MINUTES

I. The Meeting was called to order at 5:09 p.m. by Board President, Mr. Nolin.

ROLL CALL
Present: Mrs. Giller
Mr. Pascale (arrived at 5:45 p.m.)
Mrs. Annely
Mr. Jackson
Mrs. Dion
Mrs. Carey
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of August 28, 2019

Moved by: Mrs. Dion
Seconded by: Mrs. Annely
All voted “Aye”

Motion carried 7-0

II. PRESIDENT’S REPORT
Dr. Spring announced that districtwide enrollment was plus 40 students to date (not including Pre-K) which included an increase of 29 students at CMS. Dr. Spring stated that she was meeting with CHS and CMS to review their class size reports on September 24. A question was asked as to how many students transferred in since the start of the school year. Ms. O’Shea replied that she would get this information from the registrar.

III. SUPERINTENDENT’S REPORT
BUSINESS AND OPERATIONS – MRS. MACKEY
- The General Supplies Bid was awarded in July to five vendors and POs processed. There was feedback concerning delivery time not working for the buildings, elementary schools do not have 12-month staff to receive, verify and distribute. A vendor that was awarded 37% of the bid has not shipped the materials as of September 1. The vendor was contacted for resolution, and we were advised that the orders would be received by end of month. Moving forward, the bid timeline has been modified with an early May deadline.
• Marvin & Company will return next week for Title 1 fieldwork and ST-3 will be complete after fieldwork has concluded. Audit committee members should anticipate a calendar invite for an October meeting within the next week or so.
• First round of camera project training was held on September 10. Another session will be held next week.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS
Agenda Item VIII (D) – A question was asked if the opening has been posted and Dr. Spring replied yes it has been posted.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS
Pertaining to the 2019-20 Comprehensive School Counseling Plan from the last meeting, a member wanted to be mindful of what can be done in keeping with the new regulation and brought up some possible activities even though the budget does not allow for a counselor at the elementary level this year. Another member offered to share a packet of relative information with all members.

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION
A. THAT the Board of Education approves the District Wide Safety Plan for the 2019-2020 school year.

B. THAT the Board of Education approves the Agreement with H.M.B. Consulting, 3 Douglas Lane, Voorheesville, New York for food service consultation as outlined therein for the 2019-20 school year at a consultation rate of $725 per day.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL INSTRUCTIONAL
A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

   Audi, Michael                Pettini, Molly
   Bender, Joseph               Reynolds, Vanessa
   Cook, Sarah                  Rossier, Mikayla
   Dziewit, Lindsey             Somerville, Bridget
   Franze, Alexa                Walter, Ranini

   Effective: September 1, 2019

B. THAT the Board of Education amends Item VIII (B) of the August 14, 2019 Minutes to read as follows:
THAT the Board of Education appoints the following individuals as **proctors and/or scorers** for the August 2019 Regents exams:

- Jacqueline Adams
- Heather Bradt
- Jaclyn Calabrese
- Michelle Cipriano
- Matthew Flannery
- Terrin Griffin
- Terence Keegan
- Dawn Maddalena
- Amanda Powers
- Robert Santarcangelo
- Michael Wilt
- Matt Corwin
- Nicole Lassone
- Heather Ball
- Denise Assalian
- Elaine Briceland
- Lydia Cappadonia
- Keith Fischer
- Lindsay Fontaine
- Donna Honsinger
- Michael Kloczko
- Richard Morris
- Erica Rapp
- Brian Smith
- Kristy Jarosz
- Patricia Caputo
- Catherine Lowerre
- Nick Foglia

C. THAT the Board of Education **amends** Item VIII (N) of the July 2, 2019 Business Meeting Minutes to read as follows:

THAT the Board of Education appoints the following individuals to the **Coaching** positions listed below for the 2019-2020 school year, contingent upon acceptable program enrollment:

<table>
<thead>
<tr>
<th>CO-CURRICULAR ACTIVITY</th>
<th>NAME</th>
<th>FTE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cheerleading – Varsity</td>
<td>Jennifer Heeney</td>
<td>1.0</td>
</tr>
<tr>
<td>Cross Country - Varsity</td>
<td>Kiera Hovey</td>
<td>1.0</td>
</tr>
<tr>
<td>Cross Country – Modified</td>
<td>Brianna Houle</td>
<td>1.0</td>
</tr>
<tr>
<td>Football - Varsity Head</td>
<td>Rob Wattsman</td>
<td>1.0</td>
</tr>
<tr>
<td>Football – Varsity Assistant</td>
<td>Shawn Gibson</td>
<td>1.0</td>
</tr>
<tr>
<td>Football – Varsity Assistant</td>
<td>TBD Nick Foglia</td>
<td>1.0</td>
</tr>
<tr>
<td>Football – Coach (unpaid)</td>
<td>Matthew Corwin</td>
<td>0.0</td>
</tr>
<tr>
<td>Football - Modified Head</td>
<td>TBD Nick Foglia, Daniel DeChiaro</td>
<td>1.0</td>
</tr>
<tr>
<td>Football - Modified Assistant</td>
<td>TBD Matt Cody Cater</td>
<td>1.0</td>
</tr>
<tr>
<td>Soccer - Boys, Varsity</td>
<td>Nick Izzo</td>
<td>1.0</td>
</tr>
<tr>
<td>Soccer - Boys, JV</td>
<td>Phil Tommasino</td>
<td>1.0</td>
</tr>
</tbody>
</table>
D. THAT the Board of Education accepts the resignation of Amanda Powers from her position as Future-Ready Pathways Coordinator for the 2019-20 school year.  
Effective: August 28, 2019

