

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School – Library**

**Business Meeting
February 27, 2019
6:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:03 p.m. by Vice President, Mr. Pascale.

ROLL CALL

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson

Excused: Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of February 6, 2019.

Moved by: Mrs. Frangie
All voted “Aye”

Seconded by: Mrs. Giller
Motion carried 6-0

II. PRESIDENT'S REPORT

Secondary School Counselors provided the Board with a presentation.
Questions were asked and answered.

III. SUPERINTENDENT'S REPORT

- A. CURRICULUM AND INSTRUCTION
Dr. Spring and Ms. O’Shea provided the Board with a detailed 2018/19 Priorities Update. Questions were asked and answered.
- B. BUSINESS AND OPERATIONS
Mrs. Mackey provided the Board with scenarios for the tax cap calculation.
Questions were asked and answered.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 11/1/18, 11/28/18, 12/20/18, 1/3/19, 1/8/19, 1/10/19, 1/11/19, 1/14/19, 1/15/19, 1/17/19, 1/18/19, 1/23/19, 1/24/19, 1/28/19, 1/29/19, 1/31/19, 2/1/19, 2/6/19, 2/8/19, 2/11/19, 2/12/19 and 2/14/19.

- B. THAT the Board of Education approves an Agreement between the Capital Area School Development Assoc. (CASDA) located at the University at Albany, East Campus, 5 University Place-A409, Rensselaer, NY 12144 “the Consultant” and the Cohoes City School District located at 21 Page Avenue, Cohoes, NY 12047 “the Client” for CASDA faculty, Ms. Betsy Smith, to provide support and consultation for implementation of Teacher Rounds, a professional learning process. The cost will not exceed \$1,036.50 for CASDA services as identified therein for a term beginning on January 21, 2019 through June 30, 2019 and funded through the school improvement grant.

- C. THAT the Board of Education accepts a donation in the amount of \$192.52 from parents for 8th grade students to attend a performance at Proctor’s Theater in Schenectady on February 12, 2019.

- D. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$192.52 for transportation of 8th grade students to Proctor’s Theater on February 12, 2019.

- E. THAT the Board of Education accepts a donation in the amount of \$1,320.85 from the Harmony Hill PTA for 3rd, 4th and 5th grade students to attend a performance at Proctor’s Theater in Schenectady on February 12, 2019.

- F. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$1,320.85 for transportation of 3rd, 4th and 5th grade Harmony Hill students to Proctor’s Theater on February 12, 2019.

- G. THAT the Board of Education approves the obsolete/damaged items in Exhibit A as surplus.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Cuozzo, Angela
Effective: February 5, 2019

Baker, Nicholas
Coffey, Sarah
Fossati, Jacquelyn
Godreau, Jeanette
Hisanaga-Probst, Ayaka
Lalonde, Audrey
Loofaro, Alyssa
Murray, Calum
Sanders, Shay

Effective: February 28, 2019

- B. THAT the Board of Education accepts the resignation of Kimberly Ollier from her position as 3-Year-Old Pre-K Teacher. (AL)

Effective: February 25, 2019

- C. THAT the Board of Education accepts the resignation of Cindy Dodge from her position as 4-Year-Old Pre-K Teacher. (AL)

Effective: February 22, 2019

- D. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints the following individual to the Long-Term Substitute Teacher list on an emergency conditional basis.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from the individual regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. The individual's continued employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment:

Stephanie Hammond

Position..... Long-Term Substitute Teacher
Tenure Area.....Special Education
Effective Date..... February 25, 2019 through April 15, 2019
Salary..... Step 1 of the current CTA contract
Reason... Replaces Amanda Barrett

- E. THAT the Board of Education appoints the following individuals to the 2019 Summer Music Program, July 8, 2019 – July 26, 2019:

Carrie Briggs and Seth Warden

- F. THAT the Board of Education approves the following student teacher placement from the following school:

THE SAGE COLLEGES

March 11, 2019-May 3, 2019

Caitlin Zautner with Jose Havens at Cohoes Middle School

NON-INSTRUCTIONAL

- G. THAT the Board of Education accepts the resignation of Carrissa Bushey from her position as Part-Time Teacher Aide (AL).
Effective: February 21, 2019

- H. THAT the Board of Education accepts the resignation of Justine Wescott from her position as Part-Time Teacher Aide (AL).
Effective: February 28, 2019

- I. THAT the Board of Education accepts the resignation of David Bullock II from his position as Part-Time Teacher Aide (AL).
Effective: March 1, 2019

- J. Patricia Whiting
Position.....1.0 FTE Senior Typist (10 Month) (provisionally)
Effective Date..... February 15, 2019
Probation period August 14, 2019
Salary..... Per CSEA Contract
Reason Replaces Susan Monson (who replaced Donna Trombley)

- K. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute list, subject to the rules of the Cohoes Civil Service Commission, such appointments are a temporary appointment.

