

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School – Library**

**Business Meeting
January 23, 2019
5:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 5:03 p.m. by the Board Vice President, Mr. Pascale.

ROLL CALL

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin (*arrived at 5:35 p.m.*)

Also Present: Dr. Jennifer Spring, Superintendent
Mrs. Stacy Mackey, School Business Official

MOTION: THAT the Board of Education enters into Executive Session at 5:04 p.m. to discuss the proposed acquisition, sale or lease of real property.

Moved by: Mr. McDonald
All voted "Aye"

Seconded by: Mrs. Frangie
Motion carried 6-0

EXECUTIVE SESSION: TIME: 5:04 PM

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin (*arrived at 5:35 p.m.*)

Also Present: Dr. Jennifer Spring, Superintendent
Mrs. Stacy Mackey, School Business Official

DISCUSSION

MOTION: To adjourn Executive Session and re-enter Open Session at 6:01 p.m.

Moved by: Mrs. Frangie
All voted "Aye"

Seconded by: Mr. McDonald
Motion carried 7-0

OPEN SESSION: TIME: 6:06 PM

ROLL CALL

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of January 9, 2019.

Moved by: Mr. McDonald
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 7-0

II. PRESIDENT'S REPORT

- A. Social workers, Elaine Flatow and Evelyn Smith, provided the Board with details from this year's Holiday project.
- B. Heather Bradt, Mentoring Program Coordinator, provided the Board with an update on the Mentoring Program's HOPE (Helping Others Prosper Everyday) project.

III. SUPERINTENDENT'S REPORT

- A. Erin Hill, Director of Special Programs and Karen Ronesi, Assistant Director of Special Programs, provided a presentation titled "Special Programs by the Numbers." Questions were asked and answered.
- B. Stacy Mackey, School Business Official, provided the Board with financial information. Questions were asked and answered.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 10/25/18, 11/6/18, 11/26/18, 11/28/18,

12/3/18, 12/4/18, 12/6/18, 12/7/18, 12/10/18, 12/11/18, 12/12/18, 12/14/18, 12/17/18, 12/18/18, 12/19/18, 12/20/18, 01/2/19, 01/3/19, 01/4/19, 01/8/19, 01/10/19, 01/15/19, 01/16/19 and 01/17/19.

- B. THAT the Board of Education establishes Tuesday, May 21, 2019 as School Board Election and Budget Vote Day with polling hours from 12 Noon – 9 PM at Abram Lansing, Harmony Hill and Van Schaick Elementary Schools.
- C. THAT the Board of Education designates April 8-11, 2019 and April 16-19, 2019 as Voter Registration Days at the following locations during normal school hours: Abram Lansing, Harmony Hill and Van Schaick Elementary Schools.
- D. THAT the Board of Education appoints the following individuals to the 2019 Board of Voter Registration at no additional compensation: Jacqueline DeChiaro, Carla Rogers, Cliff Bird and Kelly Daignault.
- E. THAT the Board of Education approves an Agreement with Naomi Wimberley-Hartman to provide dance instruction services, entitled “The Moving Laboratory with Naomi,” as a certified dance teacher to any and all Pre-K students enrolled in the District in accordance with the terms and conditions outlined therein.
- F. THAT the Board of Education approves the recycling of the following surplus items:

Description:	Refrigerators Reach-In
Quantity:	Two
Manufacturer:	Raetone
Location:	Harmony Hill Elementary School
Inventory #:	20090122 & 20090123
Estimated Value:	None

- G. THAT the Board of Education accepts a donation in the amount of \$1,500 from the Ellen Sinopoli Dance Company to be used for Arts and Education at Abram Lansing Elementary School.
- H. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$1,500 to cover Arts and Education at Abram Lansing Elementary School.
- I. THAT the Board of Education grants permission to the Capital Region BOCES to dispose of obsolete/damaged textbooks that the district is required to provide to non-public schools as listed in Exhibit A.

ADDENDA

- J. THAT the Board of Education approves a one-day contract with Helen Bloomer of Helen Bloomer & Associates Consultation to provide an additional Functional Behavioral Assessment at Chamberlain International School on November 2, 2018 as outlined therein.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Abdelwahid, Habab	Ellis, Dennin	Rust, Lisa
Carhart, Megan	Farrell, Emily	Sarnataro, Patrick
Carpenter, Rory	Fikert, Justina	Shah, Erin
Cullen, Meghan	Rocborough, Kaiche	Terry, Akyiaa
<u>Effective: January 24, 2019</u>		

- B. MaryAnn Beaury
 Position..... Long-Term Substitute Teacher
 Tenure Area..... Elementary
 Effective Date..... December 6, 2018 through January 31, 2019
 Salary..... Step 1 of the current CTA contract
 Reason Replaces Danielle Ziobrowski

- C. THAT the Board of Education approves the following student teacher placements from the following school:

SUNY ONEONTA

January 7, 2019 - March 8, 2019

Katherine Flynn with Ms. Patricia Caputo at CMS
Kevin Swintek with Mr. Brian Smith at CHS

March 11, 2019 – May 3, 2019

Kevin Swintek with Mr. Christopher Michael at CMS
Katherine Flynn with Ms. Megan Manfredo at CHS

NON-INSTRUCTIONAL

- D. THAT the Board of Education accepts the resignation of Donna Trombley from her position as Senior Typist (12-month school schedule) (CHS).

Effective: January 25, 2019

- E. THAT the Board of Education accepts the resignation of Melissa Semenske from her position as Part-Time Teacher Aide (CHS).

Effective: January 25, 2019

- F. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Melissa Casey in the area of Pre-K Teacher Aide for the term of 1/7/19 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to a statement regarding criminal convictions(s) or

pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that the individual is fully cleared for employment.

