,286</u></b>	<b><u>1,055,231</u></b>	<b><u>163,331</u></b>	<b><u>1,704,176</u></b>	<b><u>110,518</u></b>	<b><u>14,448,542</u></b>
<b>Deferred Inflows of Resources</b>	<b><u>1,013,682</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,013,682</u></b>
<b>Total Deferred Inflows of Resources</b>	<b><u>1,013,682</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>1,013,682</u></b>
<b>Fund Equity (Deficiency)</b>						
Fund Equity (Deficiency):						
Non-spendable	-	-	59,241	-	-	59,241
Restricted	2,732,576	-	-	-	1,843,307	4,575,883
Committed	-	-	-	-	-	-
Assigned	612,823	-	682,699	-	-	1,295,522
Unassigned	2,049,761	-	-	(213,732)	-	1,836,029
<b>Total Fund Equity (Deficiency)</b>	<b><u>5,395,160</u></b>	<b><u>-</u></b>	<b><u>741,940</u></b>	<b><u>(213,732)</u></b>	<b><u>1,843,307</u></b>	<b><u>7,766,675</u></b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity (Deficiency)</b>	<b>\$ <u>17,824,128</u></b>	<b>\$ <u>1,055,231</u></b>	<b>\$ <u>905,271</u></b>	<b>\$ <u>1,490,444</u></b>	<b>\$ <u>1,953,825</u></b>	<b>\$ <u>23,228,899</u></b>

Amounts reported for governmental activities in the statement of net position are different due to the following:

Fund equity of the governmental funds	\$ 7,766,675
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	54,471,335
Property tax revenues are recorded as revenue when levied under the accrual basis and when "available" under the modified accrual basis	688,465
Deferral of non exchange revenue earned in the current year is recognized as revenue under full accrual accounting	325,217
Accrued interest expense is reported under the accrual basis	(80,061)
Net Pension Asset	2,471,347
Net Pension Liability	(3,238,327)
Net Deferred inflows related to net pension asset/liability and OPEB adjustments	52,517,829
Net Deferred outflows related to net pension asset/liability and OPEB adjustments	(6,257,481)
Net Deferred loss on refunding and unamortized bond premium	(333,504)
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds	
Bonds payable	(13,040,000)
Other postemployment benefits payable	(135,389,563)
Compensated absences	(2,558,677)
<b>Net Position of Governmental Activities</b>	<b>\$ <u>(42,656,745)</u></b>

**COHOES CITY SCHOOL DISTRICT**  
**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND EQUITY**  
**GOVERNMENTAL FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	<u>General Fund</u>	<u>Special Aid Fund</u>	<u>School Lunch Fund</u>	<u>Capital Projects Fund</u>	<u>Debt Service Fund</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>						
Real Property Taxes and Tax Items	\$ 17,566,503	\$ -	\$ -	\$ -	\$ -	\$ 17,566,503
Charges for Services	53,374	-	-	-	-	53,374
Use of Money and Property	11,325	-	-	706	7,360	19,391
Sale of property and compensation for loss	10,731	-	-	-	-	10,731
Miscellaneous	259,778	23,930	2,470	-	-	286,178
State Sources	23,426,952	1,266,189	25,829	386,187	-	25,105,157
Federal Sources	270,618	1,338,170	1,083,330	-	-	2,692,118
Sales	-	-	36,421	-	-	36,421
<b>Total Revenues</b>	<u>41,599,281</u>	<u>2,628,289</u>	<u>1,148,050</u>	<u>386,893</u>	<u>7,360</u>	<u>45,769,873</u>
<b>Expenditures</b>						
General Support	3,894,461	207	-	-	-	3,894,668
Instruction	22,838,280	2,610,685	-	-	-	25,448,965
Pupil Transportation	1,263,010	91,291	-	-	-	1,354,301
Community Services	-	10,088	-	-	-	10,088
Employee Benefits	10,465,350	28,638	116,412	-	-	10,610,400
Debt Service	3,496,397	-	-	-	-	3,496,397
Cost of Sales	-	-	946,496	-	-	946,496
Capital Outlay	-	-	-	601,162	-	601,162
<b>Total Expenditures</b>	<u>41,957,498</u>	<u>2,740,909</u>	<u>1,062,908</u>	<u>601,162</u>	<u>-</u>	<u>46,362,477</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(358,217)</u>	<u>(112,620)</u>	<u>85,142</u>	<u>(214,269)</u>	<u>7,360</u>	<u>(592,604)</u>
<b>Other Sources and (Uses)</b>						
Interfund Transfers, net	<u>237,380</u>	<u>112,620</u>	<u>-</u>	<u>-</u>	<u>(350,000)</u>	<u>-</u>
<b>Total Other Sources (Uses)</b>	<u>237,380</u>	<u>112,620</u>	<u>-</u>	<u>-</u>	<u>(350,000)</u>	<u>-</u>
<b>Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other (Uses)</b>	<u>(120,837)</u>	<u>-</u>	<u>85,142</u>	<u>(214,269)</u>	<u>(342,640)</u>	<u>(592,604)</u>
Fund Equity, Beginning of Year	<u>5,515,997</u>	<u>-</u>	<u>656,798</u>	<u>537</u>	<u>2,185,947</u>	<u>8,359,279</u>
<b>Fund Equity, End of Year</b>	<u>\$ 5,395,160</u>	<u>\$ -</u>	<u>\$ 741,940</u>	<u>\$ (213,732)</u>	<u>\$ 1,843,307</u>	<u>\$ 7,766,675</u>

**COHOES CITY SCHOOL DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND EQUITY OF THE GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES AND CHANGES IN NET POSITION  
FOR THE YEAR ENDED JUNE 30, 2020**

Net changes in fund balance - total governmental funds	\$	(592,604)
<p>Capital outlays for the purchase of capital assets are reported in governmental funds as expenditures. However, for governmental activities, those costs are shown in the statement of net position and allocated over their useful lives as depreciation expense in the statement of activities.</p>		
	Depreciation expense \$	(1,632,171)
	Capital outlays	598,086
		(1,034,085)
<p>The net book value, cost less accumulated depreciation, of capital assets disposed of are removed from the statement of net position. Any gain or loss resulting is recorded in the statement of activities.</p>		
		(216)
<p>Interest is recognized as an expense in the governmental funds when paid. For governmental activities, interest expense is recognized as it accrues. The decrease in accrued interest during 2019/20 results in less expense.</p>		
		475
<p>Unearned revenue recognized when availability period is met for governmental activities. However, recognized in the prior year under full accrual.</p>		
		430,003
<p>Repayments of long-term debt are recorded as expenditures in the governmental funds but are recorded as liabilities in the statement of activities.</p>		
		3,070,000
<p>Bond premium is revenue and deferred losses are expenses in the governmental funds but are recorded as liabilities and assets in the statement of activities and subsequently amortized.</p>		
		152,350
<p>Certain expenses in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.</p>		
	Other Post Employment Benefits \$	(10,955,313)
	Compensated Absences	(244,390)
	Adjustments for net pension liability - ERS	(632,901)
	Adjustments for net pension asset - TRS	(1,596,460)
		(13,429,064)
Change in net position - governmental activities	\$	(11,403,141)

**COHOES CITY SCHOOL DISTRICT**  
**STATEMENT OF NET POSITION - FIDUCIARY FUNDS**  
**JUNE 30, 2020**

	<b>Agency</b>	<b>Private Purpose Trusts</b>
<b>ASSETS</b>		
Cash - unrestricted	\$ 1,477,445	\$ -
Cash - restricted	44,221	567,559
Total Assets	\$ 1,521,666	\$ 567,559
<b>LIABILITIES</b>		
Extraclassroom activity balances	\$ 44,221	\$ -
Due to other funds	1,477,323	-
Other liabilities	122	-
Total Liabilities	\$ 1,521,666	\$ -
<b>NET POSITION</b>		
Reserved for scholarships		\$ 567,559

**STATEMENT OF CHANGES IN NET POSITION - FIDUCIARY FUNDS**  
**FOR THE YEAR ENDED JUNE 30, 2020**

	<b>Private Purpose Trusts</b>
<b>ADDITIONS</b>	
Gifts and contributions	\$ -
Investment earnings	3,792
Total Additions	3,792
<b>DEDUCTIONS</b>	
Scholarships and awards	2,500
Change in Net Position	1,292
Net Position - Beginning of year	566,267
Net Position - End of year	\$ 567,559

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The accompanying financial statements of the Cohoes City School District ("the District") have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) for governments as prescribed by the Governmental Accounting Standards Board (GASB) which is the standards-setting body for establishing governmental accounting and financial reporting principles.

**A. Reporting Entity**

The Cohoes City School District is governed by the laws of New York State. The District is an independent entity governed by an elected Board of Education consisting of 7 members. The President of the Board serves as the chief fiscal officer and the Superintendent is the chief executive officer. The Board is responsible for, and controls all activities related to public school education within the District. Board members have authority to make decisions, power to appoint management, and primary accountability for all fiscal matters.

The reporting entity of the District is based upon criteria set forth by GASB Statement 14, *The Financial Reporting Entity*, as amended by GASB Statement 39, *Component Units*. The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable, and other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

The accompanying financial statements present the activities of the District and its component unit. The District is not a component unit of another reporting entity.

The decision to include a potential component unit in the District's reporting entity is based on several criteria, including legal standing, fiscal dependency, and financial accountability. Based on the application of these criteria, the following is a brief review of an entity included in the District's reporting entity within its Fiduciary funds:

The Extraclassroom Activity Funds

The extraclassroom activity funds of the District represents funds of the students of the District. The Board of Education exercises general oversight of these funds. The extraclassroom activity funds are independent of the District with respect to its financial transactions, and the designation of student management. Separate audited financial statements (cash basis) of the extraclassroom activity funds can be found at the District's business office, located at 21 Page Avenue, Cohoes, New York.

**B. Joint Venture**

The Cohoes City School District is a component district in the Capital Region Board of Cooperative Educational Services (BOCES). A BOCES is a voluntary, cooperative association of school districts in a geographic area that share planning, services, and programs which provide educational and support activities. There is no authority or process by which a school district can terminate its status as a BOCES component.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***B. Joint Venture***

BOCES are organized under Section 1950 of the Education Law. A BOCES Board is considered a corporate body. All BOCES property is held by the BOCES Board as a corporation (Section 1950(6)). In addition, BOCES Boards also are considered municipal corporations to permit them to contract with other municipalities on a cooperative basis under Section 119-n(4)(b)(7) of the General Municipal Law. Members of a BOCES Board are nominated and elected by their component member boards in accordance with provisions of Section 1950 of the Education Law.

A BOCES' budget is comprised of separate budgets for administrative, programs, and capital costs. Each component school district's share of administrative and capital cost is determined by resident public school district enrollment as defined in Education Law, Section 1950(4)(b)(7). In addition, component districts pay tuition or a service fee for programs in which its students participate.

During the year ended June 30, 2020, the Cohoes City School District was billed \$3,963,662 for BOCES administrative and program costs. The District's share of BOCES Aid amounted to \$1,597,394. Financial statements for the BOCES are available from the BOCES administrative office.

***C. Basis of Presentation***

***District-wide Statements***

The Statement of Net Position and the Statement of Activities present financial information about the District's governmental activities. These statements include the financial activities of the overall government in its entirety, except those that are fiduciary. Eliminations have been made to minimize the double counting of internal transactions. Governmental activities generally are financed through taxes, State aid, intergovernmental revenues, and other exchange and nonexchange transactions. Operating grants include operating-specific and discretionary (either operating or capital) grants, while the capital grants column reflects capital-specific grants.