William J. Hayes
Effective: February 4, 2019

ADDENDUM

- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Diana Woodworth in the area of Pre-K Teacher for the term of 1/14/19 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Woodworth regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position.....1.0 FTE 4-Year-Old Pre-K Teacher (AL)
Certification..... Pre-Kindergarten, Kindergarten and Grades 1-6
Effective Date..... January 14, 2019
Salary.....\$18,762
Reason Temporary position replaces Cindy Dodge

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
 - 1. Warrants – January 2019
 - 2. Budget Transfer – January 2019
 - 3. Budget Status Reports – January 2019
 - 4. Bank Reconciliation Report – January 2019
 - 5. Extracurricular Activity Report – January 2019
 - 6. Internal Claims Audit Report – N/A

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following resolutions of the February 27, 2019 Agenda:

VII (A-G); VIII (A-L) and X (A)

Moved by: Mrs. Annely
All voted “Aye”

Seconded by: Mrs. Giller
Motion carried 6-0

XI. INFORMATION AND CONSIDERATION

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

- March 6, 2019**, Cohoes Middle School Library at 6:00 p.m.
- March 20, 2019**, Cohoes Middle School Library at 6:00 p.m.

MOTION: THAT the Board of Education enters into Executive Session at 8:07 p.m. to discuss the financial history of a particular person.

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mrs. Frangie
Motion carried 6-0

EXECUTIVE SESSION: TIME: 8:17 PM

- Present: Mr. Pascale
- Mr. McDonald
- Mrs. Frangie
- Mrs. Giller

Mrs. Annely
Mr. Jackson

Excused: Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 8:23 p.m.

Moved by: Mr. Pascale
All voted “Aye”

Seconded by: Mr. McDonald
Motion carried 6-0

District Clerk

DRAFT
EXHIBIT A
Obsolete/Damaged Items



Description	Type	Cohoes Asset	SN	BOCES Asset
HP DC5800	Desktop	100934 20091346	2UA82806J5	35140
USPG045500	Laptop	100982	8GY9TG1	35153
IBM 8230	Desktop		82302360710	933198
Del opt 780	Desktop		JKRVJN1	Del2386
Dell Optiplex 780	Desktop		4MRVJN1	DEL2401
Dell Opt 780	Desktop		7MRVJN1	Del2404
Dell Opt 780	Desktop		4PRVJN1	DEL2433
Dell Optiplex 780	Desktop		6PRVJN1	Del2435
Dell Optiplex 780	Desktop		9MZVJN1	DEL2462
Dell Optiplex 780	Desktop		BNZVJN1	DEL2479
Dell Optiplex 780	Desktop		DNZVJN1	DEL2481
Dell Optiplex 780	Desktop		4T4WJN1	Del2498
Dell Optiplex 780	Desktop		BT4WJN1	DEL2504
Dell Optiplex 780	Desktop		Gt4wjn1	Del2508
Dell Optiplex 780	Desktop		5V4WJN1	DEL2515
Dell Optiplex 780	Desktop		HV4WJN1	DEL2525
Dell Optiplex 780	Desktop		DQ7WJN1	DEL2535
Dell Optiplex 780	Desktop		HQ7WJN1	DEL2538
Dell Optiplex 780	Desktop		1R7WJN1	DEL2540
Dell Optiplex 780	Desktop		5R7WJN1	DEL2544
Dell Optiplex 780	Desktop		GS7WJN1	DEL2569
HP LJ 1022n	Printer	None	CNBC6180B7	
Dell Optiplex 780	Desktop		BLZVJN1	
HP 7900	Desktop	20091584	2UA01212XR	
HP 7900	Desktop	20091581	2UA01212Y6	
HP 7900	Desktop	20091606	2UA01212XX	
Lenovo M71e	Desktop	20092599	MJEHVRW	
Lenovo M71e	Desktop	20092401	mjellxm	
Lenovo M71e	Desktop	20092375	MJEHWWB	
Lenovo M71e	Desktop	20092646	MJEHVDH	
Lenovo M71e	Desktop	20092636	MJEKPBX	
Lenovo M71e	Desktop	20092635	MJEHVPR	
Lenovo M71e	Desktop	20092447	MJELLFV	
Lenovo M71e	Desktop	20092848	MJELLBR	
Lenovo M71e	Desktop	20092690	MJEHVCZ	
Lenovo M71e	Desktop	20092882	MJEKPAG	
Lenovo M71e	Desktop	20092584	MJEHVHG	
Lenovo M71e	Desktop	20140294	MJEHVDG	
Lenovo M71e	Desktop	20092745	MJEKpcl	
Lenovo E525	Laptop	20092020	1s120038UR9K1298	
Epson 455	Projector	N/A	PVXF162736L	
Epson 455	Projector	20140417	PVXF162553L	

