

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School – Library**

**Business Meeting
January 9, 2019
5:30 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 5:30 p.m. by the Board President, Mr. Nolin.

ROLL CALL

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: THAT the Board of Education enters into Executive Session at 5:32 p.m. to discuss collective bargaining with the Cohoes Principals' Association.

Moved by: Mr. Jackson
All voted "Aye"

Seconded by: Mr. Nolin
Motion carried 7-0

EXECUTIVE SESSION: TIME: 5:33 p.m.

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

MOTION: To adjourn Executive Session and re-enter Open Session at 6:00 p.m.

Moved by: Mr. Pascale
All voted "Aye"

Seconded by: Mr. Jackson
Motion carried 7-0

OPEN SESSION: TIME: 6:06 PM

ROLL CALL

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mrs. Annely
Mr. Jackson
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of December 12, 2018..

Moved by: Mrs. Annely
All voted "Aye"

Seconded by: Mrs. Frangie
Motion carried 7-0

II. PRESIDENT'S REPORT

- A. Presentation by Christian Gunn & elementary students from the play, *The Little Mermaid Jr.*, to be performed on January 18 & 19 at 7 PM and January 20 at 2 PM in the high school auditorium.
- B. Dr. Spring discussed agenda item VII (C) the Capital District Foster Grandparent Program to be held at Harmony Hill Elementary School.
- C. Dr. Spring reminded the Board of the January 24, 2019 Capital Area School Board Association's (CAPSBA) annual dinner being hosted by the Cohoes City School District this year.
- D. Dr. Spring announced that at the CHS Faculty training professionals from Albany Medical Center, Cohoes nurses and a Cohoes firefighter instructed on the Stop the Bleed Program demonstrating how to recognize and control life threatening bleeding.

III. SUPERINTENDENT'S REPORT

- A. Curriculum & Instruction – Peggy O'Shea, Assistant Principal Education Services
Ms. O'Shea discussed the summer music program and the need to hire a behavior room teacher at CMS. Ms. O'Shea announced that we have begun the process to train new personnel on emergency response programs as they are hired in addition to their annual training and provide handbooks. She also spoke on today's Junior Achievement meeting at CMS.
- B. Business and Operations – Stacy Mackey
Mrs. Mackey discussed this year's budget timeline in length.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

Questions were asked and answered regarding planned expenditures and Mrs. Mackey will provide a report to the Board at the January 23 meeting.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

A. THAT the Board of Education **amends** item VI (B) (2) of the July 2, 2018 Reorganization Minutes to read as follows:

THAT the Board of Education designates the following dates for the regular monthly meetings of the Board of Education for the 2018-19 school year at the Cohoes Middle School at 6:00 PM in the Cohoes Middle School Library:

August 1 & 29, 2018	February 6 & 27, 2019
September 12 & 26, 2018	March 6 & 20, 2019
October 10 & 24, 2018	April 3 & 17, 2019
November 7 & 28, 2018	May 1 & 15, 2019 May 8 & 22, 2019
December 12, 2018	June 5 & 19, 2019
January 9 & 23, 2019	

B. THAT the Board of Education adopts the following policy:
0110 – Sexual Harassment

C. THAT the Board of Education approves a Memorandum of Understanding between the Commission on Economic Opportunity, Inc. - Capital District Foster Grandparent Program and the Cohoes City School District as a volunteer station in accordance with the terms and conditions outlined therein.

D. THAT the Board of Education approves the 2018/19 Cooperative Agreement with Hudson Valley College aimed at providing high school students with access to higher education in accordance to the terms and conditions outlined therein.

E. THAT the Board of Education approves a contract with Hudson Valley Community College to use their facilities for Cohoes High School's Graduation on June 29, 2019 and Rehearsal on June 28, 2019 at a cost of \$2,747.50

F. THAT the Board of Education approves a contract with the Waterford Union Free School District for placement of a student in the Cohoes School District in order to receive special educational services in accordance to the terms and conditions listed therein for the period of December 10, 2018 through December 21, 2018.

G. THAT the Board of Education accepts a donation in the amount of \$306.08 from

Cohoes Middle School parents for eighth-grade students to attend a play at the Capital Repertory Theater in Albany on December 13, 2018.