The Statement of Activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with and are clearly identifiable to the particular function. Program revenues include charges paid by the recipients of goods or services offered by the programs, and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

***Fund Financial Statements***

The fund statements provide information about the District's funds, including fiduciary funds. Separate statements for each fund category (governmental and fiduciary) are presented. The emphasis of fund financial statements is on major governmental funds, each displayed in a separate column.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***C. Basis of Presentation***

***I. Governmental Funds***

The District reports the following major governmental funds:

General Fund

This is the District's primary operating fund. It accounts for all financial transactions that are not required to be accounted for in another fund.

Special Aid Fund

These funds account for the proceeds of specific revenue sources, such as federal and state grants, that are legally restricted to expenditures for specified purposes and other activities whose funds are restricted as to use. These legal restrictions may be imposed either by governments that provide the funds, or by outside parties.

School Lunch Fund

Used to account for transactions of the District's lunch and breakfast programs.

Capital Projects Fund

The Capital Projects Fund is used to account for and report financial resources to be used for the acquisition, construction or renovation of major capital facilities and equipment.

Debt Service Fund

This fund accounts for the accumulation of resources and the payment of principal and interest on long-term general obligation debt of governmental activities. When a capital asset is sold and all or a portion of the bonds used to finance the capital asset are outstanding, this fund must be used to account for the proceeds from the sale of capital assets up to the balance of related bonds outstanding.

***II. Fiduciary Funds***

This fund is used to account for fiduciary activities. Fiduciary activities are those in which the District acts as trustee and agent for resources that belong to others. These activities are not included in the District-wide financial statements, because their resources do not belong to the District, and are not available to be used.

There are two classes of fiduciary funds:

a. Private Purpose Trust Funds

These funds are used to account for trust arrangements in which principal and income benefits annual third party awards and scholarships for students. Established criteria govern the use of the funds and members of the District or representatives of the donors may serve on committees to determine who benefits.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**C. Basis of Presentation**

**II. Fiduciary Funds**

b. Agency Funds

These funds are strictly custodial in nature and do not involve the measurement of results of operations. Assets are held by the District as agent for various student groups or extraclassroom activity funds and for payroll or employee withholdings.

**D. Basis of Accounting/Measurement Focus**

**General Information**

Accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as current financial resources or economic resources. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The District-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash transaction takes place. Nonexchange transactions, in which the District gives or receives value without directly receiving or giving equal value in exchange, include property taxes, grants and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

The governmental fund statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District considers all revenues reported in the governmental funds to be available if the revenues are collected within ninety days after the end of the fiscal year, except for real property taxes, which are considered to be available if collected within sixty days of the fiscal year end.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, other post-employment benefits, pension, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

**E. Refundable Advances**

Refundable advances arise when resources are received by the District before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both recognition criteria are met, or when the District has legal claim to the resources, the liability for refundable advances is removed and revenue is recognized.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***F. Property Taxes***

***I. Calendar***

Real property taxes are levied annually by the Board of Education no later than September 1, and became a lien on July 2, 2019. Taxes were collected in two installments commencing during the period September 1, 2019 to March 31, 2020.

***II. Enforcement***

Uncollected real property taxes are subsequently enforced by the City of Cohoes, in which the District is located. An amount representing uncollected real property taxes is transmitted by the City to the District within two years from the return of unpaid taxes to the City. Real property taxes receivable expected to be collected within sixty days subsequent to June 30, 2020, less similar amounts collected during this period in the preceding year, are recognized as revenue; otherwise taxes receivable are offset by deferred inflows of resources.

***G. Restricted Resources***

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, the District's policy concerning which to apply first varies with the intended use, and with associated legal requirements, many of which are described elsewhere in these Notes.

***H. Budgetary Procedures and Budgetary Accounting***

***I. Budget Policies***

The budget policies are as follows:

- a. The District administration prepares a proposed budget for approval by the Board of Education for the General Fund.
- b. The proposed appropriation budget for the General Fund is approved by the voters within the District.
- c. Appropriations are adopted at the line item level.
- d. Appropriations established by adoption of the budget constitute a limitation on expenditures (and encumbrances) which may be incurred. Appropriations lapse at the end of the fiscal year unless expended or encumbered. Encumbrances will lapse if not expended in the subsequent year. Appropriations authorized for the current year are increased by the planned use of specific reserves, and budget amendments approved by the Board of Education as a result of selected new revenue sources not located in the original budget (when permitted by law). These supplemental appropriations may occur subject to legal restrictions, if the Board approves them because of a need which exists which was not determined at the time the budget was adopted. The following supplemental appropriations occurred during the year:

From Additional Revenues	
Donations	<u>\$ 9,574</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***H. Budgetary Procedures and Budgetary Accounting***

***I. Budget Policies***

- e. Budgets are adopted annually on a basis consistent with GAAP. Appropriations authorized for the year are increased by the amount of encumbrances carried forward from the prior year.
- f. Budgets are established and used for individual capital project fund expenditures as approved by a special referendum of the District's voters. The maximum project amount authorized is based primarily upon the cost of the project plus any requirements for external borrowings, not annual appropriations. These budgets do not lapse and are carried over to subsequent fiscal years until the completion of the projects.

***II. Encumbrances***

Encumbrance accounting is used for budget control and monitoring purposes and is reported as a part of the governmental funds. Under this method, purchase orders, contracts, and other commitments for the expenditure of monies are recorded to reserve applicable appropriations. Outstanding encumbrances as of year-end are presented as restrictions or assignments of fund balance and do not represent expenditures or liabilities. These commitments will be honored in the subsequent period. Related expenditures are recognized at that time, as the liability is incurred or the commitment is paid.

***III. Budget Basis of Accounting***

Under GASB Statement No. 34, budgetary comparison information is required to be presented for the general fund and each major special revenue fund with a legally adopted budget. The District is not legally required to adopt a budget for its special revenue funds. Therefore, budget comparison information for special revenue funds is not included in the District's financial statements.

***I. Cash and Investments***

The District's cash and cash equivalents consist of cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

The District investment policies are governed by State statutes. District monies must be deposited in FDIC-insured commercial banks or trust companies located within the State. Permissible investments include obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements, and obligations of New York State or its localities.

Collateral is required for demand and time deposits and certificates of deposit not covered by Federal Deposit Insurance. Obligations that may be pledged as collateral are obligations of the United States and its agencies and obligations of the State and its municipalities and School Districts. Investments, if any, are stated at fair value.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***J. Accounts Receivable***

Accounts receivable are shown gross, with uncollectible amounts recognized under the direct write-off method. No allowance for uncollectible accounts has been provided since it is believed that such allowance would not be material.

***K. Inventories and Prepaid Items***

Inventories of food and supplies in the school lunch fund are recorded at cost on a first-in, first-out basis or, in the case of surplus food, at stated value which approximates market. Purchases of inventoriable items in other funds are recorded as expenditures at the time of purchase.

Prepaid items represent payments made by the District for which benefits extend beyond year-end. These payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the District-wide and fund financial statements. These items are reported as assets on the statement of net position or balance sheet using the consumption method. A current asset for the prepaid amounts is recorded at the time of purchase and an expense/expenditure is reported in the year the goods or services are consumed.

A portion of the fund balance in the amount of these non-liquid assets has been identified as not available for other subsequent expenditures.

***L. Interfund Transfers***

The operations of the District include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowings. The District typically loans resources between funds for the purpose of providing cash flow. These interfund receivables and payables are expected to be repaid with one year. Permanent transfers of funds include the transfer of expenditure and revenues to provide financing or other services.

In the District-wide statements, the amounts reported on the Statement of Net Position for interfund receivables and payables represent amounts due between different fund types (governmental activities and fiduciary funds). Eliminations have been made for all interfund receivables and payables between the funds, with the exception of those due from or to the fiduciary funds.

The governmental funds report all interfund transactions as originally recorded. Interfund receivables and payables may be netted on the accompanying governmental funds balance sheet when it is the District's practice to settle these amounts at a net balance based upon the right of legal offset.

Refer to Note 2.A.II. for a detailed disclosure by individual fund for interfund receivables, payables, expenditures and revenues activity.

***M. Equity Classifications***

District-wide statements:

In the District-wide statements there are three classes of net position:

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***M. Equity Classifications***

**Net investment in capital assets** - consists of net capital assets (cost less accumulated depreciation) plus deferred loss on bond issuance and unspent bond proceeds reduced by outstanding balances of related debt obligations from the acquisition, constructions or improvements of those assets and unamortized bond premium.

**Restricted** - reports net position when constraints placed on the assets or deferred outflows are either externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments, or imposed by law through constitutional provisions or enabling legislation.

**Unrestricted** - reports the balance of net position that do not meet the definition of the above two classifications and are deemed to be available for general use by the District.

Fund statements:

In the fund basis statements there are five classifications of fund balance:

**Non-spendable** - Includes amounts that cannot be spent because they are either not in spendable form or legally or contractually required to be maintained intact. Non-spendable fund balance includes the inventory recorded in the School Lunch Fund of \$59,241.

**Restricted** - Includes amounts with constraints placed on the use of resources either externally imposed by creditors, grantors, contributors or laws or regulations of all other governments; or imposed by law through constitutional provisions or enabling legislation. The District has established the following restricted fund balances:

Reserve for Debt

This reserve was established according to General Municipal Law §6-l, and for the purpose of retiring the outstanding obligations upon the sale of District property or capital improvement that was financed by obligations that remain outstanding at the time of sale. The funding of the reserve is from unexpended bond proceeds.

Employee Benefit Accrued Liability

According to General Municipal Law §6-p, must be used for the payment of accrued employee benefits due to an employee upon termination of the employee's service. This reserve may be established by a majority vote of the Board and is funded by budgetary appropriations and such other reserves and funds that may be legally appropriated.

Capital Reserve

According to Education Law §3651, must be used to pay the cost of any object or purpose for which bonds may be issued. The creation of a capital reserve fund requires authorization by a majority of the voters establishing the purpose of the reserve, the ultimate amount, its probable term and the source of the funds. Expenditure may be made from the reserve only for a specific purpose further authorized by the voters. The form for the required legal notice for the vote on establishing and funding the reserve and the form of the proposition to be placed on the ballot are set forth in §3651 of the Education Law.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***M. Equity Classifications***

Workers' Compensation

According to General Municipal Law §6-j, these reserve funds must be used to pay compensation and benefits, medical, hospital, or other expenses authorized by Article 2 of the Workers' Compensation Law and to pay the expenses of administering a self-insurance workers' compensation program. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal years' budget.

Retirement System Contributions

According to General Municipal Law Section 6-r, must be used for financing retirement contributions including employee and teachers retirement. The reserve must be accounted for separate and apart from all other funds and a detailed report of the operation and condition of the fund must be provided to the Board. Effective April 1, 2019, a Board may adopt a resolution establishing a sub-fund for contributions to the New York State Teachers' Retirement System (TRS). During a fiscal year, the Board may authorize payment into the sub-fund of up to 2% of the total covered salaries paid during the preceding fiscal year, with the total amount funded not to exceed 10% of the total covered salaries during the preceding fiscal year. The sub-fund is separately administered, but must comply with all the existing provisions of General Municipal Law §6-r. \$300,436 was reserved for TRS and \$426,475 was reserved for ERS.

Tax Certiorari

According to Education Law §3651.1-a, must be used to establish a reserve fund for tax certiorari and to expend from the fund without voter approval. The monies held in the reserve shall not exceed the amount that might reasonably be deemed necessary to meet anticipated judgments and claims arising out of tax certiorari proceedings. Any resources deposited to the reserve which are not expended for tax certiorari proceedings in the year such monies are deposited must be returned to the General Fund on or before the first day of the fourth fiscal year after deposit of these monies.

