

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School – Library**

**Business Meeting
August 14, 2019
6:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 5:03 p.m. by Board President, Mr. Nolin.

ROLL CALL

Present: Mrs. Giller
Mr. Pascale
Mrs. Annely
Mrs. Dion
Mrs. Carey
Mr. Nolin

Excused: Mr. Jackson

Also Present: Dr. Jennifer Spring, Superintendent

MOTION: THAT the Board of Education enters into Executive Session at 5:04 p.m. to perform the annual review of a particular person.

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

EXECUTIVE SESSION: TIME: 5:04 PM

Present: Mrs. Giller
Mr. Pascale
Mrs. Annely
Mrs. Dion
Mrs. Carey
Mr. Nolin

Excused: Mr. Jackson

Also Present: Dr. Jennifer Spring, Superintendent

DISCUSSION

MOTION: To adjourn Executive Session and re-enter Open Session at 5:54 p.m.

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

OPEN SESSION: TIME: 6:04 PM

ROLL CALL

Present: Mrs. Giller
Mr. Pascale
Mrs. Annely
Mrs. Dion
Mrs. Carey
Mr. Nolin

Excused: Mr. Jackson

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of July 31, 2019

Moved by: Mrs. Carey
All voted "Aye"

Seconded by: Mrs. Dion
Motion carried 6-0

II. PRESIDENT'S REPORT

- A. Dr. Spring shared the plan for Opening Day on September 4. The District will be partnering with the Cohoes Fire Department and Emergency Response Services to train staff on administering life-saving techniques in the areas of CPR, AED, Stop the Bleed and choking. Buildings will also have a chance to review and refine their emergency response systems. This partnership was inspired by our Harmony Hill colleagues who literally saved the life of a co-worker in May. We are grateful to Russ Coonradt, EMS Coordinator, and the Cohoes Fire Department for their support in making this happen.
- B. Dr. Spring reported that the administrative team was invited by the administrators from Watervliet City School District to attend a daylong professional development session today. The guest presenter was Dr. Kevin McGowan, Superintendent of Brighton Central School District and President of NYSCOSS. Administrators engaged in reflective work on such topics as leadership skills, dispositions, practices and systems to increase efficiency and effectiveness. Our administrators found the workshop very beneficial and enjoyed interacting with our neighboring colleagues. The Board asked how much was the cost. Dr. Spring replied it was for \$1,500 through BOCES.

III. SUPERINTENDENT'S REPORT

A. CURRICULUM AND INSTRUCTION

Ms. O'Shea shared that it has been a busy summer with professional development, curriculum writing and NYS reports. She will be providing a summary to the Board at the August 28 meeting. Yesterday, middle school and high school Science Teacher Leaders, Jill Javens and Mike Kloczko, met with fifth grade teachers to review the NYS Next Generation Standards and how to incorporate them into curriculum and instruction. The science test will be moved from fourth to fifth grade in 2022 and will be based on these standards. Today, middle school and high school Math Teacher Leaders, Colleen Duff and Heather Bradt, met with the fifth grade teachers to look at data and how the NYS Next Generation Standards for Math fit together from grades 5 through 8. Tomorrow, Social Studies Teacher Leaders, Chris Michael and Rob Santarcangelo, will meet with them to continue their work together.

The week after next, there will be a full day with Teacher Leaders for professional development and planning as well as new professionals' orientation. Two sessions to highlight for new professionals will be TLaC Fellow, Jenn Crucetti, working with teachers on systems and routines and Jenn Sangiacomo, Instructional Technology Integration Specialist, teaching them to "Connect in Cohoes."

The Board asked how many positions need to be filled.

Ms. O'Shea replied two science, one music and one psychologist.

B. BUSINESS AND OPERATIONS

Mrs. Mackey provided the Board with updates on numerous activities. As of today, 650 requisitions totaling in excess of \$14 million have been processed since July 1. Internal cameras and cabling are complete in all buildings except VS (work began this week). The lift required for external device installations has been scheduled for delivery next week. Over the next two weeks, the project team will work to configure the cameras with the servers. Training will be completed in September – date t/b/d.