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Obsolete/Damaged Items



Description	Type	Cohoes Asset	SN	BOCES Asset
Epson 455	Projector	20140466	PVXF163386L	
Epson 455	Projector	20140312	PVXF162326L	
Epson 455	Projector	20140015	PVXF163314L	
Epson 455	Projector	20140480	pvxf163586l	
Epson EX30	Projector	20091111 102284	L5UF922236L	
Epson EX30	Projector	20091013 102285	L5UF922234L	
Epson EX30	Projector	20091724	BEGB95200638	
Epson Powerlite 77c	Projector	20091349	JX8F831483L	
Epson Powerlite 78	Projector	20140462	L5YF882563L	
Epson Powerlite 93+	Projector	20140373	R4EK2801736	
Infocus	Projector	20140364	BEGB00700039	
Infocus IN2112	Projector	20140338	BEGB05001012WE	
ProjectoWrite 2	Projector	20091711	2.30203E+14	
ProjectoWrite 2	Projector	20091705	3.30801E+14	
Sharp xr 10s	Projector	20090399	605941077	
Epson powerlite 83	Projector	20140243	Km3f868888l	
Meru WiFi AP	AP200		4306AP208000CE6032BA2	
Meru WiFi AP	AP200	102061	3407AP208000CE6047D3D	
Meru WiFi AP	AP200		4306AP208000CE6032C22	
Meru WiFi AP	AP200		4306AP208000CE6032B82	
Polycom ViaVideo	Camera	N/A	820046007376AF	
SONY EVI D100	Camera	20090214 101638	114509	
Dell Optiplex GX110	Desktop	101231	GU9GF	
Dell Optiplex GX110	Desktop	101792	3YBUR	
Dell Optiplex GX110	Desktop	101781	3XDIS	
Dell Optiplex GX110	Desktop	101772	68YZB01	
Dell Optiplex GX110	Desktop	20090812	3YBET	
Dell Optiplex GX110	Desktop	101779	3YALW	
Dell Optiplex GX110	Desktop	101790	3XCUC	
Dell Optiplex GX260	Desktop	2336 20091085	5ZCPS11	
Dell Optiplex GX400	Desktop		547NP01	
Cisco DMP 4400	DMP	N/A	USI1608007T	
Cisco DMP 4400	DMP	N/A	USI1608006M	
Cisco DMP 4400	DMP	N/A	USI16080058	
Cisco DMP 4400	DMP	N/A	USI16080051	
Cisco DMP 4400	DMP	N/A	USI1608005M	
Cisco DMP 4400	DMP	N/A	USI1608000W	
Cisco DMP 4400	DMP	N/A	USI16080014	
Cisco DMP 4400	DMP	N/A	USI1608007V	
Cisco DMP 4400	DMP	N/A	USI16080021	
Cisco DMP 4400	DMP	N/A	USI1608000D	
Cisco DMP 4400	DMP	N/A	USI16080024	

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Obsolete/Damaged Items



Description	Type	Cohoes Asset	SN	BOCES Asset
Cisco DMP 4400	DMP	N/A	USI1608006T	
Cisco DMP 4400	DMP	N/A	USI1608002N	
Cisco DMP 4400	DMP	N/A	UGI152300SY	
Cisco DMP 4400	DMP	N/A	UGI152300SS	
Cisco DMP 4400	DMP	N/A	USI1608007S	
Cisco DMP 4400	DMP	N/A	UGI152300TU	
Griffin MOD 37287	Docking Station	20140532	NO	
Griffin MOD 37287	Docking Station	20140531	NO	
HP dvd1170	DVD Writer		2.90917E+11	
DataMation Cart	Laptop Cart	20090249		
DataMation Cart	Laptop Cart	2009250		
3M Overhead Projector	Overhead Projector			
3M Overhead Projector	Overhead Projector			
HP LJ 1100	Printer	2096	USPG045500	
HP LJ 1300	Printer	100622	CNCK041316	
HP LJ 2420dn	Printer	100577	CNGKJ12734	
HP LJ 2600N	Printer	20091238	CNDC59129R	
HP LJ 2820	Printer	100247	CNHC72P084	
HP LJ 3055	Printer	N/A	CNBKJ298142	
HP LJ 4101 MFP	Printer	20091439 100384	USLGY34666	
HP LJ CP1518ni	Printer	20091825	CNCC8DP0P4	
HP LJ D2660	Printer	N/A	CN9A9DF48305C9	
HP Officejet Pro 8610	Printer	20140549	CN489D345R	
3M MP8749	Projector	20090227	G2B000841	
Infocus IN2112	Projector	20091654	BEGB94900374	
Infocus IN2112	Projector	20140397	BEGB94900326	
Cannon ZR100	Recorder			
SONY Handycam	Recorder			
Mailmate	Shredder		804262909	
SMART Airliner	Slate	2847	8BZ004900	
SMART SB680	Smartboard	20091112 102273		
Cisco 3500	Switch	20090711 1473	FAA0521F0HB	
Cisco 3500	Switch	1472	FAA0323L17D	
Cisco Catalyst 2960G	Switch	20140047	FOC1412Y339	
IBM 8224	Switch		2359096	
IBM 8224	Switch		2352916	
Amazon Kindle Fire	Tablet	20093023		
Amazon Kindle Fire	Tablet	20093013		
Amazon Kindle Fire	Tablet	20093020		
Amazon Kindle Fire	Tablet	20093012		
Amazon Kindle Fire	Tablet	20093018		
Amazon Kindle Fire	Tablet	20093022		