Unemployment

According to General Municipal Law §6-m, must be used to pay the cost of reimbursement to the State Unemployment Insurance Fund for payments made to claimants where the employer has elected to use the benefit reimbursement method. The reserve may be established by Board action and is funded by budgetary appropriations and such other funds as may be legally appropriated. Within sixty days after the end of any fiscal year, excess amounts may either be transferred to another reserve or the excess applied to the appropriations of the next succeeding fiscal year's budget. If the District elects to convert to tax (contribution) basis, excess resources in the fund over the sum sufficient to pay pending claims may be transferred to any other reserve fund.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***M. Equity Classifications***

Restricted fund equity includes the following:

General Fund:	
Workers' Compensation	\$ 177,714
Unemployment Insurance	42,496
Employees' Retirement System	426,475
Teachers' Retirement System	300,436
Employee Benefit Accrued Liability	478,089
Capital Reserve	971,414
Tax Certiorari Reserve	335,952
Debt Service Fund:	
Debt Service	1,843,307
	<u>\$ 4,575,883</u>

**Committed** - Includes amounts that can only be used for the specific purposes pursuant to constraints imposed by formal action of the school districts highest level of decision making authority, i.e., the Board of Education. The District has no committed fund balances as of June 30, 2020.

**Assigned** - Includes amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed. The purpose of the constraint must be narrower than the purpose of the General Fund, and in funds other than the General Fund, assigned fund balance represents the residual amount of fund balance. Assigned fund balance also includes an amount appropriated to partially fund the subsequent year's budget, as well as encumbrances not classified as restricted as the end of the fiscal year. Fund balance of the school lunch fund of \$682,699 is considered assigned. All encumbrances of the General Fund are classified as Assigned Fund Balance in the General Fund. Encumbrances reported in the General Fund amounted to \$495,834. Appropriated fund balance in the General Fund amounted to \$116,989.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments of expenditures are recorded for budgetary control purposes in order to reserve applicable appropriations, is employed as a control in preventing over-expenditure of established appropriations.

Purpose of Encumbrances:

General Fund	
General Support	\$ 172,352
Instruction	289,982
Pupil Transportation	32,140
Employee Benefits	1,360
	<u>\$ 495,834</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***M. Equity Classifications***

**Unassigned** - Includes all other General Fund amounts that do not meet the definition of the above four classifications and are deemed to be available for general use by the District. Deficit fund balances in governmental funds are classified as unassigned. In funds other than the General Fund, the unassigned classification is used to report a deficit fund balance resulting from overspending for specific purposes for which amounts had been restricted or assigned.

NYS Real Property Tax Law Section 1318 limits the amount of unexpended surplus funds a District can retain to no more than 4% of the District's budget for the General Fund for the ensuing fiscal year. Nonspendable and restricted fund balance of the General Fund are excluded from the 4% limitation. Amounts appropriated for the subsequent year and encumbrances are also excluded from the 4% limitation. The District exceeded the 4% limit at June 30, 2020 by \$295,052.

**Net Position/Fund Balance**

**Net Position Flow Assumption:** Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the district-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied.

**Fund Balance Flow Assumption:** Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources (the total committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied.

**Order of Use of Fund Balance**

The District's policy is to apply expenditures against nonspendable fund balance, restricted fund balance (to the extent appropriated), committed fund balance, assigned fund balance and unassigned fund balance at the end of the fiscal year. For all funds, nonspendable fund balances are determined first and then restricted fund balances for specific purposes are determined. Any remaining fund balance amounts for funds other than the General Fund are classified as either assigned or restricted fund balance. In the General Fund, committed fund balance is determined next then assigned. The remaining amounts are reported as unassigned.

***N. Post Employment Benefits***

In addition to providing the retirement benefits described in Note 2.B.I, the District provides post employment health insurance coverage to its retired employees and their survivors in accordance with the provisions of the employment contract negotiated between the District and its employee groups as governed by Board of Education Policy. Substantially all of these employees may become eligible for these benefits if they reach normal retirement age while working for the District. Health care benefits are provided through plans whose premiums are based on the benefits paid during the year. The cost of providing post employment benefits is shared between the District and the retired employee. See Note 4.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***O. Capital Assets***

Capital assets are reported at historical cost or estimated historical cost. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Donated assets are reported at estimated fair market value at the time received.

Land and construction in process are not depreciated. Capitalization thresholds (the dollar above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the District-wide statements are as follows:

	<u>Capitalization Threshold</u>	<u>Depreciation Method</u>	<u>Estimated Useful Life In Years</u>
Buildings	\$ 500	SL	40
Building improvements	500	SL	40
Site improvements	500	SL	40
Furniture and equipment	500	SL	5-7

***P. Deferred Outflows and Inflows of Resources***

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District has four items that qualify for reporting in this category. First is the deferred loss on refunding reported in the Statement of Net Position. A deferred loss on refunding results from the difference in carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded debt or refunding debt. The second item is related to pensions reported in the Statement of Net Position. This represents the effect of the net change in the District's proportion of the collective net pension asset or liability, changes in assumptions and difference during the measurement period between the District's contributions and its proportionate share of total contributions to the pension systems not included in pension expense. The third item is the District contributions to the pension systems (TRS and ERS systems) and OPEB subsequent to the measurement date. The fourth item relates to the OPEB reporting in the district wide Statement of Net Position. This represents the effect of the net change in the actual and expected experience.

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has two items that qualify for reporting in this category. The first item is related to pensions reported in the district-wide Statement of Net Position. This represents the effect of the net change in the District's proportionate share of the collective net pension liability (TRS and ERS System) and difference during the measurement periods between the District's contributions and its proportion share of total contributions to the pension systems not included in pension expense. The second item is related to the OPEB report in the district-wide Statement of Net Position. This represents the effect of the net changes of assumptions or other inputs.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

***P. Deferred Outflows and Inflows of Resources***

In the Balance Sheet-Governmental Funds deferred inflow of resources arises when a potential revenue does not meet both the measurable and available criteria for recognition in the current period.

***Q. Short-term Debt***

The District may issue Revenue Anticipation Notes (RAN) and Tax Anticipation Notes (TAN), in anticipation of the receipt of revenues. These notes are recorded as a liability of the fund that will actually receive the proceeds from the issuance of the notes. The RANs and TANs represent a liability that will be extinguished by the use of expendable, available resources of the fund.

The District may issue budget notes up to an amount not to exceed 5% of the amount of the annual budget during any fiscal year for expenditures for which there is an insufficient or no provision made in the annual budget. The budget note must be repaid no later than the close of the second fiscal year succeeding the year in which the note was issued.

The District may issue Bond Anticipation Notes (BAN), in anticipation of proceeds from the subsequent sale of bonds. These notes are recorded as current liabilities of the funds that will actually receive the proceeds from the issuance of bonds. State law requires that BANs issued for capital purposes be converted to long-term financing within five years after the original issue date.

***R. Payables, Accrued Liabilities and Long-term Obligations***

Payables, accrued liabilities and long-term obligations are reported in the District-wide financial statements. In the governmental funds, payables and accrued liabilities are paid in a timely manner and in full from current financial resources. Claims and judgments, other postemployment benefits payable, compensated absences and pension costs that will be paid from governmental funds, are reported as a liability in the funds financial statements only to the extent that they are due for payment in the current year. Bonds and other long-term obligations that will be paid from governmental funds are recognized as a liability in the fund financial statements when due.

Long-term obligations represent the District's future obligations or future economic outflows. The liabilities are reported as due in one year or due within more than one year in the Statement of Net Position.

***S. Explanation of Certain Differences Between Governmental Fund Statements and District-wide Statements***

Due to the differences in the measurement focus and basis of accounting used in the governmental fund statements and the District-wide statements, certain financial transactions are treated differently. The basic financial statements contain a full reconciliation of these items. The differences result primarily from the economic focus of the Statement of Activities, compared with the current financial resources focus of the governmental funds.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**S. *Explanation of Certain Differences Between Governmental Fund Statements and District-wide Statements***

- a. Total fund balance of governmental funds vs. net position of governmental activities:

Total fund balances of the District's governmental funds differ from "net position" of governmental activities reported in the Statement of Net Position. This difference primarily results from the additional long-term economic focus of the Statement of Net Position versus the solely current financial resources focus of the governmental fund Balance Sheets, as applied to the reporting of capital assets and long-term liabilities, including pensions.

- b. Statement of Revenues, Expenditures and Changes in Fund Balance vs. Statement of Activities:

Differences between the governmental funds Statement of Revenues, Expenditures and Changes in Fund Balance and the Statement of Activities fall into one of five broad categories. The amounts shown below represent:

***Long-Term Revenue and Expense Differences***

Long-term revenue differences arise because governmental funds report revenues only when they are considered "available", whereas the Statement of Activities reports revenues when earned. Differences in long-term expenses arise because governmental funds report on a modified accrual basis, whereas the accrual basis of accounting is used on the Statement of Activities.

***Capital Related Differences***

Capital related differences include the difference between proceeds for the sale of capital assets reported on governmental fund statements and the gain or loss on the sale of assets as reported on the Statement of Activities, and the difference between recording an expenditure for the purchase of capital items in the governmental fund statements and an asset on the Statement of Net Position and depreciation expense on those items as recorded in the Statement of Activities.

***Long-Term Debt Transaction Differences***

Long-term debt transaction differences occur because both interest and principal payments are recorded as expenditures in the governmental fund statements, whereas principal payments are recorded as a reduction of liabilities in the Statement of Net Position.

***Pension Differences***

Pension differences occur as a result of changes in the District's proportion of the collective net pension asset/liability and differences between the District's contributions and its proportionate share of the total contributions to the pension systems.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**S. *Explanation of Certain Differences Between Governmental Fund Statements and District-wide Statements***

***OPEB Differences***

OPEB differences occur as a result of changes in the District's total OPEB liability and differences between the District's contributions and OPEB expense.

**T. *Use of Estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported revenue and expenditures during the reporting period. Actual results could differ from those estimates. Estimates and assumptions are made in a variety of areas, including computation of compensated absences, other post employment benefits, potential contingent liabilities, net pension asset/liability, deferred outflows/inflows and the lives of long-term assets.

**U. *Vested Benefits***

District employees are granted vacation in varying amounts, based principally on length of service and service position. Some earned benefits may be forfeited if not taken within varying time periods.

Sick leave eligibility and accumulation is specified in negotiated labor contracts, and in individual employment contracts. Upon retirement, resignation, or death employees may receive a payment based on unused accumulated sick leave, based on contractual provisions. Unused sick leave for teachers is converted to a dollar amount and can be applied to their share of the premium of health insurance plan at retirement.

Consistent with GASB Statement 16, *Accounting for Compensated Absences*, an accrual for accumulated sick leave is included in the compensated absences liability at year-end. The compensated absences liability is calculated based on the applicable contract rates in effect at year-end.

In the fund statements only the amount of matured liabilities is accrued within the General Fund based upon expendable and available financial resources. These amounts are expensed on a pay-as-you-go basis.

**V. *Implementation of New Accounting Standards***

The District has adopted all current Statements of the Governmental Accounting Standards Board (GASB) that are applicable. At June 30, 2020, the District implemented the following new standard issued by GASB. There was no impact of implementing these new standards.

GASB issued Statement 83, *Certain Asset Retirement Obligations*, effective for the year ending June 30, 2020.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**V. Implementation of New Accounting Standards**

GASB has issued Statement 88, *Certain Disclosures Related to Debt, Including Direct Borrowing and Direct Placements*, effective for the year ending June 30, 2020.

GASB issued Statement 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, effective for the year ending June 30, 2020.

**W. Future Changes in Accounting Standards**

The District will evaluate the impact each of these pronouncements may have on its financial statements and will implement them as applicable and when material.

GASB issued Statement 84, *Fiduciary Activities*, effective for the year ending June 30, 2021.

GASB has issued Statement 87, *Leases*, effective for the year ending June 30, 2022.