Summer Projects in Elementary Buildings: computer lab converted to classroom space at HH; carpets replaced in Pre-K classrooms (1@VS, 1@HH); gym floors refinished (internally completed for HH & VS); playground inspections complete; mulch refreshed and minor repairs identified are in progress.

Summer Projects in Secondary Buildings: CMS tech room improvements are complete (removal of counter space, equipment relocated); CHS elevator vendor meeting today, received SED # last week, BOE should anticipate SEQRA language for next agenda.

Tax file has been sent to BOCES – on target to deliver bills to homes by the end of the month for September collection.

Financial Update: Marvin & Co. field work is scheduled for next week; Title 1 grant has been selected as the focus area for federal compliance review; ESSA report deadline is 8/30; ST-3 reporting – September; breakage analysis available after last round of summer hiring (Sept.); five-year forecast and reserve plans after the completion of the audit in October; cash flow (summer months) – incoming revenues anticipated (state aid receivable – excess cost \$528,000; (final grant funds

approximately \$330,000); and tax collection in September will be timely.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

The Board discussed Item VII (A) on the agenda and selected Board committee members as shown below.

The Board asked if they could receive an agenda for committee meetings.

Dr. Spring replied that she would add them to the calendar and send them next week.

The Board suggested a calendar invite to committee meetings.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education **amends** Item VI(C)7 of the Reorganization Minutes to read as follows:

THAT the Board of Education authorizes the following Committees for the 2019-20 school year:

1. Audit: Mr. Nolin, Mrs. Giller and Mrs. Dion
2. Budget: Mr. Nolin and Mr. Jackson
3. District Safety: Mr. Pascale, Mrs. Giller and Mrs. Annely
4. Policy: Mrs. Giller, Mr. Jackson and Mrs. Carey
5. Technology: Mr. Nolin and Mrs. Annely
6. Wellness: Mr. Pascale, Mrs. Annely and Mrs. Dion

B. THAT the Board of Education approves a contract with Achievements PLLC at 623 New Loudon Road, Latham, New York for the provision of as needed related services to students at contracted rates for the period July 1, 2019 through June 30, 2020.

C. THAT the Board of Education approves a Memorandum of Understanding with Albany County Action Partnership (ACAP) Head Start Program located at 333 Sheridan Avenue, Albany, New York in order to maximize resources for the benefit of preschool children with disabilities and their families.

D. THAT the Board of Education approves a contract with ARC of Rensselaer County located at 79 102nd Street, Troy, New York for the provision of high school student transition services by a Transition Specialist (1.0 FTE) and Transition Coordinator (0.5 FTE) at a rate of \$94,870 for the 2019-20 school year.

E. THAT the Board of Education approves an Agreement with the Boys & Girls Clubs of the Capital Area (CBO) located at 21 Delaware Avenue, Albany, New York dated 7/30/19 for Pre-Kindergarten Program Services for the period 9/1/19 through 6/30/20 in accordance to the terms and conditions outlined therein.

F. THAT the Board of Education approves a behavioral consultant contract with Kelly

Brock, residing in Queensbury, New York to provide support services for individuals with disabilities in accordance to the terms and conditions as outlined herein at a rate of \$115 per hour at a maximum of \$525 per day for the period July 1, 2019 to June 30, 2020.

