

# COHOES CITY SCHOOL DISTRICT

**Board of Education  
Cohoes, New York  
Cohoes Middle School – Library**

**Business Meeting  
September 11, 2019  
5:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

## MINUTES

I. The Meeting was called to order at 5:09 p.m. by Board President, Mr. Nolin.

### ROLL CALL

Present: Mrs. Giller  
Mr. Pascale (*arrived at 5:45 p.m.*)  
Mrs. Annely  
Mr. Jackson  
Mrs. Dion  
Mrs. Carey  
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O’Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

**MOTION:** To accept the Minutes of the Board of Education Meeting of August 28, 2019

Moved by: Mrs. Dion  
All voted “Aye”

Seconded by: Mrs. Annely  
Motion carried 7-0

### II. PRESIDENT'S REPORT

Dr. Spring announced that districtwide enrollment was plus 40 students to date (not including Pre-K) which included an increase of 29 students at CMS. Dr. Spring stated that she was meeting with CHS and CMS to review their class size reports on September 24. A question was asked as to how many students transferred in since the start of the school year. Ms. O’Shea replied that she would get this information from the registrar.

### III. SUPERINTENDENT'S REPORT

#### BUSINESS AND OPERATIONS – MRS. MACKEY

- The General Supplies Bid was awarded in July to five vendors and POs processed. There was feedback concerning delivery time not working for the buildings, elementary schools do not have 12-month staff to receive, verify and distribute. A vendor that was awarded 37% of the bid has not shipped the materials as of September 1. The vendor was contacted for resolution, and we were advised that the orders would be received by end of month. Moving forward, the bid timeline has been modified with an early May deadline.

- Marvin & Company will return next week for Title 1 fieldwork and ST-3 will be complete after fieldwork has concluded. Audit committee members should anticipate a calendar invite for an October meeting within the next week or so.
- First round of camera project training was held on September 10. Another session will be held next week.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

Agenda Item VIII (D) – A question was asked if the opening has been posted and Dr. Spring replied yes it has been posted.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

Pertaining to the 2019-20 Comprehensive School Counseling Plan from the last meeting, a member wanted to be mindful of what can be done in keeping with the new regulation and brought up some possible activities even though the budget does not allow for a counselor at the elementary level this year. Another member offered to share a packet of relative information with all members.

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education approves the District Wide Safety Plan for the 2019-2020 school year.
- B. THAT the Board of Education approves the Agreement with H.M.B. Consulting, 3 Douglas Lane, Voorheesville, New York for food service consultation as outlined therein for the 2019-20 school year at a consultation rate of \$725 per day.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Audi, Michael	Pettini, Molly
Bender, Joseph	Reynolds, Vanessa
Cook, Sarah	Rossier, Mikayla
Dziewit, Lindsey	Somerville, Bridget
Franze, Alexa	Walter, Ranini

Effective: September 1, 2019

- B. THAT the Board of Education **amends** Item VIII (B) of the August 14, 2019 Minutes to read as follows:

THAT the Board of Education appoints the following individuals as proctors and/or scorers for the August 2019 Regents exams:

Jacqueline Adams	Denise Assalian
Heather Bradt	Elaine Briceland
Jaclyn Calabrese	Lydia Cappadonia
Michelle Cipriano	Keith Fischer
Matthew Flannery	Lindsay Fontaine
Terrin Griffin	Donna Honsinger
Terence Keegan	Michael Kloczko
Dawn Maddalena	Richard Morris
Amanda Powers	Erica Rapp
Robert Santarcangelo	Brian Smith
Michael Wilt	Kristy Jarosz
Matt Corwin	Patricia Caputo
Nicole Lassone	Catherine Lowerre
Heather Ball	<b>Nick Foglia</b>

- C. THAT the Board of Education **amends** Item VIII (N) of the July 2, 2019 Business Meeting Minutes to read as follows:

THAT the Board of Education appoints the following individuals to the Coaching positions listed below for the 2019-2020 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Cheerleading – Varsity	Jennifer Heeney	1.0
Cross Country - Varsity	Kiera Hovey	1.0
Cross Country – Modified	Brianna Houle	1.0
Football - Varsity Head	Rob Wattsman	1.0
Football – Varsity Assistant	Shawn Gibson	1.0
Football – Varsity Assistant	<del>TBD</del> Nick Foglia	1.0
<b>Football – Coach (unpaid)</b>	<b>Matthew Corwin</b>	<b>0.0</b>
Football - Modified Head	<del>Nick Foglia</del> Daniel DeChiaro	1.0
Football - Modified Assistant	<del>TBD</del> Matt Cody Cater	1.0
Soccer - Boys, Varsity	Nick Izzo	1.0
Soccer - Boys, JV	Phil Tommasino	1.0

CO-CURRICULAR ACTIVITY	NAME	FTE
Soccer - Boys, Modified	Ed Krajewski	1.0
Soccer - Girls, Varsity	Keith Fischer	1.0
Soccer - Girls, JV	Larry Brown	1.0
Soccer - Girls, Modified	<b>TBD Kaylin Dawson</b>	1.0

D. THAT the Board of Education accepts the resignation of Amanda Powers from her position as Future-Ready Pathways Coordinator for the 2019-20 school year.  
Effective: August 28, 2019

E. THAT the Board of Education accepts the resignation of Christian Gunn from his position as Music Teacher. (ALS)  
Effective: September 27, 2019

F. THAT the Board of Education approves a salary increase due to additional teaching assignments for the following individuals for the 2019-2020 school year:

