

COHOES CITY SCHOOL DISTRICT

Board of Education
Cohoes, New York
Cohoes Middle School – Library

Business Meeting
July 2, 2019
6:00 PM

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:15 p.m. by Board President, Mr. Nolin.

ROLL CALL

Present: Mrs. Giller
Mr. Pascale
Mrs. Dion
Mrs. Carey
Mr. Nolin

Excused: Mrs. Annely
Mr. Jackson

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of June 19, 2019

Moved by: Mrs. Giller
All voted “Aye”

Seconded: Mrs. Carey
Motion carried 5-0

II. PRESIDENT'S REPORT

A. Dr. Spring, CHS Principal Wood and Assistant Principal Tarlo presented a District History of Alternative Education and introduced an innovative learning pilot proposal using Holy Trinity as a location. The Board asked if a security officer was required for the program, and Dr. Spring replied that the program required a security officer. The Board asked if we had someone available, and Dr. Spring replied that we have to advertise to fill it. The Board asked is this within the budget, and Mrs. Mackey replied the anticipated expenses are in line with the budget. The Board asked Mr. Wood and Mrs. Tarlo if this is in our best interest, and the reply was yes. Dr. Spring asked the Board if she could continue planning and present a resolution on the next agenda. The Board was willing to move forward.

- B. Dr. Spring provided an update on the Code of Conduct. She stated that we currently have three codes - one for each level. In moving forward, we will need to create one district code which needs to be a separate document from student handbooks. The revised code must be presented at a public hearing before it can be approved by the Board. The district administrators will be meeting next week to develop a consolidated Code of Conduct for review by the school attorney in order to assure it is compliant with current laws. The public hearing will be held on July 17 in the CMS Library at 6 p.m.
- C. Dr. Spring announced she was working on the upcoming meeting and presentation schedule for the new school year and asked the Board for any suggestions/feedback on presentations.

III. SUPERINTENDENT'S REPORT

- A. CURRICULUM AND INSTRUCTION – Ms. O’SHEA
 - 1. Training for our new K-5 reading series, Into Reading, will take place for K-2 teachers on July 16 and 3-5 teachers on July 17th. A makeup date is scheduled for August. With these three dates, all teachers will receive training prior to the start of the school year.
 - 2. Ms. O’Shea and CMS Teacher Leaders and will be meeting with 5th grade teachers over the summer to discuss alignment in the four content areas.
 - 3. Ms. O’Shea has begun working on the Consolidated Grant Application (Titles I, II and IV). There are some new requirements this year. Buildings that have Level 1's for any ESSA indicator must do an needs assessment and complete a document to be submitted to NYSE. Ms. O’Shea has met with the Building Leadership Teams to discuss these requirements.
- B. BUSINESS AND OPERATIONS – MRS. MACKAY
 - 1. Pre-K initial meeting was held with Boys & Girls Club on June 25th. Follow up meeting to discuss budget and contract terms/conditions will be scheduled for next week. Anticipate contract to be on 7/31 agenda.
 - 2. Bids: General Supplies and Copy Paper deadline was 6/28. Business Office is working on results. Custodial Supplies deadline is 7/17. The Board should anticipate all results on the 7/31 agenda.
 - 3. Contracts: Extensions - May CPI 1.5%; Food Services (Whitsons) is on tonight’s agenda and will be delivered to SED; Transportation (Star & Strand) will be prepared August 14 agenda.
 - 4. Information Technology Update – SED authorized moving forward with the scheduling of the work for our security project (camera upgrade). The work began at CMS last week with the gymnasiums identified as a “first priority,” as to not interfere with scheduled activities including the refinishing of the floors. Internal cameras will be installed this summer, with the external cameras identified as our last priority (as this work can be competed while school is in session this fall if necessary).
 - 5. Capital Reserve Initiatives – Next Steps: SEC applications for Harmony Hill Boiler and CMS Roof have been signed by the BOE President and Superintendent. The paperwork has been sent to SED, accompanied with

