

# COHOES CITY SCHOOL DISTRICT

**Board of Education  
Cohoes, New York**

**Business Meeting and  
Code of Conduct Public Hearing**

**Live Streamed (per Governor Executive Order 202.48) August 12, 2020 @6:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

## MINUTES

I. The Meeting was called to order at 6:05 p.m. by Board President, Mr. Nolin.

### ROLL CALL

Present: Mr. Pascale  
Mr. Jackson  
Mrs. Dion  
Mrs. Carey  
Mr. Annely  
Mr. Nolin

Excused: Mrs. Giller

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O'Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

### II. DISTRICT REPORTS

- A. Code of Conduct Summary
- B. District Reopening Plan Update

### III. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

### IV. COMMUNITY DISCUSSION OF AGENDA ITEMS

### V. OLD BUSINESS

### VI. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Board of Education Meeting of July 29, 2020.
- B. THAT the Board of Education adopts the following policies:
  - 4526 Computer Use Instruction
  - 4526.1 Internet Safety
  - 6150 Budget Transfers

- C. THAT the Board of Education approves a contract with R.G. Timbs Advisory Group Inc. located at 24 Sherman Oaks Drive, New Hartford, New York for long-range financial planning services and capital project planning in accordance with the terms and conditions outlined within.

**VII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL**

**INSTRUCTIONAL**

- A. THAT the Board of Education accepts the resignation of Megan Helmrath from her position of Elementary Teacher (ALS).  
Effective: Immediately
- B. THAT the Board of Education accepts the resignation of Rachel Rogers from her position of Special Education Teacher (CMS).  
Effective: August 31, 2020
- C. THAT the Board of Education approves the following student teacher placements from the following school (unpaid):

THE COLLEGE OF ST. ROSE

September 8, 2020-October 23, 2020

Kati Abel with Amanda Dorr at Van Schaick Grade School

Sydney Wolfe with Jackie Skidmore at Abram Lansing Elementary School

Amelia Jones with Danielle Ziobrowski at Harmony Hill Elementary School

Mary Evers with Alison Craver at Abram Lansing Elementary School

Molly Biittig with Richetta Hansen at Abram Lansing Elementary School

Lauren Wolfe with Kira Merrills at Van Schaick Grade School (UPK)

October 26, 2020-December 11, 2020

Dimple Permaul with Sharon Laughlin at Harmony Hill Elementary School

Mary Evers with Brianna Houle at Harmony Hill

**NON-INSTRUCTIONAL**

- D. THAT the Board of Education eliminates the following non-instructional position:  
1.0 FTE Typist (VSGS)  
Effective: July 1, 2020
- E. THAT the Board of Education creates the following non-instructional position:  
1.0 FTE Senior Typist (VSGS)  
Effective: July 1, 2020
- F. Carla Rogers  
Position ..... 1.0 FTE Senior Typist (reinstated)  
Effective Date ..... July 1, 2020  
Probation Period..... N/A  
Salary .....per CSEA contract  
Reason..... Civil Service reclassification, reinstatement to former title

- G. Terrance Burns, Sr.  
Position .....Part-Time School Safety Officer (PERMANENT)  
Effective Date .....August 12, 2020 through June 30, 2021  
Salary .....\$17 per hour  
Reason..... received “Certification of Eligibles” from  
..... Cohoes Municipal Civil Service Commission
- H. Shawn Higgins  
Position .....Part-Time School Safety Officer (PERMANENT)  
Effective Date .....August 12, 2020 through June 30, 2021  
Salary .....\$17 per hour  
Reason..... received “Certification of Eligibles” from  
..... Cohoes Municipal Civil Service Commission
- I. Kathleen Kuhn  
Position .....Part-Time School Safety Officer (PERMANENT)  
Effective Date .....August 12, 2020 through June 30, 2021  
Salary .....\$17 per hour  
Reason..... received “Certification of Eligibles” from  
..... Cohoes Municipal Civil Service Commission
- J. Chad Robillard  
Position .....Part-Time School Safety Officer (PERMANENT)  
Effective Date .....August 12, 2020 through June 30, 2021  
Salary .....\$17 per hour  
Reason..... received “Certification of Eligibles” from  
..... Cohoes Municipal Civil Service Commission
- K. Lori Paro  
Position ..... 1.0 FTE Cleaner  
Effective Date ..... August 13, 2020  
Probation Period.....February 12, 2021  
Salary .....per CSEA contract  
Reason..... Replaces Bradford Evans
- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Loni Huddy to the position of Assistant Cook subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Huddy regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued

employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Loni Huddy

Position ..... 1.0 FTE Assistant Cook  
Effective Date .....September 1, 2020  
Probation period.....March 1, 2021  
Salary ..... per CSEA contract  
Reason.....Replaces Leslie O’Brien

**VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE**

**IX. FINANCIAL REPORTS (Recommended by the Superintendent)**

**BOARD ACTION ON CONSENT AGENDA**

**MOTION:** THAT the Board of Education adopts the following resolutions of the August 12, 2020 Agenda:

**VI (A-C) and VII (A-L)**

Moved by: Mrs. Dion  
All voted “Aye”

Seconded by: Mr. Annelly  
Motion carried 6-0

**X. INFORMATION AND CONSIDERATION**

THAT the Board of Education is aware of a donation in the amount of \$3,705 from Stewarts to be used for art supplies.

**XI. COMMENTS FROM BOARD OF EDUCATION MEMBERS**

**XII. QUESTIONS AND STATEMENTS FROM AUDIENCE**

**XIII. BOARD POLICY REVIEW**

**Second Reading**

4526 Computer Use Instruction  
4526.1 Internet Safety  
6150 Budget Transfers

**XIV. DATES FOR FUTURE MEETINGS**

**August 26, 2020**, Live Streamed (per Governor Executive Order (202.48) at 6 p.m.

**XV. ADJOURNMENT**

**MOTION:** To adjourn at 6:45 p.m.

Moved by: Mrs. Dion  
All voted "Aye"

Seconded by: Mr. Annely  
Motion carried 6-0

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District Clerk