- H. THAT the Board of Education **amends** the 2018/19 budget in the amount of \$306.08 to cover transportation costs for Cohoes Middle School students to the Capital Repertory Theater on December 13, 2018.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Kadle, Austin	Poleto, Deborah
Lenox, Madeleine	Ringler, Lily
Mules, Olivia	Serapilio, Wendy
Neal, Lucinda	

Effective: January 10, 2019

- B. THAT the Board of Education **amends** item VIII (H) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Cindy Dodge in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Dodge regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 4-Year-Old Pre-K Teacher (AL)
 Certification..... Literacy (Birth – Grade 6)
 Effective Date..... October 22, 2018
 Salary..... ~~\$27,023.15~~ \$27,795.24
 Reason Temporary Position (Grant Funded)

- C. THAT the Board of Education **amends** item VIII (G) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Laura Kaplan in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Kaplan regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 4-Year-Old Pre-K Teacher (AL)
Certification..... Pre-Kindergarten, Kindergarten & Grades 1-6
Effective Date..... October 22, 2018
Salary..... ~~\$27,023.15~~ \$27,795.24
Reason Temporary Position (Grant Funded)

- D. THAT the Board of Education **amends** item VIII (E) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Elissa Keruskie in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Keruskie regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 3-Year-Old Pre-K Teacher (VS)
Certification..... Early Childhood Education (Birth – Grade 2)
Effective Date..... October 22, 2018
Salary..... ~~\$27,023.15~~ \$27,795.24
Reason Temporary Position (Grant Funded)

- E. THAT the Board of Education **amends** item VIII (F) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Alyssa Petraznik in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Petraznik regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the

Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 4-Year-Old Pre-K Teacher (AL)
Certification.....Early Childhood Education (Birth – Grade 2)
Effective Date..... October 22, 2018
Salary..... ~~\$28,895.30~~ \$29,720.88
Reason Temporary Position (Grant Funded)

- F. THAT the Board of Education **amends** item VIII (J) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Ashley Vaccaro in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Vaccaro regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 4-Year-Old Pre-K Teacher (HH)
Certification.....Early Childhood Education (Birth – Grade 2)
Effective Date..... October 22, 2018
Salary..... ~~\$27,023.15~~ \$27,795.24
Reason Temporary Position (Grant Funded)

- G. THAT the Board of Education **amends** item VIII (K) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Kira Merrills in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Merrills regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent

upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 4-Year-Old Pre-K Teacher (VS)
Certification..... Pre-Kindergarten, Kindergarten, & Grades 1-6
Effective Date..... October 22, 2018
Salary..... ~~\$27,023.15~~ \$27,795.24
Reason Temporary Position (Grant Funded)

- H. THAT the Board of Education **amends** item VIII (I) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Gabriella LaPrade in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. LaPrade regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is are fully cleared for employment.

Position..... 1.0 FTE 4-Year-Old Pre-K Teacher (AL)
Certification..... Pre-K (in process)
Effective Date..... October 22, 2018
Salary..... ~~\$27,023.15~~ \$27,795.24
Reason Temporary Position (Grant Funded)

- I. THAT the Board of Education **amends** item VIII (D) of the November 7, 2018 Minutes to read as follows:

BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Kimberly Ollier in the area of Pre-K Teacher for the term of 10/22/18 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Ollier regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Position..... 1.0 FTE 3-Year-Old Pre-K Teacher (AL)

Certification..... Nursery, Kindergarten & Grades 1-6
Effective Date..... October 22, 2018
Salary..... ~~\$27,023.15~~ \$27,795.24
Reason Temporary Position (Grant Funded)

J. THAT the Board of Education accepts the resignation of Alexander Rosa from his position as 0.3 FTE Music Teacher (VS)
Effective: December 21, 2018

K. THAT the Board of Education accepts the resignation for retirement purposes of Cathy Ann Boudreau from her position of Speech Teacher (VS).
Effective: June 30, 2019

L. THAT the Board of Education creates the following (grant-funded) position for the 2018/2019 School Year:
1.0 FTE 3-Year-Old Pre-K Teacher @ HHS

M. THAT the Board of Education approves a salary increase due to additional teaching assignment for the following individual for the 2018-2019 school year:

Christian Gunn – 0.05 FTE as per CTA contract – Music at ALS (1.05 FTE total)
Effective: January 3, 2019 through June 30, 2019

N. THAT the Board of Education approves the Memorandum of Agreement between the Cohoes City School District and the Cohoes Teachers’ Association, dated December 18, 2018 for the purpose of correcting errors in the contract language after it had been printed and distributed. Corrections include Article IV, Section K and Appendix C.

O. THAT the Board of Education approves the following student teacher/intern/resident mentee placements from the following school:

THE SAGE COLLEGES
January 14, 2019 - March 9, 2019
Ariannah Logan with Megan Cherubino at Harmony Hill School
Cassidy Roth with Sharon Laughlin at Harmony Hill School

NON-INSTRUCTIONAL

P. THAT the Board of Education accepts the resignation for retirement purposes of John Craner from his position of Cleaner (AL).
Effective: January 31, 2019

Q. THAT the Board of Education creates the following (grant-funded) positions for the 2018/2019 School Year:
1.0 FTE 3-Year-Old Pre-K Teacher Aide @ HHS
1.0 FTE 3-Year-Old Pre-K Teacher Aide @ HHS

R. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Teacher Aide Substitute list, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointments are a temporary appointment.