- certified Minutes for the SEQRA Resolution for the projects (2018) establishment of reserve (2018) and authorization to spend (2019).
6. Pop Warner Update – Met with group on 6/18. Discussed SED requirements for concession stands. Discussed food trucks as a fund raising option for the group, discussed BOE recommendation for an external cage. Group thought that the long-term solution of a trailer would be the best option. However, they would require time to raise the funds. It was agreed to review our current space at CHS and provide a short-term storage solution for the group on our around 7/15. Group agreed to pay for the custodian for access before or after our standard “summer hours.”
 7. Assessment Role & Tax Rate – School taxable assessment + \$1MM increase over current year total. Tax Rate per \$1,000 estimate for budget purposes was 37.10. Actual is calculated at 37.01 (1.51% increase). Levy was a 1.75% increase. Overall budget was a 2.2% increase.
 8. Financial Update –Actual YTD expenses were \$42.24MM which was under budgeted amount of \$42.9MM. These figures are not final and are before any year-end or audit adjusting entries. This represents a 4% increase over prior year. YTD revenues are pending, state aid accruals and adjusting entries have not yet been recorded. Marvin & Co filed work is scheduled for the week of August 19th. ESSA reporting deadline is 8/31, report out to BOE in October. ST-3 reporting deadline is September. Five-Year Forecast & Reserve plans will be updated after the completion of the audit.
 9. Building & Grounds Staffing – Custodian (VS) posting closes 7/3 – internal candidate will likely fill this position as a transfer. Cleaner (VS) posting closed today – internal candidate will fill this position as a transfer. Both of these vacancies will be posted Friday. Any external candidates received from the prior postings will be considered.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 4/8/19, 5/3/19, 5/6/19, 5/7/19, 5/8/19, 5/9/19, 5/13/19, 5/14/19, 5/15/19, 5/16/19, 5/20/19, 5/21/19, 6/3/19, 6/7/19, 6/10/19, 6/11/19, 6/14/19 and 6/19/19.
- B. THAT the Board of Education approves the following non-resident tuition rates for the 2019-20 school year:
Full-Day Kindergarten – Grade 6 \$2,498

Grades 7 – 12

\$9,967

- C. THAT the Board of Education approves an extension of the Agreement between the Cohoes City School District and Whitsons Culinary Group for the period beginning on July 1, 2019 through June 30, 2020.
- D. THAT the Board of Education awards the Health Services Bid dated 6/17/19 to Harmony Mills Pediatrics for the period July 1, 2019 through June 30, 2022 for a sum of \$850 per month for 10-months per year.
- E. THAT the Board of Education approves an Agreement with St. Peter's Health Partners to increase opportunities for physical activity of students and staff beyond the regularly scheduled school day for the period July 1, 2019 through June 30, 2020 at a cost not to exceed \$18,500 (grant funded) in accordance to the terms and conditions outlined herein.
- F. THAT the Board of Education approves a contract with Easter Seals/Fed Cap New York at 1971 Western Avenue #206, Albany, New York for students to attend Camp Colonie Summer School Programming from July 8 – August 16, 2019 at a rate of \$2,301 per student pending final NYSED rate setting.
- G. THAT the Board of Education approves a contract with CDB Connections at 673 Columbia Turnpike, PO Box 630, East Greenbush, New York for provision of related services (including speech, occupational, physical and music therapies as well as social work, teacher of the deaf, teacher of the visually impaired and assistive services) to students at contracted rates outlined herein for the summer 2019 and the 2019-20 school year.
- H. THAT the Board of Education approves a contract with the Wildwood School, at 2995 Curry Road Ext., Schenectady, New York for special education services at the tuition rate of \$8,912 per student for the 2019 Extended School Year (7/2/19 – 8/12/19) and \$53,471 tuition per student for the 2019-20 School Year (9/4/19 – 6/24/20) pending final NYSED rate setting.
- I. THAT the Board approves a contract with Oak Hill School at 39 Charlton Road, Scotia, NY 12302 for special education services at a rate of \$4,941 per student and \$3,500 per student/per month for 1:1 teaching assistant for six weeks during the extended 2019 school year and \$29,648 per student and \$3,150.11 per student for 1:1 teaching assistant for the 2019-20 school year pending final NYSED rate setting.
- J. THAT the Board of Education approves a contract with the Nurse Connection Staffing Inc., 1 Computer Drive S., Albany, New York for a 1:1 nurse per the student's IEP at a rate of \$50 per hour for the period July 1, 2019 – June 30, 2020.

- K. THAT the Board of Education approves a contract with the St. Colman’s Home Inc., 11 Haswell Road, Watervliet, New York for as needed special education services at the tuition rate of \$5,780 per student for July 2019 through August 2019 pending final NYSED rate setting.
- L. THAT the Board of Education approves a contract with the St. Colman’s Home Inc., 11 Haswell Road, Watervliet, New York for as needed special education services at the tuition rate of \$34,682 per student for September 2019 through June 2020 pending final NYSED rate setting.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL INSTRUCTIONAL

- A. THAT the Board of Education **amends** Item VIII (E) of the May 22, 2019 Minutes to read as follows:

THAT the Board of Education appoints the following teachers as per the CTA contract to the 2019 Secondary School Regents Review Classes effective July 25 - August 12, 2019 contingent upon enrollment:

English 11	Drake Galarneau
Algebra I	Catherine Lowerre
Algebra II	Nicole Lassone
Geometry	Nicole Lassone
Global Studies	Rob Santarcangelo
US History	Rob Santarcangelo
Earth Science	TBD
Living Environment	Dawn Maddelena
Chemistry	TBD Fiona Recchia