GASB has issued Statement 89, *Accounting for Interest Cost Incurred Before the End of a Construction Period*, effective for the year ending June 30, 2022.

GASB has issued Statement 90, *Accounting and Financial Reporting for Majority Equity Interest*, effective for the year ending June 30, 2021.

GASB has issued Statement 91, *Conduit Debt Obligations*, effective for the year ending June 30, 2023.

GASB has issued Statement 92, *Omnibus 2020*, effective for the year ending June 30, 2022.

GASB has issued Statement 93, *Replacement of Interbank Offered Rates*, effective for the year ending June 30, 2022.

GASB has issued Statement 94, *Public-Private and Public-Public Partnerships*, effective for the year ending June 30, 2023.

GASB issued Statement 96, *Subscription-Based Information Technology Arrangements*, effective for the year ending June 30, 2023.

GASB issued Statement 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*, effective for the year ending June 30, 2022.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

**A. Assets**

**I. Cash and Investments**

Deposits

Deposits are valued at cost or cost plus interest and are categorized as either (1) insured, or for which the securities are held by the District's agent in the District's name, (2) collateralized, and for which the securities are held by the pledging financial institution's trust department or agent in the District's name, or (3) uncollateralized. At June 30, 2020, all deposits were fully insured and collateralized.

Restricted Cash

General Fund

Restricted cash of \$2,732,576 at June 30, 2020 consists of \$177,714 restricted for Workers' Compensation Reserve, \$42,496 restricted for Unemployment Reserve, \$478,089 restricted for Employee Benefit Accrued Liability Reserve, \$426,475 restricted for Employees' Retirement System Reserve, \$300,436 restricted for Teachers' Retirement Reserve, \$335,952 restricted for Tax Certiorari Reserve, and \$971,414 restricted for Capital Reserve.

Debt Service Fund

Restricted cash of \$1,843,307 is restricted for future debt service payments.

Fiduciary Funds

Restricted cash of \$611,780 at June 30, 2020 consist of \$44,221 restricted for Extraclassroom Activity Funds, and \$567,559 restricted for Scholarships.

**II. Interfund Receivables and Payables**

Interfund receivables and payables arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. The balances result from the time lag between the dates that interfund goods and services are provided or reimbursable expenditures occur, transactions are recorded in the accounting system, and payments between funds are made.

Interfund receivable and payable balances at June 30, 2020 are as follows:

	<u>Interfund Receivable</u>	<u>Interfund Payable</u>	<u>Interfund Revenues</u>	<u>Interfund Expenditures</u>
General Fund	\$ 12,221,293	\$ 9,465,160	\$ 350,000	\$ 112,620
Special Aid Fund	53,246	1,027,252	112,620	-
School Lunch	805,610	-	-	-
Debt Service Fund	-	110,518	-	350,000
Capital Projects Funds	<u>519,030</u>	<u>1,518,926</u>	<u>-</u>	<u>-</u>
Total Government Activities	13,599,179	12,121,856	462,620	462,620
Fiduciary Fund	<u>-</u>	<u>1,477,323</u>	<u>-</u>	<u>-</u>
Total	<u>\$ 13,599,179</u>	<u>\$ 13,599,179</u>	<u>\$ 462,620</u>	<u>\$ 462,620</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

**A. Assets**

**III. Capital Assets**

Capital asset balances for the year ended June 30, 2020 are as follows:

	<u>Balance July 1, 2019</u>	<u>Additions</u>	<u>Retirements/ Reclassific- ations</u>	<u>Balance June 30, 2020</u>
Governmental Activities				
Capital assets that are not depreciated:				
Land	\$ 1,470,419	\$ -	\$ -	\$ 1,470,419
Construction in progress	<u>-</u>	<u>212,800</u>	<u>-</u>	<u>212,800</u>
Total Nondepreciable Historical Cost	<u>1,470,419</u>	<u>212,800</u>	<u>-</u>	<u>1,683,219</u>
Capital assets that are depreciated:				
Buildings and improvements	90,816,562	2,175	-	90,818,737
Furniture and equipment	<u>2,868,740</u>	<u>383,111</u>	<u>178,767</u>	<u>3,073,084</u>
Total Depreciable Historical Cost	<u>93,685,302</u>	<u>385,286</u>	<u>178,767</u>	<u>93,891,821</u>
Less accumulated depreciation:				
Buildings and improvements	37,599,207	1,463,489	-	39,062,696
Furniture and equipment	<u>2,050,878</u>	<u>168,682</u>	<u>178,551</u>	<u>2,041,009</u>
Total Accumulated Depreciation	<u>39,650,085</u>	<u>1,632,171</u>	<u>178,551</u>	<u>41,103,705</u>
Total Capital Assets, net	<u>\$ 55,505,636</u>	<u>\$ (1,034,085)</u>	<u>\$ 216</u>	<u>\$ 54,471,335</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

***B. Liabilities***

***I. Pension Plans***

General Information

The District participates in the New York State and Local Employees' Retirement System (ERS) and the New York State Teachers' Retirement System (TRS). Collectively, TRS and ERS are referred to herein as the "Systems". These are cost-sharing multiple employer, public employee retirement systems. The Systems offer a wide range of plans and benefits which are related to years of service and final average salary, vesting of retirement benefits, death and disability.

Plan Descriptions

*Teachers' Retirement System*

The TRS is administered by the New York State Teachers' Retirement Board. This is a cost-sharing multiple-employer retirement system. The System provides retirement benefits as well as death and disability benefits to plan members and beneficiaries as authorized by the Education Law and the Retirement and Social Security Law of the State of New York. The System is governed by a 10 member Board of Trustees. Membership is mandatory and automatic for all full-time teachers, teaching assistants, guidance counselors and administrators employed in the New York Public Schools and BOCES who elected to participate in TRS. Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The New York State TRS issues a publicly available financial report that contains financial statements and required supplementary information for the System. The report and additional information may be obtained by writing to the New York State Teachers' Retirement System, 10 Corporate Woods Drive, Albany, NY 12211-2395 or by referring to the NYS/TRS Comprehensive Annual Financial report which can be found on the System's website at [www.nystrs.org](http://www.nystrs.org).

*Employees' Retirement System*

The New York State and Local Employees' Retirement System provides retirement benefits as well as death and disability benefits. This is a cost-sharing multiple-employer retirement system. The net position of the System is held in the New York State Common Retirement Fund (The Fund), which was established to hold all net assets and record changes in plan net position allocated to the System. The Comptroller of the State of New York serves as the trustee of the Fund and is the administrative head of the System. Obligations of employers and employees to contribute and benefits to employees are governed by the New York State

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
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**2. DETAIL NOTES ON ALL FUNDS**

**B. Liabilities**

**I. Pension Plans**

Plan Descriptions

*Employees' Retirement System*

Retirement and Social Security Law (NYSRSSL). Once a public employer elects to participate in the System, the election is irrevocable. The New York State Constitution provides that pension membership is a contractual relationship and plan benefits cannot be diminished or impaired. Benefits can be changed for future members only by enactment of a State statute. The District also participates in the Public Employees' Group Life Insurance Plan (GLIP), which provides death benefits in the form of life insurance. The System is included in the State's financial report as a pension trust fund. The System issues a publicly available financial report that includes financial statements and required supplementary information. That report and additional information may be obtained by writing to the New York State and Local Retirement System, 110 State Street, Albany, NY 12208 or found at [www.osc.state.ny.us/retire/publications/index.php](http://www.osc.state.ny.us/retire/publications/index.php).

Contributions

The Systems are noncontributory except for employees who joined after July 27, 1976, who contribute 3% of their salary for the first ten years of membership, and employees who joined on or after January 1, 2010 who generally contribute 3% to 3.5% of their salary for the entire length of service. In addition, employee contribution rates under ERS tier VI vary based on a sliding salary scale. For ERS, the Comptroller annually certifies the actuarially determined rates expressly used in computing the employers' contributions based on salaries paid during the Systems' fiscal year ending March 31. Pursuant to Article 11 of the Education Law, the New York State Teachers' Retirement Board establishes rates annually for TRS.

The District is required to contribute at an actuarially determined rate. The required contributions for the current year and two preceding years were:

	<u>ERS</u>	<u>TRS</u>
2019-20	\$ 480,814	\$ 1,402,596
2018-19	452,129	1,688,950
2017-18	477,129	1,425,053

The District contributions made to the Systems were equal to 100 percent of the contributions required for each year.

Pension Liabilities

At June 30, 2020, the District reported the following asset/(liability) for its proportionate share of the net pension asset/(liability) for each of the Systems. The net pension asset/(liability) was measured as of March 31, 2020 for ERS and June 30, 2019 for TRS. The total net

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

**B. Liabilities**

**I. Pension Plans**

Pension Liabilities

pension asset/(liability) used to calculate the net pension asset/(liability) was determined by an actuarial valuation as of that date. The District's proportion of the net pension asset/(liability) was based on a projection of the District's long-term share of contributions of all participating members, actuarially determined. This information was provided by the ERS and TRS systems in reports provided to the District.

	<u>ERS</u>	<u>TRS</u>
Actuarial valuation date	April 1, 2019	June 30, 2018
Net pension asset/(liability)	\$(3,238,327)	\$2,471,347
District's portion of the Plan's total net pension asset/(liability)	.0122291%	.095125%

*Pension Expense (Credit)*

For the year ended June 30, 2020, the District recognized its proportionate share of pension expense of \$1,099,352 for ERS and \$3,053,476 for TRS.

*Deferred Outflows and Inflows of Resources Related to Pensions*

At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>		<u>Deferred Inflows of Resources</u>	
	<u>ERS</u>	<u>TRS</u>	<u>ERS</u>	<u>TRS</u>
Differences between expected and actual experiences	\$ 190,589	\$ 1,674,769	\$ -	\$ 183,774
Changes of assumptions	65,205	4,668,705	56,303	1,138,362
Net difference between projected and actual earnings on pension plan investments	1,660,124	-	-	1,981,893
Changes in proportion and differences between contributions and proportionate share of contributions	17,790	66,068	15,973	385,485
Contributions subsequent to the measurement date	123,734	1,402,596	-	-
Total	<u>\$ 2,057,442</u>	<u>\$ 7,812,138</u>	<u>\$ 72,276</u>	<u>\$ 3,689,514</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

**B. Liabilities**

**I. Pension Plans**

District's contributions subsequent to the measurement date will be recognized as a reduction of the net pension asset/(liability) in the year ended March 31, 2021 for ERS and June 30, 2020 for TRS. Other amounts reported as deferred outflows of resources, and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended:	<u>ERS</u>	<u>TRS</u>
2020	\$ -	\$ 1,060,060
2021	316,540	12,932
2022	468,454	1,056,008
2023	595,799	686,538
2024	480,639	28,210
Thereafter	-	(123,720)

*Actuarial Assumptions*

The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension asset/(liability) to the measurement date. The actuarial valuation used the following actuarial assumptions:

	<u>ERS</u>	<u>TRS</u>
Measurement date	March 31, 2020	June 30, 2019
Actuarial valuation date	April 1, 2019	June 30, 2018
Interest Rate	6.8%	7.10%
Salary Scale	4.2%	1.9% - 4.72%
Decrement tables	April 1, 2010 - March 31, 2015 System's Experience	July 1, 2009 - June 30, 2014 System's Experience
Inflation rate	2.5%	2.20%
Projected Cost of Living Adjustments	1.3% annually	1.3% annually

For ERS, annuitant mortality rates are based on April 1, 2010 - March 31, 2015 System's experience with adjustments for mortality improvements based on MP-2018. For TRS, annuitant mortality rates are based on July 1, 2009 - June 30, 2014 System's experience with adjustments for mortality improvements based on Society of Actuaries Scale MP-2018.