- G. THAT the Board of Education approves the Distance Learning Classroom Rental Agreement between the Cohoes City School District and the Capital Region BOCES. The term of this Agreement is July 1, 2019 through June 30, 2020. BOCES shall pay an annual classroom rental of \$1,000 per classroom for a total of \$1,000.
- H. THAT the Board of Education approves a contract with LaSalle School at 391 Western Avenue, Albany, New York for special education services during the period of July & August 2019 at a rate of \$6,130 per student subject to final rate approval by NYSED.
- I. THAT the Board of Education approves a Behavioral Health Center Satellite Agreement with Parsons Child and Family Center, an affiliate of Northern Rivers Family Services, with its principal business at 60 Academy Road, Albany, New York for the period of July 1, 2019 – June 30, 2020 in accordance with the terms and conditions outlined therein.
- J. THAT the Board of Education approves a Fee for Service Agreement with Parsons Child and Family Center, an affiliate of Northern Rivers Family Services, located at 60 Academy Road, Albany, New York for the period of July 1, 2019 – June 30, 2020 in accordance with the terms and conditions outlined therein.
- K. THAT the Board of Education approves a contract with St. Saint Catherine's for Children R&E May School, 40 North Main Avenue, Albany, New York for special education services for the period July 1, 2019 – August 31, 2019 at a rate of \$2,790.50 per student. This rate is subject to change based on NYSED finalized rates.
- L. THAT the Board of Education approves a contract with St. Saint Catherine's for Children R&E May School, 40 North Main Avenue, Albany, New York for special education services for the period September 1, 2019– June 30, 2020 at a rate of \$3,423.10 per student per month. This rate is subject to change based on NYSED finalized rates.
- M. THAT the Board of Education establishes the following prices for meals for the 2019-2020 school year:

Food Services Pricing			
Breakfast Prices			
	Student Full Price	Reduced Price	Adult Price (sales tax to be added)
Full Breakfast	\$1.40	\$0.25	\$2.40
Lunch Prices			
Full Lunch	\$3.00	\$0.25	\$3.93

ala carte items as per bid specifications

- N. THAT the Board of Education approves the following items to be removed from fixed asset inventory for surplus:
 - Floor covering & rack, Tag #000083, 1993 fully depreciated
 - Rebound basketball machine, Tag #000093, 2002, fully depreciated
- O. THAT the Board of Education approves the District Comprehensive Improvement Plan for the 2019-20 school year.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education **amends** Item VIII (I) of the July 2, 2019 Minutes of the Business Meeting as follows:

THAT the Board of Education appoints the following individuals as 2019 Extended School Year Substitutes per the CTA contract:

TEACHER/TA

Chris Fess
Melissa Lowden
Elaine Briceland
Lindsay Fontaine
Kim Cestaro
Brianna Houle

TEACHER/TA

Rachel Marcil
Lydia Cappadonia
Matthew Corwin
Bob Keith
Katrina Keith
Kathy Mossey, TA **only**

- B. THAT the Board of Education **amends** Item VIII (B) of the July 2, 2019 Minutes of the Business Meeting as follows:

THAT the Board of Education appoints the following individuals as proctors and/or scorers for the August 2019 Regents exams:

Jacqueline Adams	Denise Assalian
Heather Bradt	Elaine Briceland
Jaclyn Calabrese	Lydia Cappadonia
Michelle Cipriano	Keith Fischer
Matthew Flannery	Lindsay Fontaine
Terrin Griffin	Donna Honsinger
Terence Keegan	Michael Kloczko
Dawn Maddalena	Richard Morris
Amanda Powers	Erica Rapp
Robert Santarcangelo	Brian Smith
Michael Wilt	Kristy Jarosz
Matt Corwin	Patricia Caputo
Nicole Lassone	Catherine Lowerre
Heather Ball	

- C. THAT the Board of Education accepts the resignation of Megan Martinez from her position as School Psychologist. (CHS)
Effective: August 7, 2019
- D. THAT the Board of Education appoints the following teachers as 2019 Summer Future Ready Pathways Substitutes per the CTA contract:
Amanda Gebur
Chris Fournier
- E. THAT the Board of Education approves the following unpaid social work intern placement from the following school:
STATE UNIVERSITY OF NEW YORK AT ALBANY
Fall/Spring 2019-2020 semester
Samantha Stark with Raychel Marcil at Harmony Hill Elementary School
- F. THAT the Board of Education approves the following unpaid student teacher/preservice teacher/resident mentee placements from the following schools:
- SUNY ONEONTA
September 3, 2019-October 25, 2019
Gina Martini with Alison Craver at Abram Lansing Elementary School
SUNY ONEONTA
October 28, 2019-December 17, 2019
Gina Martini with Amanda Dorr at Van Schaick Grade School
Ashley Gaunay with Jenna Howe at Harmony Hill Elementary School
SUNY PLATTSBURGH
September 1, 2019-October 24, 2019
Bailey Caruso with Alicia Tommasino at Cohoes High School
SUNY NEW PALTZ
August 26, 2019-October 25, 2019
Aimee Becker with Christopher Michael at Cohoes Middle School