- B. THAT the Board of Education **amends** Item VIII (G) of the May 22, 2019 Minutes to read as follows:

THAT the Board of Education appoints the following individuals as proctors and/or scorers for the August 2019 Regents exams:

Jacqueline Adams	Denise Assalian
Heather Bradt	Elaine Briceland
Jaclyn Calabrese	Lydia Cappadonia
Michelle Cipriano	Keith Fischer
Matthew Flannery	Lindsay Fontaine
Terrin Griffin	Donna Honsinger
Terence Keegan	Michael Kloczko
Dawn Maddalena	Richard Morris
Amanda Powers	Erica Rapp

Robert Santarcangelo

Brian Smith
Michael Wilt

- C. THAT the Board of Education **amends** Item VIII (B) of the June 19, 2019 Minutes to read as follows:

THAT the Board of Education appoints the following teachers as per the CTA contract to the 2019 Secondary Summer School Program effective July 8 - August 12, 2019 contingent upon enrollment:

English 9	Patty Caputo
English 10	Terrin Griffin
English 11	Terrin Griffin
Algebra I	Catherine Lowerre
Algebra II	Nicole Lassone
Geometry	Nicole Lassone
Earth Science	Kristy Jarosz
Living Environment	Dawn Maddelena
Global 9	Brian Smith
Global 10	Nick Foglia
US History	TBD Mathew Corwin
Special Education (2 Sessions)	John Flanigan
Librarian (1 Session)	Steve Lackmann
APEX Lab (2 Sessions)	Bill Sheldon
APEX Math (1 day/week)	Carolyn Santoro
APEX Science (1 day/week)	William DeCerce
APEX ELA (1 day/week)	Drake Galarneau
Ready, Set, HS (ELA)	Drake Galarneau Lydia Cappadonia
Ready, Set, HS (Math)	Heather Bradt / Nicole Lassone
Ready, Set, HS (Science)	Amanda Powers
Ready, Set, HS (Social Worker)	TBD

- D. THAT the Board of Education **amends** Item VIII (C) of the June 19, 2019 Minutes to read as follows:

THAT the Board of Education appoints the following teachers as 2019 Secondary Summer School Substitutes per the CTA contract:

Denise Assalian	Jaclyn Calabrese	Lydia Cappadonia
Matt Flannery	Nicholas Foglia	Lindsay Fontaine
Jennifer Heeney	Fallon Jennings	John Ketchoyian
Karin Lackmann	Rich Morris	Carolyn Santoro
Amanda Powers		Matthew Corwin
		Michelle Cipriano

- E. THAT the Board of Education appoints the following nurses to perform work for Athletics (sports physicals & family ID work) during the summer of 2019 as follows:

Samantha McCullough - 7.5 hours

Cheryl Barber- 2.5 hours

Patricia Scott- 10 hours

- F. THAT the Board of Education appoints Amanda Powers (0.5) and Chris Fournier (0.5) as Future-Ready Pathways Coordinators for the 2019-20 school year. (grant-funded)

- G. THAT the Board of Education appoints Rebecca Laforest (0.5) and John Ketchoyian (0.5) as Future-Ready Pathways Career Coordinators for the 2019-20 school year. (grant-funded)

- H. THAT the Board of Education appoints the following individuals as Future-Ready Pathways Mentoring Facilitators for the 2019-20 school year (grant-funded):

Donna Honsinger – Class of 2021

Margaret Brownell – Class of 2022

Keith Fischer – Class 2023

- I. THAT the Board of Education appoints the following individuals as 2019 Extended School Year Substitutes per the CTA contract:

TEACHER

Chris Fess

Melissa Lowden

Elaine Briceland

Lindsay Fontaine

Kim Cestaro

Brianna Houle

TEACHER

Rachel Marcil

Lydia Cappadonia

Matthew Corwin

Bob Keith

Katrina Keith

Kathy Mossey, TA

- J. THAT the Board of Education be notified of the following CTA unit members whose work assignment requires in-district travel between buildings to be compensated in the amount of \$350 per the CTA contract for the 2018-19 school year.