For ERS, the actuarial assumptions used in the April 1, 2019 valuation are based on the results of an actuarial experience study for the period April 1, 2010 - March 31, 2015. For TRS, the actuarial assumptions used in the June 30, 2018 valuation are based on the results of an actuarial experience study for the period July 1, 2009 - June 30, 2014.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
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**2. DETAIL NOTES ON ALL FUNDS**

**B. Liabilities**

**I. Pension Plans**

*Actuarial Assumptions*

The long term expected rate of return on pension plan investments was determined in accordance with Actuarial Standard of Practice (ASOP) No. 27, *Selection of Economic Assumptions for Measuring Pension Obligations*. ASOP No. 27 provides guidance on the selection of an appropriate assumed investment rate of return. Consideration was given to expected future real rates of return (expected returns, net of pension plan investment expense and inflation) for each major asset class as well as historical investment data and plan performance.

The long term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return (expected returns net of investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation as of the measurement date are summarized below:

<u>ERS</u>	<u>Target Allocation</u>	<u>Long-term expected Real rate of return*</u>
	<u>2020</u>	<u>2020</u>
Asset Class:		
Domestic equity	36%	4.05%
International equity	14	6.15
Private equity	10	6.75
Real estate	10	4.95
Absolute return strategies (1)	2	3.25
Opportunistic portfolio	3	4.65
Real assets	3	5.95
Bonds and mortgages	17	0.75
Cash	1	0.00
Inflation-Indexed bonds	<u>4</u>	0.50
Total	<u>100%</u>	

\* Real rates of return are net of the long-term inflation assumption of 2.5% for 2020.

(1) Excludes equity-oriented and long-only funds. For investment management purposes, these funds are included in domestic equity and international equity.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
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**2. DETAIL NOTES ON ALL FUNDS**

***B. Liabilities***

***I. Pension Plans***

<u>TRS</u>	<u>Target Allocation</u> <u>2019</u>	<u>Long-term expected real rate of return*</u> <u>2019</u>
Asset Class:		
Domestic equity	33 %	6.3
International equity	16	7.8
Global equity	4	7.2
Real estate equity	11	4.6
Private equity	8	9.9
Domestic fixed income	16	1.3
Global bonds	2	0.9
High-yield bonds	1	3.6
Private debt	1	6.5
Real estate debt	7	2.9
Cash equivalents	1	0.3
Total	<u>100</u> %	

\* Real rates of return are net of the long-term inflation assumption of 2.2% for 2019.

*Discount Rate*

The discount rate used to calculate the total pension asset/(liability) was 6.8% for ERS and 7.10% for TRS. The projection of cash flows used to determine the discount rate assumes that contributions from plan members will be made at the current contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based upon the assumptions, the System's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore the long term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension asset/(liability).

*Sensitivity of the Proportionate Share of the Net Pension Asset/(Liability) to the Discount Rate Assumption*

The following presents the District's proportionate share of the net pension asset/(liability) as of June 30, 2020 calculated using the discount rate of 6.8% for ERS and 7.10% for TRS, as well as what the District's proportionate share of the net pension asset/(liability) would be if it were calculated using a discount rate that is 1-percentage point lower (5.8% for ERS and 6.10% for TRS) or 1-percentage point higher (7.8% for ERS and 8.10% for TRS) than the current rate:

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**2. DETAIL NOTES ON ALL FUNDS**

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**I. Pension Plans**

<b>ERS</b>	<b>1% Decrease <u>(5.8%)</u></b>	<b>Current Assumption <u>(6.8%)</u></b>	<b>1% Increase <u>(7.8%)</u></b>
Employer's proportionate share Of the net pension asset/(liability)	\$ (5,943,244)	\$(3,238,327)	\$ (747,087)
<b>TRS</b>	<b>1% Decrease <u>(6.10%)</u></b>	<b>Current Assumption <u>(7.10%)</u></b>	<b>1% Increase <u>(8.10%)</u></b>
Employer's proportionate share Of the net pension asset/(liability)	\$(11,155,401)	\$2,471,347	\$13,902,651

*Changes of Assumptions*

Changes of assumptions about future economic or demographic factors or other inputs are amortized over a closed period equal to the average of the expected service lives of all employees that are provided with pension benefits.

*Collective Pension Expense*

Collective pension expenses includes certain current period changes in the collective net pension asset/(liability), projected earnings on pension plan investments, and the amortization of deferred outflows of resources and deferred inflows of resources for the current period. The collective pension expense for the year ended June 30, 2020 is \$1,115,169 for ERS and \$2,998,233 for TRS.

*Payables to the Pension Plan*

For ERS, employer contributions are paid annually based on the System's fiscal year which ends on March 31<sup>st</sup>. Accrued retirement contributions as of June 30, 2020 represent the projected employer contribution for the period of April 1, 2020 through June 30, 2020 based on paid ERS wages multiplied by the employer's contribution rate, by tier. Accrued retirement contributions as of June 30, 2020 amounted to \$123,734.

For TRS, employer and employee contributions for the fiscal year ended June 30, 2020 are paid to the System in September, October and November 2020 through a state aid intercept. Accrued retirement contributions as of June 30, 2020 represent employee and employer contributions for the fiscal year ended June 30, 2020 based on paid TRS wages multiplied by the employer's contribution rate, by tier and employee contributions for the fiscal year as reported to the TRS System. Accrued retirement contributions as of June 30, 2020 amounted to \$1,516,537.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

***B. Liabilities***

***I. Pension Plans***

Other Benefits

District employees may choose to participate in the District's elective deferred compensation plans established under Internal Revenue Code Sections 403(b) and 457.

***II. Indebtedness***

Short-Term Debt

Bond Anticipation Notes

Notes issued in anticipation of proceeds from the subsequent sale of bonds are recorded as a current liability of the fund that will actually receive the proceeds from the issuance of the bonds. State law requires that bond anticipation notes issued for capital purposes be converted to long-term financing within five years after the original issue date. The District had no outstanding Bond Anticipation Notes at June 30, 2020.

Long-Term Debt

Serial Bonds

The District borrows money in order to acquire or construct buildings and improvements. This enables the cost of these capital assets to be borne by the present and future taxpayers receiving the benefit of the capital assets. These long-term liabilities are full faith and credit debt of the District. The provision to be made in future budgets for capital indebtedness represents the amount, exclusive of interest, authorized to be collected in future years from taxpayers and others for liquidation of the long-term liabilities.

Interest on long-term debt was comprised of:

Interest paid	\$ 426,397
Less interest accrued in the prior year	(80,536)
Plus interest accrued in the current year	80,061
Less amortization of premium and loss on refunding	<u>(152,350)</u>
Total Expense	<u>\$ 273,572</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**2. DETAIL NOTES ON ALL FUNDS**

**B. Liabilities**

**II. Indebtedness**

Long-Term Obligations

In the fund financial statements, governmental funds recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing sources. Further, unmatured principal of general long-term debt does not require current appropriation and expenditure of governmental fund financial resources.

Changes

The changes in long-term liability and activity for the year ended June 30, 2020 are summarized as follows:

	<b><u>Balance July 1,</u></b>	<b><u>Additions</u></b>	<b><u>Deletions</u></b>	<b><u>Balance June 30,</u></b>
Serial Bonds	\$ 16,110,000	\$ -	\$ 3,070,000	\$ 13,040,000
Plus - Unamortized Bond Premium	681,427	-	213,676	467,751
Less - Deferred Loss on Refunding*	(195,573)	-	(61,326)	(134,247)
Compensated Absences	2,314,287	244,390	-	2,558,677
Other Postemployment Benefits (see Note 4)	<u>100,848,717</u>	<u>37,527,311</u>	<u>2,986,465</u>	<u>135,389,563</u>
 Total	 <u>\$ 119,758,858</u>	 <u>\$ 37,771,701</u>	 <u>\$ 6,208,815</u>	 <u>\$ 151,321,744</u>

Additions and deletions to compensated absences is shown net since it is impractical to determine these amounts separately.

The above liabilities are liquidated by the general fund.

\* This item is recorded as a deferred outflow on the statement of net position.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
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**2. DETAIL NOTES ON ALL FUNDS**

**B. Liabilities**

**II. Indebtedness**

Maturity

The following is a summary of maturity of indebtedness:

<u>Description of Issue</u>	<u>Original Issue Date</u>	<u>Final Maturity</u>	<u>Interest Rate</u>	<u>Outstanding June 30, 2020</u>
<u>Serial Bonds</u>				
District Wide Reconstruction	2009	2024	0.89%	\$ 1,340,000
District Wide Reconstruction	2009	2024	0.50%	4,000,000
District Wide Reconstruction	2011	2025	0.80%	1,700,000
2017 Refunding Bond	2017	2026	5.00%	<u>6,000,000</u>
Total Serial Bonds				<u>\$ 13,040,000</u>

The following is a summary of maturing debt service requirements for general obligation bonds and notes:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Premium</u>	<u>Total</u>
2021	\$ 3,150,000	\$ 345,526	\$ 173,134	\$ 3,668,660
2022	3,220,000	260,865	130,428	3,611,293
2023	3,305,000	172,703	85,701	3,563,404
2024	2,105,000	80,502	38,667	2,224,169
2025	795,000	48,510	26,403	869,913
Thereafter	<u>465,000</u>	<u>23,250</u>	<u>13,418</u>	<u>501,668</u>
Total	<u>\$ 13,040,000</u>	<u>\$ 931,356</u>	<u>\$ 467,751</u>	<u>\$ 14,439,107</u>

In prior years, the District defeased certain general obligations and other bonds by placing the proceeds of new bonds in an irrevocable trust to provide for all future debt service payments on the old bonds. Accordingly, the trust accounts assets and the liability for the defeased bonds are not included in the District's financial statements.

**III. Constitutional Debt Limit**

The constitution of the State of New York limits the amount of indebtedness which may be issued by the District. Basically, the District may issue indebtedness to the extent that the aggregate outstanding debt issues which are subject to such limit does not exceed 5% of the full valuation of taxable real estate within the District. At June 30, 2020, the District has exhausted 40% of its constitutional debt limit.

**C. Deficit Fund Balance**

The Capital Projects fund had a deficit of \$213,732. This deficit will be removed when final cost reports are submitted, and transfers made from the general fund.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**3. COMMITMENTS AND CONTINGENCIES**

**A. Risk Financing and Related Insurance**

The Cohoes City School District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, injuries to employees; errors and omissions; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties. Settled claims from these risks have not exceeded commercial insurance coverage for the past two years.

There are currently pending certiorari proceedings, the results of which could require the payment of future tax refunds by the District if existing assessment rolls are modified based on the outcome of the litigation proceedings. However, the amount of these possible refunds cannot be determined at the present time. Any payments resulting from adverse decisions will be funded in the year the payment is made.

Unemployment

The District does not purchase insurance for the risk of losses for unemployment claims. Instead, the District manages its risks for these losses internally and accounts for them in the District's general fund, including provisions for unexpected and unusual claims.

The activity for the unemployment insurance reserve for the year ended June 30, 2020 is as follows:

	<u>Beginning Balance</u>	<u>Changes in Estimates</u>	<u>Payments Made</u>	<u>Ending Balance</u>
Unemployment Insurance Reserve	\$ 55,420	\$ (15,000)	\$ 14,839	\$ 42,496

Workers Compensation

The District participates in a risk sharing pool. The Southern Adirondack Public Schools Workers' compensation Plan, to insure workers' compensation claims. This public entity risk pool was created under Article 5. Workers' Compensation Law, to finance liability and related workers' compensation claims. Workers' Compensation benefits are provided by the plan and administration under contract with the plan's consultant.