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Obsolete/Damaged Items



Description	Type	Cohoes Asset	SN	BOCES Asset
Amazon Kindle Fire	Tablet	20093019		
Amazon Kindle Fire	Tablet	20093014		
Amazon Kindle Fire	Tablet	20093010		
Amazon Kindle Fire	Tablet	20093004		
Amazon Kindle Fire	Tablet	20093006		
Amazon Kindle Fire	Tablet	20093011		
Amazon Kindle Fire	Tablet	20093021		
Amazon Kindle Fire	Tablet	20092997		
Amazon Kindle Fire	Tablet	20093017		
Amazon Kindle Fire	Tablet	20092998		
Amazon Kindle Fire	Tablet	20093007		
Dell Latitude 10	Tablet	20092981	H5RGRT1	
Dell Latitude 10	Tablet	None		
Dell Venue Pro	Tablet	20093067	BN25S02	
Cisco TV	TV	20140321		
Electrograph DTS32LT	TV	101635	L32BOK550144	
JVC TV	TV	2977		
Memorex 20"	TV			
Panasonic 20"	TV	1519		
RCA TV	TV	3315		
Sharp 27"	TV			
Sharp TV	TV			
Vizio 20"	TV			
Zeneth 15"	TV	950		
Zeneth 15"	TV	1618		
Brother EM 530	Typewriter			
APC SmartUPS 700	UPS		NS0134233264	
APC SmartUPS 700	UPS		NS0134233297	
JVC VCR	VCR			
Panasonic VCR	VCR	542		
Panasonic VCR	VCR			
Quasar VCR	VCR	381 327 3203		
Sharp VCR	VCR			
Netgear WGR614	Wireless Router		1MU1977H02F55	
Epson Powerlite 83	Projector		Kmf3884179L	
Epson 455	Projector	20140304	PVXF163166L	
Projectowrite Boxlight	Projector	20091709	3.31E+14	
Dell PowerEdge 2950	Server	20090001 101921	DR5YVD1	
Cisco UCS C210	Server	20140277	QCI1605A18L	
Dell SQP	Rackmount PC	20090018 20140278	1MW67F1	
Cisco Prime	WiFi Controller	20140282	7944AC1-KQ01FZ0	
Cisco Prime	WiFi Controller	20140281	7944AC1-KQ88NPK	

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EXHIBIT A
Obsolete/Damaged Items



Description	Type	Cohoes Asset	SN	BOCES Asset
Dracom DDA5542R	Distribution Amplifier		7127240030	
Drake Model PSM121	Amplifier	20090015	7K15040005	
Vbrick 6000 Series	IP Video Encoder	101911 20090030	1120700753	
Vbrick 6000 Series	IP Video Encoder	101913 20090023	1110700200	
Vbrick 6000 Series	IP Video Encoder	101914 20090028	1120700724	
Vbrick 6000 Series	IP Video Encoder	101915 20090025	1120700725	
Vbrick 6000 Series	IP Video Encoder	101916 20090027	1120700726	
Vbrick 6000 Series	IP Video Encoder	101917 20090026	1120700730	
Vbrick 6000 Series	IP Video Encoder	101918 20090024	1120700731	
Vbrick 6000 Series	IP Video Encoder	101919 20090029	1120700732	
Cisco MXE 3500 V2	Server		QCI1605A0AY	
Cisco DMS Show and Shar	Server		QCI1605A0GD	
Seagate A-01-0811-7	Hard Drive	102098	3LM1WBDX	