

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School - Library**

**Business Meeting
November 28, 2018
6:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:06 p.m. by Board President, Mr. Nolin.

ROLL CALL

Present: Mr. Pascale
Mr. McDonald
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin

Excused: Mrs. Frangie

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meetings of October 24, 2018 and November 7, 2018.

Moved by: Mrs. Giller
All voted "Aye"

Seconded by: Mrs. Annely
Motion carried 6-0

II. PRESIDENT'S REPORT

The CMS Building Leadership presented their commitments, priorities and steps to assure success for the 2018-19 school year. Questions were asked and answered.

III. SUPERINTENDENT'S REPORT

Director of Facilities Update by Stacy Mackey, School Business Official
Mrs. Mackey announced there are two finalists scheduled for a second interview. The final decision is expected to appear on the December agenda for approval.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

The Board expressed their gratitude for the donation on the agenda.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 8/16/18, 9/20/18, 10/4/18, 10/5/18, 10/15/18, 10/16/18, 10/17/18, 10/18/18, 10/22/18, 10/24/18, 10/25/18, 10/29/18, 10/30/18, 10/31/18, 11/1/18, 11/2/18 and 11/15/18.
- B. THAT the Board of Education adopts the following policy:
8505– Charging School Meals
- C. THAT the Board of Education approves the Technology Plan for the 2018-19 school year.
- D. THAT the Board of Education accepts a donation in the amount of \$150 from CASDA for Cohoes High School students to attend the 2018 Fall College Fair at Hudson Valley Community College on September 26, 2018.
- E. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$150 to cover transportation costs to the 2018 College Fair at Hudson Valley Community College on September 26, 2018.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Anderson, Leslie	Gutierrez, Giselle
Booher, Shannon	Jansch, Cassandra
Cadwallader, Cynthia	Martinez, Antonio
Chistensen, Michael	Syeda, Seema
Fay, John	

Effective: November 29, 2018

NON-INSTRUCTIONAL

- B. THAT the Board of Education accepts the resignation of Danielle Waters from her position as a Full-Time Teacher Aide (CMS).
Effective: November 16, 2018
- C. THAT the Board of Education accepts the resignation of Lisa Burgess from her position as a Full-Time Teacher Aide (VS).
Effective: November 23, 2018

- D. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Lisa Burgess in the area of Pre-K Teacher Aide for the term of 11/26/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to a statement regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that the individual is fully cleared for employment.

Position..... 1.0 FTE 3-Year-Old Pre-K Teacher Aide (VS)
 Effective Date.....November 26, 2018
 Salary.....\$11,655
 Reason Temporary Position-Grant Funded

- E. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Melissa Parker in the area of Substitute Pre-K Teacher Aide for the term of 10/22/18 – 11/01/18.

BE IT FURTHER RESOLED THAT this appointment is made on an emergency conditional basis and subject to a statement regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that the individual is fully cleared for employment.

Position..... Substitute Pre-K Teacher Aide (DW)
 Effective Date.....October 22 – November 1, 2018
 Salary..... \$11.10/hour
 Reason Temporary Position- Grant Funded

- F. THAT the Board of Education approves the holiday pay for the following part-time employees for the 2018-2019 school year:

Kathy Baez	210.94	Ronette Miorin	210.94
Caitlin Bellenoit	168.75	Aprille Overocker	210.94
David Bullock	210.94	Rebecca Perry	210.94
Carissa Bushey	210.94	Cathy Rogowski	225.00
Audrey Carter	189.84	Patricia Spain	229.69
Sheila Farrigan	215.63	Kathy Valente	229.69
Gail Friedman	215.63	Meriam VanSleet	210.94
Bernadette Glynn	229.69	Evelyn Wagner	210.94
Lori LaMere	210.94	Justine Wescott	210.94

- G. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute list, subject to the rules of the Cohoes Civil Service Commission, such appointments are a temporary appointment.

Chad Hartshorn

Effective: November 16, 2018

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants – October 2018
 2. Budget Transfer – October 2018
 3. Budget Status Reports – October 2018
 4. Bank Reconciliation Report – October 2018
 5. Extracurricular Activity Report – October 2018
 6. Internal Claims Audit Report – August, September and October 2018

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following resolutions of the November 28, 2018 Agenda:

VII (A-E); VIII (A-G) and (X)

Moved by: Mr. Pascale
All voted "Aye"

Seconded by: Mr. McDonald
Motion carried 6-0

XI. INFORMATION AND CONSIDERATION

- A. Conference Report – Kerry Bottenfield – 10/24/2018
B. Conference Report – William Sheldon – 10/22/2018

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

The Board discussed their November 26 retreat and a future retreat. Mr. Pascale indicated this should be discussed at the next Board meeting. Mrs. Giller inquired on the status of hiring a part-time safety officer for the elementary schools and suggested we re-post the opening and widen the search. Chromebook status was discussed, and Mrs. Mackey responded that purchase orders are tentatively scheduled for December contingent upon cash flow.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

Second Reading

8505 – Charging School Meals

XV. DATES FOR FUTURE MEETINGS

December 12, 2018, Cohoes Middle School Library at 6:00 p.m.

MOTION: To enter into Executive Session at 7:20 p.m. to discuss collective bargaining with the Cohoes Principals' Association.

Moved by: Mr. McDonald
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

EXECUTIVE SESSION: TIME: 7:25 PM

Present: Mr. Pascale
Mr. McDonald
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin

Excused: Mrs. Frangie

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 8:26 p.m.

Moved by: Mrs. Annely
All voted "Aye"

Seconded by: Mrs. Giller
Motion carried 6-0

District Clerk