- Erin Abbott– 0.025 FTE as per CTA contract – Art (1.025 FTE total) VSGS
- McKenna Robinson – 0.025 FTE as per CTA contract – Art (1.025 FTE total) HH  
Effective: September 1, 2019 through June 30, 2020
- Christian Gunn – 0.05 FTE as per CTA contract – Music (1.05 FTE total) AL  
Effective: September 1, 2019 through September 27, 2019

G. THAT the Board of Education appoints the following individuals to the 2019-20 Future-Ready Pathways Extended Learning Program:

- TEACHERS
- Math-Gabrielle White, Donna Honsinger
  - Science-Jackie Penney, Mike Kloczko, Alicia Tommasino, Fiona Recchia
  - Social Studies-Rob Santarcangelo, Matt Corwin
  - ELA-Heather Ball, Terrin Griffin, Lauren Dunn
  - Spanish-Alicia Ozols
  - Substitute-Lindsay Fontaine

**NON-INSTRUCTIONAL**

H. THAT the Board of Education appoints the following individuals as Part-Time Safety Officers for the 2019-20 school year:

HARMONY HILL ELEMENTARY SCHOOL  
Terry Burns

COHOES HIGH SCHOOL  
Drew Rentz and John DeMio

- I. THAT the Board of Education authorizes days not to exceed one (1) at the per diem rate (per CSEA contract) for Pamela Krupski to assist with the inventory and distribution of new reading series.  
Effective: August 29, 2019
- J. THAT the Board of Education authorizes days not to exceed one (1) at the per diem rate (per CSEA contract) for Sherri Dan to assist with the inventory and distribution of new reading series.  
Effective: August 29, 2019
- K. THAT the Board of Education authorizes days not to exceed one (1) at the per diem rate (per CSEA contract) for Stacy Smith to assist with the inventory and distribution of new reading series.  
Effective: August 29, 2019
- L. THAT the Board of Education authorizes days not to exceed one (1) at the hourly rate for Kathy Baez to assist with the inventory and distribution of the new reading series.  
Effective: September 3, 2019
- M. THAT the Board of Education appoints the following individuals as Part-Time Teacher Aides for the 2019-20 school year:

Abram Lansing Elementary School

Kathy Baez  
Lisa Buck  
Audrey Carter  
Maria DeLaPiedra  
Sheila Farrigan  
Bernadette Glynn  
Rebecca Perry  
Michelle Scott  
Pat Spain

Van Schaick Grade School

Stacy Clement  
Catlin Bellenoit  
Sabrina Finnen  
Maureen Finnen

Harmony Hill Elementary School

Gail Friedman  
MaryBeth Galarneau  
Lori LaMere  
Carol Gaudette  
Cathy Rogowski  
Kathy Valente  
Meriam VanSleet  
Brian Wallingford

- N. Evelyn Wagner  
 Position.....Part-Time Teacher Aide (VSGS)  
 Effective Date.....September 1, 2019 through June 30, 2020  
 Salary.....\$12 per hour  
 Reason .....Replaces Ronette Miorin

- O. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Amy Magin to the position of Part-Time Teacher Aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Magin regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

- Amy Magin  
 Position.....Part-Time Teacher Aide (HH)  
 Effective Date..... September 1, 2019 through June 30, 2020  
 Salary.....\$12 per hour  
 Reason .....Needed for new Kindergarten class

**IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE**

**X. FINANCIAL REPORTS (Recommended by the Superintendent)**

- A. I recommend that the following reports be accepted by the Board of Education:
  1. Warrants – N/A
  2. Budget Transfer – N/A
  3. Budget Status Reports – N/A
  4. Bank Reconciliation Report – N/A
  5. Extracurricular Activity Report – N/A
  6. Internal Claims Audit Report – N/A

**BOARD ACTION ON CONSENT AGENDA**

**MOTION:** THAT the Board of Education adopts the following resolutions of the September 11, 2019 Agenda:

**VII (A-B) and VIII (A-O)**

Moved by: Mrs. Giller  
 All voted “Aye”

Seconded by: Mrs. Carey  
 Motion carried 7-0

XI. INFORMATION AND CONSIDERATION

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

- A. A member opened a discussion on appointing building liaisons. The following was agreed upon:
- CHS – Mr. Nolin & Mr. Pascal
  - CMS – Mrs. Dion and Mrs. Carey
  - ALS – Mr. Jackson
  - HH – Mrs. Annely
  - VSGS – Mrs. Giller
- B. A member requested the Board to identify roles and responsibilities of liaisons, and a timeline for such should be established within the next week or two.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

**September 25, 2019**, Cohoes Middle School Library at ~~5:00 p.m.~~ **5:30 p.m.**

**MOTION:** THAT the Board of Education enters into Executive Session at 6:07 p.m. to discuss the Building-Level Emergency Response Plan.

Moved by: Mr. Pascale  
All voted "Aye"

Seconded by: Mrs. Annely  
Motion carried 7-0

**EXECUTIVE SESSION: TIME: 6:19 PM**

Present: Mrs. Giller  
Mr. Pascale  
Mrs. Annely  
Mr. Jackson  
Mrs. Dion  
Mrs. Carey  
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O'Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

**DISCUSSION**

XVI. ADJOURNMENT

**MOTION:** To adjourn at 6:50 p.m.

Moved by: Mr. Pascale  
All voted "Aye"

Seconded by: Mrs. Giller  
Motion carried 7-0

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District Clerk