E. THAT the Board of Education accepts the resignation of Christian Gunn from his position as Music Teacher. (ALS) 
Effective: September 27, 2019

F. THAT the Board of Education approves a salary increase due to additional teaching assignments for the following individuals for the 2019-2020 school year:
   Erin Abbott – 0.025 FTE as per CTA contract – Art (1.025 FTE total) VSGS  
   McKenna Robinson – 0.025 FTE as per CTA contract – Art (1.025 FTE total) HH  
   Effective: September 1, 2019 through June 30, 2020
   Christian Gunn – 0.05 FTE as per CTA contract – Music (1.05 FTE total) AL  
   Effective: September 1, 2019 through September 27, 2019

G. THAT the Board of Education appoints the following individuals to the 2019-20 Future-Ready Pathways Extended Learning Program:

   **TEACHERS**
   Math-Gabrielle White, Donna Honsinger
   Science-Jackie Penney, Mike Kloczko, Alicia Tommasino, Fiona Recchia
   Social Studies-Rob Santarcangelo, Matt Corwin
   ELA-Heather Ball, Terrin Griffin, Lauren Dunn
   Spanish-Alicia Ozols
   Substitute-Lindsay Fontaine

   **NON-INSTRUCTIONAL**
   H. THAT the Board of Education appoints the following individuals as Part-Time Safety Officers for the 2019-20 school year:

   HARMONY HILL ELEMENTARY SCHOOL COHOES HIGH SCHOOL
   Terry Burns  Drew Rentz and John DeMio
I. THAT the Board of Education authorizes days not to exceed one (1) at the per diem rate (per CSEA contract) for Pamela Krupski to assist with the inventory and distribution of new reading series.
   Effect: August 29, 2019

J. THAT the Board of Education authorizes days not to exceed one (1) at the per diem rate (per CSEA contract) for Sherri Dan to assist with the inventory and distribution of new reading series.
   Effect: August 29, 2019

K. THAT the Board of Education authorizes days not to exceed one (1) at the per diem rate (per CSEA contract) for Stacy Smith to assist with the inventory and distribution of new reading series.
   Effect: August 29, 2019

L. THAT the Board of Education authorizes days not to exceed one (1) at the hourly rate for Kathy Baez to assist with the inventory and distribution of the new reading series.
   Effect: September 3, 2019

M. THAT the Board of Education appoints the following individuals as Part-Time Teacher Aides for the 2019-20 school year:

   Abram Lansing Elementary School                 Van Schaick Grade School
   Kathy Baez                                      Stacy Clement
   Lisa Buck                                       Catlin Bellenoit
   Audrey Carter                                  Sabrina Finnen
   Maria DeLaPiedra                               Maureen Finnen
   Sheila Farrigan                                
   Bernadette Glynn
   Rebecca Perry
   Michelle Scott
   Pat Spain

   Harmony Hill Elementary School
   Gail Friedman
   MaryBeth Galarneau
   Lori LaMere
   Carol Gaudette
   Cathy Rogowski
   Kathy Valente
   Meriam VanSleet
   Brian Wallingford
N. **Evelyn Wagner**  
Position.......................................................... Part-Time Teacher Aide (VSGS)  
Effective Date............................................ September 1, 2019 through June 30, 2020  
Salary................................................................. $12 per hour  
Reason .................................................................... Replaces Ronette Miorin

O. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints **Amy Magin** to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Magin regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

**Amy Magin**  
Position.......................................................... Part-Time Teacher Aide (HH)  
Effective Date............................................ September 1, 2019 through June 30, 2020  
Salary................................................................. $12 per hour  
Reason ........................................................... Needed for new Kindergarten class

IX. **RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE**

X. **FINANCIAL REPORTS (Recommended by the Superintendent)**  
A. I recommend that the following reports be accepted by the Board of Education:  
1. Warrants – N/A  
2. Budget Transfer – N/A  
3. Budget Status Reports – N/A  
4. Bank Reconciliation Report – N/A  
5. Extracurricular Activity Report – N/A  
6. Internal Claims Audit Report – N/A

**BOARD ACTION ON CONSENT AGENDA**

**MOTION:** THAT the Board of Education adopts the following resolutions of the September 11, 2019 Agenda:

**VII (A-B) and VIII (A-O)**

Moved by: Mrs. Giller  
Seconded by: Mrs. Carey  
All voted “Aye”  
Motion carried 7-0
XI. INFORMATION AND CONSIDERATION

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS
A. A member opened a discussion on appointing building liaisons. The following was agreed upon:
   CHS – Mr. Nolin & Mr. Pascal
   CMS – Mrs. Dion and Mrs. Carey
   ALS – Mr. Jackson
   HH – Mrs. Annely
   VSGS – Mrs. Giller

B. A member requested the Board to identify roles and responsibilities of liaisons, and a timeline for such should be established within the next week or two.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

   September 25, 2019, Cohoes Middle School Library at 5:00 p.m. 5:30 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 6:07 p.m. to discuss the Building-Level Emergency Response Plan.

   Moved by: Mr. Pascale   Seconded by: Mrs. Annely
   All voted “Aye”         Motion carried 7-0

EXECUTIVE SESSION:  TIME: 6:19 PM

Present:     Mrs. Giller
             Mr. Pascale
             Mrs. Annely
             Mr. Jackson
             Mrs. Dion
             Mrs. Carey
             Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
              Ms. Peggy O’Shea, Assistant Superintendent for Education Services
              Mrs. Stacy Mackey, School Business Official

DISCUSSION
XVI. **ADJOURNMENT**

**MOTION:** To adjourn at 6:50 p.m.

Moved by: Mr. Pascale  
Seconded by: Mrs. Giller  
All voted “Aye”  
Motion carried 7-0

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District Clerk