Melissa Casey

Position..... 1.0 FTE 3-Year-Old Pre-K Teacher Aide (HH)
Effective Date..... January 7, 2019
Salary.....\$9,557.10
Reason Temporary Position (Grant Funded)

- G. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Erin Barilla in the area of Pre-K Teacher Aide for the term of 1/7/19 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to a statement regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that the individual is fully cleared for employment.

Erin Barilla

Position..... 1.0 FTE 3-Year-Old Pre-K Teacher Aide (HH)
Effective Date..... January 7, 2019
Salary.....\$9,557.10
Reason Temporary Position (Grant Funded)

- H. THAT the Board of Education appoints the following individual to the coaching position listed below for the 2018-2019 school year, contingent upon acceptable program enrollment and verification of proper credentialing:

CO-CURRICULAR ACTIVITY	NAME	FTE
Track - Girls Varsity - Assistant Coach	Brianna Houle	1.0

ADDENDA

- I. THAT the Board of Education accepts the resignation for retirement purposes of Nancy Hytko from her position of Elementary Teacher (ALS).
Effective: June 30, 2019

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
 - 1. Warrants – December 2018
 - 2. Budget Transfer – December 2018
 - 3. Budget Status Reports – December 2018
 - 4. Bank Reconciliation Report – December 2018
 - 5. Extracurricular Activity Report – December 2018
 - 6. Internal Claims Audit Report – November & December 2018

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following Resolutions of the January 23, 2019 Agenda:

VII (A-J); VIII (A-I) and X (A)

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mrs. Annely
Motion carried 7-0

XI. INFORMATION AND CONSIDERATION

- A. THAT the Board of Education be aware of the Leave of Absence request of Danielle Ziobrowski (December 6, 2018 through January 31, 2019) eight (8) weeks of which are pursuant to the Family Medical Leave Act (FMLA). Nine (9) days of which will be unpaid. The unpaid dates of her leave are January 18-31, 2019.
- B. THAT the Board of Education accepts a donation in the amount of \$10 from David Kinney, a Cohoes resident to be used for education at Cohoes High School.
- C. THAT the Board of Education accepts a donation in the amount of \$231 from Lifetouch National School Studios to be used for PBIS (Positive Behavioral Interventions & Supports) at the Cohoes Middle School.

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

February 6, 2019, Cohoes Middle School Library at 6:00 p.m.
February 27, 2019, Cohoes Middle School Library at 6:00 p.m.

XVI. ADJOURNMENT

MOTION: To adjourn at 7:50 p.m.

Moved by: Mr. McDonald
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 7-0

District Clerk

DRAFT
EXHIBIT A
District Owned Books at BOCES



ISBN	QTY	TITLE	PUBLISHER	YEAR
9780021523023	1	The World Vol 2 NY Ed Timelinks	MacMillan McGraw Hill	2009
9780028181486	1	Writers Choice Gr 7 Glencoe 2001	Glencoe	2001
9780070170377	1	Literature Reading Fiction	Glencoe	1994
9780078619700	1	Buen Viaje 2 Glencoe 2005	Glencoe	2005
9780078953644	1	The American Journey	Glencoe	2012
9780130374929	1	Writing and Grammar Bronze Prentice Hall 2004	Prentice Hall	2004
9780131317376	2	World Masterpieces In Literature Penguin Edition Prentice Hall 2005	Prentice Hall	2007
9780131335493	2	Civics Government and Economics In Action 2007	Prentice Hall	2007
9780131373358	1	The World's History Combined Ed 4th Ed	Prentice Hall	0
9780131804326	1	Literature Timeless Voices Bronze Prentice Hall 2004	Prentice Hall	2005
9780131804333	1	Literature Timeless Voices Silver Prentice Hall 2004	Prentice Hall	2005
9780131804371	1	Literature Timeless Voices The British Tradition Prentice Hall 2004	Prentice Hall	2007
9780132012522	1	Physical Science Science Explorer Prentice Hall 2007	Prentice Hall	2007
9780132037716	2	History Of Our World	Prentice Hall	2007
9780133725612	3	America History Of Our Nation Beginnings Through 1877 New York Edition	Prentice Hall	2011
9780133725629	3	America History Of Our Nation Civil War To The Present New York Edition	Prentice Hall	2011
9780134358406	1	Pre-Calculus:Graphing &Data Anal.	Prentice Hall	1998
9780205686100	1	(1 of 4 In Bundle) Literature: An Introduction To Fiction, Poetry, Drama, and Writing	Prentice Hall	0
9780205686102	1	(3 of 4 In Bundle) Literature: An Introduction To Fiction, Poetry, Drama, and Writing	Prentice Hall	0
9780205737543	1	Understanding Movies 12th Ed	Prentice Hall	2010
9780328075706	1	Communities Scott Foresman 2005	Scott Foresman	2005
9780328100040	1	Scott Foresman Science Gr 4	Scott Foresman	2006
9780328154418	1	Scott Foresman Science Gr 1 NY Ed 2006	Scott Foresman	2006
9780328306923	1	Scott Foresman Science Gr 3 NY Ed	Scott Foresman	2008
9780470049907	1	Environmental Science Earth As A Living Planet 6th Ed People's Education	People's Education	0
9780538432535	1	Business Math 15th Ed	Cengage	2003
9780821934012	2	Economics: New Ways Of Thinking	EMC Paradigm	2007
9781439048474	1	Algebra and Trigonometry	Holt McDougal	0
9781585611034	1	Shurley 7 Textbook	Shurley Instructional	0
9781590282410	1	Python Programming An Intro to Computer Programming	Franklin, Beedle and	0
9781600078569	1	Revista 3rd Edition	Vista Higher Learning	2011