SUNY ALBANY
September 1, 2019-November 26, 2019 (preservice teacher)
Ashley Hogan with Brian Smith at Cohoes High School
CLARKSON UNIVERSITY
2019-2020 school year (residency)
Meghan Whitehead with Heather Bradt at Cohoes High School

NON-INSTRUCTIONAL

- G. THAT the Board of Education **amends** Item VIII (U) of the July 31, 2019 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Francisco Lebron-Rodriguez to the position of Custodian, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Mr. Lebron-Rodriguez regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Mr. Lebron-Rodriguez’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that he is fully cleared for employment.

Francisco Lebron-Rodriguez
Position..... 1.0 FTE Custodian (AL)
Effective Date..... ~~August 2, 2019~~ **August 6, 2019**
Probation period ~~February 1, 2020~~ **February 5, 2020**
Salary..... per CSEA contract
Reason Replaces James Rizzo who transferred
.....to replace Jeff Foster, received “Certification of Eligibles” from
..... Cohoes Municipal Civil Service Commission

- H. THAT the Board of Education accepts the resignation of Patricia Whiting from her position as Teacher Aide (CHS).
Effective: August 5, 2019

- I. Lindsie Burniche
Position..... 1.0 FTE Teacher Aide (HHS)
Effective Date..... September 1, 2019
Probation Period..... February 29, 2020
Salary..... Entry level per current CSEA contract
Reason Replaces Adrian Blackman

ADDENDUM

- J. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Marissa Villasenor to a four-year conditional term in the tenure area

of Special Education effective September 1, 2019 and expiring on August 31, 2023 on an emergency conditional basis. Ms. Villasenor holds Professional certification in the areas of Childhood Education (Grades 1-6) and Students with Disabilities (Grades 1-6).

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Villasenor regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Ms. Villasenor’s continued employment is specifically contingent upon the District’s receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Marisa Villasenor

Position..... 1.0 FTE Special Education
Certification.....Students with Disabilities (Grades 1-6)
Tenure Area..... Special Education
Effective Date.....September 1, 2019
Tenure Date.....August 31, 2023
Salary.....Step 6 of the current CTA Contract
Reason Replaces Sarah Adkins

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
 - 1. Warrants – N/A
 - 2. Budget Transfer – N/A
 - 3. Budget Status Reports – N/A
 - 4. Bank Reconciliation Report – N/A
 - 5. Extracurricular Activity Report – N/A
 - 6. Internal Claims Audit Report – N/A

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following resolutions of the August 14, 2019 Agenda:

VII (A-O) and VIII (A-J)

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mrs. Annely
Motion carried 6-0

XI. INFORMATION AND CONSIDERATION

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

Mr. Nolin announced that he and Mrs. Giller will be attending the NYSSBA 2019 Board

Officers Academy in Latham on September 20.

Mr. Nolin shared with the Board that Questar III's Summer STEM Research Institute has placed local secondary school STEM teachers in local businesses, colleges/universities and research facilities to get hands-on experience in areas related to the courses they teach – providing their students with a more authentic education and better preparing them for the world they will encounter after graduation. This summer they have partnered with Troy-based video game developer Vicarious Visions, where Mr. Nolin is employed.

Mr. Nolin announced that the August 28 Board of Education meeting will begin at 5 p.m.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

August 28, 2019, Cohoes Middle School Library at 5:00 p.m.

MOTION: THAT the Board of Education re-enters into Executive Session at 7:01 p.m. to discuss a DASA appeal.

Moved by: Mrs. Annely
All voted "Aye"

Seconded by: Mrs. Dion
Motion carried 6-0

EXECUTIVE SESSION: TIME: 7:12 PM

Present: Mrs. Giller
Mr. Pascale
Mrs. Annely
Mrs. Dion
Mrs. Carey
Mr. Nolin

Excused: Mr. Jackson

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 8:30 p.m.

Moved by: Mr. Nolin
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

District Clerk