Health Insurance

The District is a member of the Capital Area Schools Health Insurance Consortium (the "Consortium"), which is a trust formed under New York State Law on May 1, 1994. The Consortium is considered a public entity risk pool which is defined as a cooperative group of governmental entities joining together to finance an exposure, liability or risk, and is tax-exempt under Section 501(c)(9) of the Internal Revenue Code. The Consortium is governed by a trust agreement and a board of trustees who execute the provisions of the Trust, as set forth in the agreement. The Consortium has contracted with Amsure Associates for third party administration.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**3. COMMITMENTS AND CONTINGENCIES**

**A. Risk Financing and Related Insurance**

Health Insurance

The Consortium was formed to allow its member school districts to obtain health insurance and prescription drug benefits at lower cost through a pooled purchasing arrangement. The Consortium procures group insurance contracts with insurance carriers for medical, prescription drug and dental benefits, in which the Consortium is not liable for any medical, prescription drug or dental claims. However, the Consortium also maintains a self-insured prescription drug plan for which the individual Consortium members are liable for any claims in excess of the balances maintained by the Consortium. As of June 30, 2020, the District's prescription drug plan account balance maintained by the Consortium is approximately \$2.590 million. The Consortium also maintains an account balance for the District of approximately \$.964 million to fund supplemental premium payments that may be required under the retrospective funding arrangement in place for one of the insurance contracts.

The District has chosen to establish a self-funded prescription drug benefit program for all eligible employees. The pharmacy benefit manager, Blue Shield of Northeastern New York, is responsible for the approval, processing and payment of claims, after which they bill the District for reimbursement. The District is also responsible for a monthly administrative fee. The benefit program reports on a fiscal year ending June 30. The program is accounted for in the General Fund of the District. At year-end, the District has a liability of \$-0-. With electronic claims submissions, all incurred claims are reported within two weeks, and have been included within the fiscal year's claims, effectively representing reported and unreported claims which were incurred on or before year-end, but which were not paid by the District as of that date. Claims activity is summarized below:

	<b>2019-2020</b>
Claims and administration fees	\$ 2,539,587
Claim payments	(2,539,587)
Estimated incurred but not reported as of June 30	-
Balance at End of Year	\$ -

**B. Other Items**

The District has received grants, which are subject to audit by agencies of the State and Federal governments. Such audits may result in disallowances and a request for a return of funds. Based on prior audits, the District's administration believes disallowances, if any, will be immaterial.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**4. POST EMPLOYMENT BENEFITS OBLIGATION PAYABLE**

*Plan Description*

The District administers a defined benefit OPEB plan that provides OPEB benefits to employees of the District governed by contractual agreements. The plan is a single-employer defined benefit plan (the Plan). Article 11 of the State Compiled Statutes grants the authority to establish and amend the benefit terms and financing requirements to the District's Board, subject to applicable collective bargaining and employment agreements, and Board of Education policy. The Plan does not issue a separate financial report since there are no assets legally segregated for the sole purpose of paying benefits under the Plan. No assets are accumulated in trust that meet the criteria in paragraph 4 of Statement No. 75.

*Funding Policy*

The obligations of the Plan members and employers are established by action of the District pursuant to applicable collective bargaining and other employment agreements. Employees contribute varying percentages of the premiums, depending on when retired and their applicable agreement. Employees classified as teachers and principals are required to reach age 55 and have 10 years of service or in some cases meet ERS/TRS service requirements to qualify for other post-employment benefits. Eligibility requirements for support staff having a hire date on or after July 1, 2017 and non-bargaining staff are a 10 year district service requirement and they must meet the service requirements for ERS/TRS. For support staff hired before July 1, 2017 they must meet the ERS/TRS service requirements. The District currently funds the Plan to satisfy current obligations on a pay-as-you-go basis. During the year ended June 30, 2020 approximately \$2,986,000 was paid on behalf of 232 retirees.

*Benefits Provided*

The District provides for continuation of medical benefits for certain retirees and their spouses. The benefit terms are dependent on which contract each employee falls under, retirees and their spouses receive benefits for the lifetime of the retired employee. The specifics of each contract are on file at the District offices and are available upon request.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**4. POST EMPLOYMENT BENEFITS OBLIGATION PAYABLE**

*Employees Covered by Benefit Terms* - At the valuation date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefit payments	232
Inactive plan members entitled to but not yet receiving benefit payments	0
Active plan members	<u>296</u>
Total Plan Members	<u><u>528</u></u>

*Net OPEB Liability*

The District's total OPEB liability of was measured as of June 30, 2020; the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2018.

*Actuarial Assumptions and Other Inputs*

The total OPEB liability at June 30, 2020 was determined using the following actuarial assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

Inflation	2.20%
Real wage growth	1.60%
Salary increases	Varied by years of service in retirement system 2.90%-10.00%
Discount Rate	2.21% Bond Buyer General Obligation 20-year Municipal Bond Index
Healthcare cost trend rates	
Pre-Medicare	5.40% for 2019 decreasing to an ultimate rate of 3.84% by 2075.
Medicare	N/A

Mortality rates were based on Pub-2010 Headcount-Weighted table (Teachers for TRS Group and General Employees for the ERS Group) projected fully generationally using Society of Actuaries' Scale MP-2018.

Retirement participation rate assumed that 100% of future retirees eligible for coverage will elect the benefit. Marriage assumption, it was assumed that participants will keep their marital status upon retirement. For current retirees, 35% of male and 20% of female employees are assumed to elect spousal coverage. Actual census information was used. Additionally, a tiered approach based on age and years of service was used to determine retirement rate assumption.

Termination rates are based on tables used by the New York State Teachers' Retirement System and the New York State and Local Retirement System. Rates are tiered based on the percentage of employees who will terminate employment at any given age each year, for reasons other than death or retirement.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**4. POST EMPLOYMENT BENEFITS OBLIGATION PAYABLE**

*Changes in the Net OPEB Liability*

Changes in the District's net OPEB liability were as follows:

	<b>Total OPEB Liability [a]</b>	<b>Plan Fiduciary Net Position [b]</b>	<b>Net OPEB Liability [a] - [b]</b>
<b>Balances at June 30, 2019</b>	<u>\$ 100,848,717</u>	<u>\$ -</u>	<u>\$ 100,848,717</u>
Changes for the year:			
Service cost	3,716,537	-	3,716,537
Interest	3,618,280	-	3,618,280
Changes in benefit terms	-	-	-
Difference between expected and actual experience	671,819	-	671,819
Contributions - employer	-	-	-
Net investment income	-	-	-
Changes of assumptions or other inputs	29,520,675	-	29,520,675
Benefit payments	(2,986,465)	-	(2,986,465)
Administrative expense	-	-	-
Net changes	<u>34,540,846</u>	<u>-</u>	<u>34,540,846</u>
<b>Balances, June 30, 2020</b>	<u>\$ 135,389,563</u>	<u>\$ -</u>	<u>\$ 135,389,563</u>

Changes of benefit terms and assumptions reflect changes in assumptions and other inputs including a change in the discount rate from 3.51% in 2019 to 2.21% in 2020.

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate*

The following presents the District's total OPEB liability, as well as what the District's total OPEB liability would be if it were calculated using discount rate that is 1 percentage point lower (1.21%) or 1 percentage point higher (3.21%) than the current discount rate:

	<b>1% Decrease (1.21%)</b>	<b>Discount Rate (2.21%)</b>	<b>1% Increase (3.21%)</b>
Total OPEB Liability	<u>\$166,063,857</u>	<u>\$135,389,563</u>	<u>\$111,836,602</u>

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**4. POST EMPLOYMENT BENEFITS OBLIGATION PAYABLE**

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates*

The following presents the District's total OPEB liability, as well as what the District's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1 percentage point lower (4.40%) or 1 percentage point higher (6.40%) than the current healthcare cost trend rate:

	<b>1% Decrease (4.40%) Decreasing to <u>2.84%</u></b>	<b>Healthcare Cost Trend Rate (5.40%) Decreasing to <u>3.84%</u></b>	<b>1% Increase (6.40%) Decreasing to <u>4.84%</u></b>
Total OPEB Liability	<u>\$107,252,024</u>	<u>\$135,389,563</u>	<u>\$173,991,710</u>

*OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB*

For the year ended June 30, 2020, the District recognized OPEB expense of \$13,941,778. At June 30, 2020, the District reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ 7,987,184	\$ -
Amounts recognized in OPEB expense	-	-
Changes of assumptions	<u>34,661,065</u>	<u>(2,495,691)</u>
Total	<u>\$ 42,648,249</u>	<u>\$ (2,495,691)</u>

*OPEB Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to OPEB*

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<b>Year Ending June 30,</b>		
2020	\$	6,606,961
2021		6,606,961
2022		6,606,961
2023		6,606,961
2024		6,616,670
Thereafter		7,108,044

**COHOES CITY SCHOOL DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2020**

**5. TAX ABATEMENT**

The City enters into various property tax and sales tax (if applicable) abatement programs for the purpose of economic development. No tax abatements were entered into during the year ended June 30, 2020. The District did receive PILOT payments in the amount of \$1,452,285 for the year ended June 30, 2020.

**6. CONTINGENCY**

On March 11, 2020, the World Health Organization declared the outbreak of COVID-19, a respiratory disease, to be a pandemic. It is uncertain as to the full magnitude that the pandemic will have on the District's financial condition, liquidity, and future operations. The District's operations are heavily dependent on real property taxes and state aid. Additionally, access to grants, funding and contracts from federal, state, and local governments may decrease or may not be available depending on appropriations. The outbreak will likely have a continued material adverse impact on the economy and cost of education. In August 2020 the Governor signed legislation that provides financial flexibility to school districts as a result of the pandemic. The full impact of the COVID-19 outbreak continues to evolve as of the date these financial statements were available to be issued.

**7. SUBSEQUENT EVENTS**

The District has evaluated subsequent events through October 15, 2020, which is the date these financial statements were issued. All subsequent events requiring recognition as of June 30, 2020, have been incorporated into these financial statement.

**COHOES CITY SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Final Budget Variance with Actual</u>
<b>Revenues</b>				
Local Sources				
Real Property Taxes	\$ 13,954,871	\$ 13,954,871	\$ 13,927,635	\$ (27,236)
Other Tax Items	3,209,145	3,209,145	3,125,617	(83,528)
Nonproperty Taxes	550,300	550,300	513,251	(37,049)
Charges for Services	98,000	98,000	53,374	(44,626)
Use of Money and Property	16,760	16,760	11,325	(5,435)
Sale of Property and Compensation for Loss	23,900	23,900	10,731	(13,169)
Miscellaneous	307,400	316,974	259,778	(57,196)
Total Local Sources	18,160,376	18,169,950	17,901,711	(268,239)
State Sources	23,969,999	23,969,999	23,426,952	(543,047)
Federal Sources	295,000	295,000	270,618	(24,382)
<b>Other Sources</b>				
Interfund Transfers	1,125,284	1,125,284	350,000	(775,284)
Total Revenue and Other Sources	43,550,659	43,560,233	<u>\$ 41,949,281</u>	<u>\$ (1,610,952)</u>
<b>Appropriated Fund Balance</b>				
Prior year's Encumbrances	339,968	339,968		
Appropriated Fund Equity	317,077	317,077		
Total Appropriated Fund Balance	657,045	657,045		
Total Revenues, Other Sources and Appropriated Fund Balance	<u>\$ 44,207,704</u>	<u>\$ 44,217,278</u>		