Aja Kerr
Effective: January 3, 2019

S. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints the following individual to the Cleaner Substitute list, subject to the rules of the Cohoes Civil Service Commission, such appointments are a temporary appointment.

Benedetto Patrignani IV
Effective: December 20, 2018

ADDENDA

T. THAT the Board of Education accepts the resignation for retirement purposes of Mary Burgess-Bradt from her position of Elementary Teacher (VS).

Effective: June 30, 2019

U. THAT the Board of Education accepts the resignation for retirement purposes of Raeann Mokey from her position of Special Education Teacher (VS).

Effective: June 30, 2019

V. THAT the Board of Education accepts the resignation for retirement purposes of Kathy Santoro from her position of Teacher Assistant (VS).

Effective: June 30, 2019

W. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Christina Velinov in the area of Pre-K Teacher for the term of 1/3/19 - 6/30/19.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Velinov regarding criminal convictions(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Employment is specifically contingent upon the District's receipt of notice from the Commissioner of Education that she is fully cleared for employment.

Christina Velinov
Position.....1.0 FTE 3-Year-Old Pre-K Teacher (HH)
Certification.....Literacy (Birth – Grades 6, Childhood (Grades 1-6)
..... and SWD (Grades 1-6)
Effective Date.....January 3, 2019
Salary.....\$19,920.00
Reason.....Temporary Position (Grant Funded)

X. BE IT RESOLVED THAT the Board of Education of the Cohoes City School

District appoints Sarah Kubitz to a conditional term in the tenure area of Music effective January 15, 2019 on an emergency conditional basis. Ms. Kubitz holds Permanent Certification in the area of Music.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis and subject to both a statement from Ms. Kubitz regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Ms. Kubitz’s continued employment is specifically contingent upon the District’s receipt of notice from the commissioner of Education that she is fully cleared for employment.

Sarah Kubitz

Position.....	0.25 FTE Music
Certification.....	Music
Tenure Area.....	Music
Effective Date.....	January 15, 2019
Tenure Date.....	N/A
Salary.....	Step 5 of the current CTA contract
Reason.....	Replaces Alexander Rosa

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
 - 1. Warrants – N/A
 - 2. Budget Transfer – N/A
 - 3. Budget Status Reports – N/A
 - 4. Bank Reconciliation Report – N/A
 - 5. Extracurricular Activity Report – N/A
 - 6. Internal Claims Audit Report – N/A

BOARD ACTION ON CONSENT AGENDA

MOTION: THAT the Board of Education adopts the following Resolutions of the January 9, 2019 Agenda:

VII (A-H) and VIII (A-X)

Moved by: Mrs. Giller
All voted “Aye”

Seconded by: Mr. Pascale
Motion carried 7-0

XI. INFORMATION AND CONSIDERATION

THAT the Board of Education is advised of a donation in the amount of \$10 from David Kinney, a Cohoes resident, to be used for education at Cohoes High School.

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

There was discussion among the Board members regarding another meeting with the NYSSBA facilitator to discuss Board goals. A question was asked regarding the CHS mentoring status and Dr. Spring replied that Laura Tarlo, Assistant Principal @ CHS, can provide the Board with an update at the January 23, 2019 meeting. A question was asked concerning the graduation status and Dr. Spring replied that after the Regents exams an anticipated graduation rate presentation could be provided at the February 5, 2019 meeting.

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

Second Reading

0110 – Sexual Harassment

XV. DATES FOR FUTURE MEETINGS

January 23, 2019, Cohoes Middle School Library at 6:00 p.m.

MOTION: To enter in Executive Session at 6:45 p.m. to discuss the proposed acquisition, sale or lease of real property.

Moved by: Mr. McDonald
All voted “Aye”

Seconded by: Mr. Pascale
Motion carried 7-0

EXECUTIVE SESSION: TIME: 7:15 PM

Present: Mr. Pascale
Mr. McDonald
Mrs. Frangie
Mrs. Giller
Mr. Jackson
Mr. Nolin

Excused: Mrs. Annely

Also Present: Dr. Jennifer Spring, Superintendent
Ms. Peggy O’Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn at 8:36 p.m.

Moved by: Mrs. Frangie
All voted “Aye”

Seconded by: Mr. McDonald
Motion carried 6-0

District Clerk