Gabrielle White

- K. THAT the Board of Education appoints the following individuals to the Building Leadership Teams listed below for the 2019-20 school year:

VAN SCHAICK SCHOOL

Carrie Bennett
Bonnie-Jo Bellville
Katrina Keith
Pam Krupski
Anna Muscatello
Marilyn Case
Jacqueline DeChiaro

COHOES HIGH SCHOOL

Erin Abbott
Alicia Tomasino
Amanda Powers
Dominic Bondi
Heather Ball
Sherry Thornton
Laura Tarlo
Jeff Huneau
Bryan Wood

COHOES MIDDLE SCHOOL

Carrie Briggs
Fallon Jennings
Elaine Flatow

COHOES MIDDLE SCHOOL (Cont'd)

Lindsay Fontaine
MaryAnn Bailey
Deanna Kelly
Kelly Tessier
Dan Martinelli
Tom Kostrzebski

HARMONY HILL SCHOOL

Kim Rooney
Stacy Smith
Christine Guarneri
Sharon Laughlin
Brett Daley
Kate Lamica
Mark Perry

ABRAM LANSING SCHOOL

Jennifer Crucetti
Christina Kellar
Melissa Lowden
Jackie Skidmore
Erin Terrizzi
Carole Blide
Cliff Bird

- L. THAT the Board of Education appoints Jamie Harris as Central Treasurer for Clubs & Activities for the 2019-20 school year.

- M. THAT the Board of Education appoints the following individuals as Advisors to the clubs and activities listed for the 2019-2020 school year, contingent upon acceptable program enrollment:

Clubs and Activities	Name	FTE
STUDENT COUNCIL (AL)	Kim Fitzpatrick	1.0
INTRAMURALS 1, 2, & 3 (AL)	Nick Izzo	1.0/each
STUDENT COUNCIL (VS)	Amanda Dorr	1.0
INTRAMURALS 1, 2, & 3 (VS)	Valerie Peretin	1.0/each
STUDENT LEADERSHIP (HH)	Sharon Laughlin Kiera Hovey	0.5 0.5
INTRAMURALS 1, 2, & 3 (HH)	Dan VanDyck	1.0/each

ELEMENTARY

Clubs and Activities	Name	FTE
MUSICAL (ELEM) - CO-ASST. DIRECTOR	Rachel Marer	0.33
	Christian Gunn	0.33
	Katie Dobbins	0.33

- N. THAT the Board of Education appoints the following individuals to the Coaching positions listed below for the 2019-2020 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Cheerleading – Varsity	Jennifer Heeney	1.0
Cross Country - Varsity	Kiera Hovey	1.0
Cross Country – Modified	Brianna Houle	1.0
Football - Varsity Head	Rob Wattsman	1.0
Football – Varsity Assistant	Shawn Gibson	1.0
Football – Varsity Assistant	TBD	1.0
Football - Modified Head	Nick Foglia	1.0
Football - Modified Assistant	TBD	1.0
Soccer - Boys, Varsity	Nick Izzo	1.0
Soccer - Boys, JV	Phil Tommasino	1.0
Soccer - Boys, Modified	Ed Krajewski	1.0
Soccer - Girls, Varsity	Keith Fischer	1.0
Soccer - Girls, JV	Larry Brown	1.0
Soccer - Girls, Modified	TBD	1.0
Volleyball – Varsity	Matt Cater	1.0
Volleyball - JV	Valerie Peretin	1.0
Volleyball – Modified	Terry Gendron	1.0

NON-INSTRUCTIONAL

- O. THAT the Board of Education appoints the following employees as 2019 Extended School Year Teacher Aide Substitutes per the CSEA contract:
Stacy Smith
Stacy Clement
Stacie Sorel
Linda Harbacz
- P. THAT the Board of Education appoints the following employees to work the 2019 Summer Meal Programs per CSEA contract effective July 1, 2019 through August 30, 2019:
Benjamin Johnson

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants – N/A
 2. Budget Transfer – N/A
 3. Budget Status Reports – N/A
 4. Bank Reconciliation Report – N/A
 5. Extracurricular Activity Report – N/A
 6. Internal Claims Audit Report – N/A

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following resolutions of the July 2, 2019 Business Agenda:

VII (A-L) and VIII (A-P)

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mr. Nolin
Motion carried 5-0

XI. INFORMATION AND CONSIDERATION

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

Mr. Nolin mentioned Mr. Jackson’s request for one business meeting and one workshop a month. There was dialogue/feedback among Board members and further discussion is needed.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

- A. Members from the audience addressed the Board to express their concerns regarding a recent incident at the middle school when a student was not allowed to participate in the 8th grade promotion ceremony. The Board addressed and

discussed the matter.

- B. Mr. and Mrs. Davis and their daughter, Shay-Lynne, addressed the Board to express their appreciation to the faculty, staff and board members for the excellent quality of education their daughter has received.

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

July 17, 2019, Public Hearing – Code of Conduct – CMS Library at 6 p.m.

July 31, 2019, Business Meeting, Cohoes Middle School Library at 6 p.m.

XVI. ADJOURNMENT

MOTION: To adjourn at 7:42 p.m.

Moved by: Mrs. Dion
All voted “Aye”

Seconded by: Mrs. Carey
Motion carried 5-0

District Clerk