**COHOES CITY SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND  
FOR THE YEAR ENDED JUNE 30, 2020**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Encumbrances</u>	<u>Final Budget Variance with Actual and Encumbrances</u>
<b>Expenditures</b>					
General Support					
Board of Education	\$ 38,313	\$ 62,027	\$ 61,688	\$ -	\$ 339
Central Administration	210,329	207,483	205,931	-	1,552
Finance	485,580	468,285	461,955	22,853	(16,523)
Staff	399,820	378,297	354,506	15,295	8,496
Central Services	3,254,788	3,163,642	2,435,730	133,834	594,078
Special Items	<u>388,538</u>	<u>390,946</u>	<u>374,651</u>	<u>370</u>	<u>15,925</u>
Total General Support	<u>4,777,368</u>	<u>4,670,680</u>	<u>3,894,461</u>	<u>172,352</u>	<u>603,867</u>
Instruction					
Instruction, Administration & Improvement	1,650,846	1,704,866	1,683,504	526	20,836
Teaching - Regular School	11,615,468	11,411,298	11,391,620	26,382	(6,704)
Programs for Students with Disabilities	5,880,527	6,138,768	6,103,625	164,754	(129,611)
Occupational Education	675,051	698,763	698,763	-	-
Teaching - Special Schools	220,804	229,746	227,534	-	2,212
Instructional Media	1,055,457	920,947	855,915	40,208	24,824
Pupil Services	<u>1,945,353</u>	<u>2,022,053</u>	<u>1,877,319</u>	<u>58,112</u>	<u>86,622</u>
Total Instruction	<u>23,043,506</u>	<u>23,126,441</u>	<u>22,838,280</u>	<u>289,982</u>	<u>(1,821)</u>
Pupil Transportation	1,543,921	1,355,982	1,263,010	32,140	60,832
Employee Benefits	11,346,511	11,506,459	10,465,350	1,360	1,039,749
Debt Service Principal	3,070,000	3,070,000	3,070,000	-	-
Debt Service Interest	<u>426,398</u>	<u>426,398</u>	<u>426,397</u>	<u>-</u>	<u>1</u>
Total other	<u>16,386,830</u>	<u>16,358,839</u>	<u>15,224,757</u>	<u>33,500</u>	<u>1,100,582</u>
Total Expenditures	44,207,704	44,155,960	41,957,498	495,834	1,702,628
<b>Other Uses</b>					
Interfund Transfer	<u>-</u>	<u>61,318</u>	<u>112,620</u>	<u>-</u>	<u>(51,302)</u>
Total Expenditures and Other Uses	<u>\$ 44,207,704</u>	<u>\$ 44,217,278</u>	<u>42,070,118</u>	<u>\$ 495,834</u>	<u>\$ 1,651,326</u>
<b>Net Change in Fund Balance</b>			\$ (120,837)		
Fund balance - beginning, as restated			<u>5,515,997</u>		
Fund balance - ending			<u>\$ 5,395,160</u>		

**COHOES CITY SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY  
FOR THE YEAR ENDED JUNE 30, 2020**

	Fiscal Year Ending * <u>2020</u>	Fiscal Year Ending * <u>2019</u>	Fiscal Year Ending * <u>2018</u>
<b>Total OPEB Liability</b>			
Measurement date	6/30/2020	6/30/2019	6/30/2019
Service cost	\$ 3,716,537	\$ 1,895,745	\$ 1,985,250
Interest	3,618,280	3,031,110	2,805,766
Changes in benefit terms	-	(1,709,927)	-
Difference between expected and actual experience in	671,819	9,881,785	-
Changes in assumptions and other inputs	29,520,675	12,476,839	(3,998,931)
Benefit payments	<u>(2,986,465)</u>	<u>(2,286,981)</u>	<u>(3,210,555)</u>
Net Change in Total OPEB Liability	34,540,846	23,288,571	(2,418,470)
Total OPEB Liability - beginning	<u>100,848,717</u>	<u>77,560,146</u>	<u>79,978,616</u>
Total OPEB Liability - ending	<u>\$ 135,389,563</u>	<u>\$ 100,848,717</u>	<u>\$ 77,560,146</u>
Covered-employee payroll	\$ 20,528,693	\$ 21,000,081	\$ 19,245,804
Total OPEB Liability as a percentage of covered-employee payroll	659.5%	480.2%	403.0%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled this presentation will only include information for those years for which information is available. Additionally the amounts presented were determined as of the measurement date.

**COHOES CITY SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULES OF PROPORTIONATE SHARE OF NET PENSION LIABILITY (ASSET)  
LAST 10 FISCAL YEARS  
FOR THE YEAR ENDED JUNE 30, 2020**

**ERS Pension Plan  
Last 10 Fiscal Years**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Proportion of the net pension liability (asset)	0.0122291%	0.0123548%	0.0122696%	0.0120369%	0.0122472%
Proportionate share of the net pension liability (asset)	\$ 3,238,327	\$ 875,378	\$ 395,995	\$ 1,131,010	\$ 1,965,716
Covered-employee payroll	\$ 3,592,906	\$ 3,373,320	\$ 3,426,397	\$ 3,375,151	\$ 3,184,612
Proportionate share of the net pension liability (asset) as a percentage of covered-employee payroll	90%	26%	11.56%	33.51%	61.73%
Plan fiduciary net position as a percentage of the total pension liability	86.39%	96.27%	98.24%	94.70%	90.70%

**TRS Pension Plan  
Last 10 Fiscal Years**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Proportion of the net pension liability (asset)	0.095125%	0.091516%	0.089457%	0.090911%	0.000904%
Proportionate share of the net pension liability (asset)	\$ (2,471,347)	\$ (1,654,852)	\$ (679,959)	\$ 973,693	\$ (9,386,087)
Covered-employee payroll	\$ 16,028,579	\$ 16,011,697	\$ 15,102,793	\$ 14,236,368	\$ 14,115,318
Proportionate share of the net pension liability (asset) as a percentage of covered-employee payroll	-15.42%	-10.34%	-4.50%	6.84%	-66.50%
Plan fiduciary net position as a percentage of the total pension asset	102.20%	101.53%	100.66%	99.01%	110.46%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled this presentation will only include information for those years for which information is available. Additionally the amounts presented for each fiscal year were determined as of each plans measurement date as disclosed in the footnotes.

**COHOES CITY SCHOOL DISTRICT  
REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULES OF DISTRICT CONTRIBUTIONS  
FOR THE YEAR ENDED JUNE 30, 2020**

**ERS Pension Plan  
Last 10 Fiscal Years**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Contractually required contribution	\$ 476,319	\$ 471,146	\$ 499,124	\$ 495,847	\$ 587,484
Contributions in relation to the contractually required contribution	<u>(476,319)</u>	<u>(471,146)</u>	<u>(499,124)</u>	<u>(495,847)</u>	<u>(587,484)</u>
Contribution deficiency (excess)	<u>\$ -</u>				
Covered-employee payroll	\$ 3,592,906	\$ 3,373,320	\$ 3,426,397	\$ 3,375,151	\$ 3,184,612
Contributions as a percentage of covered-employee payroll	13.26%	13.97%	14.57%	14.69%	18.45%

**TRS Pension Plan  
Last 10 Fiscal Years**

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Contractually required contribution	\$ 1,686,229	\$ 1,460,880	\$ 1,661,418	\$ 1,860,173	\$ 2,378,542
Contributions in relation to the contractually required contribution	<u>(1,686,229)</u>	<u>(1,460,880)</u>	<u>(1,661,418)</u>	<u>(1,860,173)</u>	<u>(2,378,542)</u>
Contribution deficiency (excess)	<u>\$ -</u>				
Covered-employee payroll	\$ 16,028,579	\$ 16,011,697	\$ 15,102,793	\$ 14,236,368	\$ 14,115,318
Contributions as a percentage of covered-employee payroll	10.52%	9.12%	11.00%	13.07%	16.85%

Note: This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled this presentation will only include information for those years for which information is available. Additionally the amounts presented for each fiscal year were determined as of each plans measurement date as disclosed in the footnotes.

**COHOES CITY SCHOOL DISTRICT  
SUPPLEMENTARY INFORMATION  
SCHEDULE OF CHANGES FROM ADOPTED BUDGET TO FINAL BUDGET AND  
SCHEDULE OF SECTION 1318 OF REAL PROPERTY TAX LAW LIMIT CALCULATION  
FOR THE YEAR ENDED JUNE 30, 2020**

**CHANGE FROM ADOPTED BUDGET TO FINAL BUDGET**

Adopted Budget	\$	43,867,736
Add: Prior year's encumbrances		339,968
Original Budget		44,207,704
Adjustments:		
Donations		9,574
Final Budget	\$	44,217,278

**SECTION 1318 OF REAL PROPERTY TAX LAW LIMIT CALCULATION**

2020-21 [subsequent year's] voter-approved expenditure budget	\$	43,867,736
Maximum allowed (4% of 2020-21 [subsequent year's] budget)		1,754,709
General Fund Fund Balance Subject to Section 1318 of Real Property Tax Law*:		
Unrestricted Fund Balance:		
Committed Fund Balance	\$	-
Assigned Fund Balance		612,823
Unassigned Fund Balance		2,049,761
Total Unrestricted Fund Balance		2,662,584
Less:		
Appropriated Fund Balance		116,989
Encumbrances included in Committed and Assigned Fund Balance		495,834
Total Adjustments		612,823
General Fund Fund Balance Subject to Section 1318 of Real Property Tax Law	\$	2,049,761
Actual percentage		4.67%

\* Per office of the State Comptroller's "Fund Balance Reporting and Governmental Fund Type Definitions," Updated April 2011 (Originally Issued November 2010), the portion of [General Fund] fund balance subject to Section 1318 of the Real Property Tax law is: unrestricted fund balance (i.e., the total of the committed, assigned, and unassigned classifications), minus appropriated fund balance, amounts reserved for insurance recovery, amounts reserved for tax reduction, and encumbrances included in committed and assigned fund balance.

COHOES CITY SCHOOL DISTRICT  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF PROJECT EXPENDITURES - CAPITAL PROJECTS FUND  
 FOR THE YEAR ENDED JUNE 30, 2020

PROJECT TITLE	Original Appropriation	Revised Appropriation	Expenditures			Unexpended Balance	Methods of Financing					Fund Balance June 30, 2020
			Prior Years	Current Year	Total		Proceeds of Obligations	State Aid	Local Sources	Transfer to Debt Service	Total	
Smart Schools	\$ 1,374,517	\$ 1,374,517	\$ 132,844	\$ 386,187	\$ 519,031	\$ 855,486	\$ -	\$ 519,031	\$ 1,243	\$ -	\$ 520,274	\$ 1,243
Harmony Hill Boiler SED #: 0010-010	-	-	-	-	-	-	-	-	-	-	-	-
Middle School Reconstruction SED#: 001-021	547,053	547,053	242,960	214,975	457,935	89,118	-	-	242,960	-	242,960	(214,975)
Totals	\$ 1,921,570	\$ 1,921,570	\$ 375,804	\$ 601,162	\$ 976,966	\$ 944,604	\$ -	\$ 519,031	\$ 244,203	\$ -	\$ 763,234	\$ (213,732)

**COHOES CITY SCHOOL DISTRICT  
 SUPPLEMENTARY INFORMATION  
 SCHEDULE OF NET INVESTMENT IN CAPITAL ASSETS  
 JUNE 30, 2020**

<b>Capital Assets, Net</b>		\$	54,471,335
<b>Add:</b>			
Deferred loss on bond issuance	\$	<u>134,247</u>	134,247
<b>Deduct:</b>			
Short-term portion of bonds payable		(3,150,000)	
Long-term portion of bonds payable		(9,890,000)	
Unamortized bond premium		<u>(467,751)</u>	<u>(13,507,751)</u>
<b>Net Investment in Capital Assets</b>		\$	<u><u>41,097,831</u></u>

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL  
CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN  
AUDIT OF THE FINANCIAL STATEMENTS PERFORMED IN  
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the President and Members  
of the Board of Education of  
Cohoes City School District

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the Cohoes City School District (the District) as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 15, 2020.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for determining audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that have not been identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify a certain deficiency, described in the accompanying schedule of findings and questioned costs as item 2020-001 that we consider to be a significant deficiency.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which is described in the accompanying schedule of findings and questioned costs as items 2020-002 and 2020-003.

## **District's Response to the Findings**

The District's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Marvin and Company, P.C.*

Latham, NY  
October 15, 2020

**INDEPENDENT AUDITOR'S REPORT ON  
COMPLIANCE FOR EACH MAJOR PROGRAM AND REPORT  
ON INTERNAL CONTROL OVER COMPLIANCE  
REQUIRED BY THE UNIFORM GUIDANCE**

To the President and Members of the Board of Education of the  
Cohoes City School District

**Report on Compliance for Each Major Federal Program**

We have audited the Cohoes City School District's (the District) compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2020. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the District's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Cohoes City School District's compliance.

**Opinion on Each Major Federal Program**

In our opinion, Cohoes City School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

## Report on Internal Control Over Compliance

Management of the Cohoes City School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the District's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Marvin and Company P.C.*

Latham, NY

October 15, 2020

**COHOES CITY SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2020**

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass- Through Entity Identifying Number</u>	<u>Passed Through To Subrecipient</u>	<u>Total Federal Expenditures</u>
<b><u>U.S. Department of Education</u></b>				
Passed Through New York State Education Department:				
Special Education Cluster				
Special Education - Grants to States (IDEA, Part B)	84.027	0032-20-0020	Not Applicable	\$ 562,610
Special Education - Preschool Grants (IDEA Preschool)	84.173	0033-20-0020	Not Applicable	<u>39,437</u>
Total Special Education Cluster				<u>602,047</u>
Title I Grants to Local Educational Agencies	84.010	0021-20-0025	Not Applicable	542,242
Title I Grants to Local Educational Agencies	84.010	0021-19-0025	Not Applicable	7,172
Title I Grants to Local Educational Agencies - School Improvement Grant	84.010	0011-20-2044	Not Applicable	44,122
Title I Grants to Local Educational Agencies - School Improvement Grant	84.010	0011-19-2044	Not Applicable	6,228
Improving Teacher Quality State Grants	84.367	0147-20-0025	Not Applicable	83,147
Title IV Part A-Student Support and Academic Enrichment Program	84.424A	0204-20-0025	Not Applicable	11,100
Title IV Part A-Student Support and Academic Enrichment Program	84.424A	0204-19-0025	Not Applicable	14,249
Education for Homeless Children and Youth	84.196	0212-20-3101	Not Applicable	<u>27,863</u>
Total Passed Through New York State Education Department:				<u>1,338,170</u>
Total U.S. Department of Education				<u>1,338,170</u>

**COHOES CITY SCHOOL DISTRICT  
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
FOR THE YEAR ENDED JUNE 30, 2020**

<u>Federal Grantor/Pass-Through Grantor/Program or Cluster Title</u>	<u>Federal CFDA Number</u>	<u>Pass- Through Entity Identifying Number</u>	<u>Passed Through To Subrecipient</u>	<u>Total Federal Expenditures</u>
<b><u>U.S. Department of Agriculture</u></b>				
Passed Through New York State Education Department:				
Child Nutrition Cluster				
National School Lunch Program	10.555	Not Applicable	Not Applicable	\$ 589,497
School Breakfast Program	10.553	Not Applicable	Not Applicable	215,749
Summer Food Service Program	10.559	Not Applicable	Not Applicable	22,784
COVID-19 Summer Food Service Program	10.559	Not Applicable	Not Applicable	168,491
Food Distribution	10.555	Not Applicable	Not Applicable	<u>86,809</u>
Total Child Nutrition Cluster				<u>1,083,330</u>
Total U.S. Department of Agriculture				<u>1,083,330</u>
Total Expenditures of Federal Awards				<u>\$ 2,421,500</u>

**COHOES CITY SCHOOL DISTRICT**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**JUNE 30, 2020**

**1. BASIS OF PRESENTATION**

The accompanying Schedule of Expenditures of Federal Awards (the Schedule) presents the activity of federal award programs administered by the Cohoes City School District (District), which is described in Note 1 to the District's accompanying financial statements, using the modified accrual basis of accounting. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the District's financial statements. Federal awards that are included in the Schedule may be received directly from federal agencies, as well as federal awards that are passed through from other government agencies.

The information presented in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). This Schedule only presents a selected portion of the operations of the District.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. The amounts reported as federal expenditures were obtained from the federal financial reports for the applicable program and periods. The amounts reported in these reports are prepared from records maintained for each program, which are reconciled with the District's financial reporting system.

The federal expenditures are recognized under the Uniform Guidance.

**3. SCOPE OF AUDIT**

The Cohoes City School District is an independent municipal corporation. All federal grant operations of the District are included in the scope of the single audit.

**4. NON-CASH ASSISTANCE**

Nonmonetary assistance is reported in the Schedule at the fair market value of the commodities received and disbursed. For the year ended June 30, 2020, the District received food commodities totaling \$86,809.

**5. INDIRECT COST RATE**

The Cohoes City School District did not elect to use the 10% de minimus cost rate.

Indirect costs may be included in the reported expenditures, to the extent that they are included in the federal financial reports used as the source for the data presented. The District's policy is to charge federal award programs with indirect costs based on a rate established by New York State.

**COHOES CITY SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

**SECTION I: SUMMARY OF AUDITOR'S RESULTS**

*Financial Statements*

Type of auditor's report issued unmodified

Internal control over financial reporting:

- Material weakness(es) identified?        yes      X   no
- Significant deficiency(ies) identified?   X   yes           none reported

Noncompliance material to financial statements noted?   X   yes           no

*Federal Awards*

Internal control over major programs:

- Material weakness(es) identified?        yes      X   no
- Significant deficiency(ies) identified?        yes      X   none reported

Type of auditor's report issued on compliance for major programs unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?        yes      X   no

Identification of major programs:

CFDA Number(s)	<u>Name of Federal Program or Cluster</u>
84.010	Title I Grants to Local Education Agencies
84.010	Title I Grants to Local Education Agencies – School Improvement Grant
84.027 and 84.173	IDEA Special Education Cluster

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?        yes      X   no

**SECTION II: FINANCIAL STATEMENT FINDINGS**

*Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards:*

Significant Deficiency

2020-001      AUDIT ADJUSTMENTS

*Criteria:* To accurately present the financial position of the District, general ledger accounts should be reconciled and monitored throughout the year and at year end by management. The accuracy of financial data is crucial to the budget process and monthly report monitoring.

*Condition:* Four adjusting journal entries were proposed as a result of audit procedures to properly reflect year-end balances.

**COHOES CITY SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

**SECTION II: FINANCIAL STATEMENT FINDINGS**

*Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards:*

Significant Deficiency

2020-001      AUDIT ADJUSTMENTS

*Context:* There were transactions that was not properly recorded during the year, these adjustments related to (1) not adjusting the deferred tax portion of the property tax revenue, (2) not recording an item that should have been recorded as accounts payable for construction in progress, (3) not recording an item that should have been recorded as accounts payable and expenditure, and (4) not accruing unemployment insurance invoices related to the 19/20 fiscal year.

*Effect:* In the general fund, revenues were overstated by \$104,786 and deferred inflows was understated by \$104,786. Also, in the general fund expenditures and liabilities were understated by \$80,584. In the capital fund, accounts payable and expenditures were both understated by \$185,250. In the school lunch fund, accounts payable and expenditures were both understated by \$80,330.

*Cause:* The adjusting journal entries identified during the audit appear to be caused by transactions not being recorded at yearend.

*Recommendation:* We recommend that management review and monitor account balances at year end more closely and implement a formal closing process for end of year reconciliations and cut-off.

*View of Responsible Officials:* The District has reviewed year end procedures have made necessary modifications to our process. S. Mackey is responsible with an anticipated completion date of 6/30/2021.

Noncompliance Material to the Financial Statements

2020-002      Compliance with Net Cash Resources and Excess Fund Balance for Child Nutrition

*Statement of Condition:* The fund balance in the school lunch fund exceeds the allowable limit by approximately \$360,000.

*Criteria:* According to the code of federal regulations section CFR §210.14 (b) the school food authority shall limit its net cash resources to no more than 3 months worth of average expenditures.

*Cause:* The cumulative effect of expenditures being less than revenue for a number of year.

*Effect of Condition:* The District was not in compliance with federal guidelines.

*Context:* As part of audit procedures, compliance with this federal guideline is reviewed.

**COHOES CITY SCHOOL DISTRICT  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
JUNE 30, 2020**

**SECTION II: FINANCIAL STATEMENT FINDINGS**

*Findings related to the financial statements which are required to be reported in accordance with Government Auditing Standards:*

Noncompliance Material to the Financial Statements

2020-002 Compliance with Net Cash Resources and Excess Fund Balance for Child Nutrition

*Recommendation:* The District should follow federal guidelines to resolve excess fund balance. The District is required to submit a plan to the Child Nutrition Program Administration detailing how the District will reduce the fund balance to an acceptable level within one year and also what the District will do to ensure than an excess fund balance does not occur in the future.

*Views of responsible officials and planned corrective actions:* The District has submitted a plan to the Child Nutrition Program Administration for the 2020 fiscal year. S. Mackey is responsible with an anticipated completion date of 6/30/2021.

2020-003 Compliance with New York State Real Property Tax Law

*Statement of Condition:* The unassigned fund equity of the General Fund exceeds 4% of the 2020-2021 General Fund Budget by approximately \$295,000.

*Criteria:* NYS Real Property Tax Law Section 1318 limits the amount of unassigned fund equity a District can have to no more than 4% of the General Fund budget for the ensuing fiscal year.

*Cause:* The cumulative effect of expenditures being under budget.

*Effect of Condition:* The District was not in compliance with NYS Real Property Tax Law.

*Context:* As part of audit procedures the compliance the NYS Real Property Tax Law Section 1318 limits is reviewed.

*Recommendation:* The District should monitor fund equity and use the excess fund equity in future years.

*Views of responsible officials and planned corrective actions:* The District experienced unanticipated operating savings this spring due to the COVID-19 pandemic. All NYS schools were ordered to close buildings to the public and provide virtual learning in March 2020. These savings are temporary in nature, as our schools have since reopened and have experienced additional (unplanned) expenses to ensure health & safety protocols are fully implemented. Further, the NYS economy has been dramatically impacted by the pandemic, experiencing significant revenue shortfalls. This summer NYS schools began to see a 20% withhold for some summer aid payments. NY schools have also been advised that State Aid could be reduced in the 2020-2021 fiscal year absent of any federal relief. The District is dependent on State Aid and any reductions will have an adverse impact on the district's financial wellness. S. Mackey is responsible with an anticipated completion date of 6/30/2021.

**COHOES CITY SCHOOL DISTRICT  
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS  
JUNE 30, 2020**

**SECTION III: FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

*Findings and questioned costs related to Federal awards which are required to be reported in accordance with the Uniform Guidance 2 CFR 200.516(a):*

None

**COHOES CITY SCHOOL DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
JUNE 30, 2020**

**Summary Schedule of Prior Audit Findings**

2019-001	Audit Adjustments
Status:	This comment is repeated as 2020-001, however, was reduced from a material weakness to a significant deficiency.
2019-002	Compliance with Net Cash Resources and Excess Fund Balance for Child Nutrition
Status:	This comment is repeated as 2020-002.
2019-003	Title I - Payroll Certifications
Status:	This comment was corrected and therefore not repeated.
2019-004	Title I - Allowable Costs
Status:	This comment was corrected and therefore not repeated.
2019-005	Title I - Allowable Costs
Status:	This comment was corrected and therefore not repeated.
2019-006	Title I – Indirect Cost Rate
Status:	This comment was corrected and therefore not repeated.
2019-007	Title I - Salary Notices
Status:	This comment was corrected and therefore not repeated.