

**COHOES CITY SCHOOL DISTRICT**

**Board of Education  
Cohoes, New York  
Cohoes Middle School - Library**

**Business Meeting  
October 24, 2018  
6:00 PM**

(The Board of Education may entertain a motion to enter into an executive session subject to Board approval.)

**MINUTES**

I. The Meeting was called to order at 6:00 p.m. by Board President, Mr. Nolin.

ROLL CALL

Present: Mr. Pascale  
Mr. McDonald  
Mrs. Frangie  
Mrs. Giller  
Mrs. Annely  
Mr. Jackson  
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O’Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

**MOTION:** To accept the Minutes of the Board of Education Meeting of October 10, 2018.

Moved by: Mrs. Frangie  
All voted “Aye”

Seconded by: Mr. McDonald  
Motion carried 7-0

II. PRESIDENT'S REPORT

In honor of School Board Appreciation Week, students from the Cohoes Middle School’s Student Council presented the Board with a video and banner to be used at Board Meetings to thank the Board for their hard work and dedication to the students of the Cohoes City School District.

III. SUPERINTENDENT'S REPORT

- A. CURRICULUM AND INSTRUCTION by Elementary School Principals  
Principals provided a presentation, “Elementary Schools by the Numbers.” Some highlights included: chronic absenteeism, discipline, test results and strategies employed. Questions were asked by the Board and principals responded.
- B. BUSINESS AND OPERATIONS by Stacy Mackey, SBO  
Mrs. Mackey provided an update regarding the capital project as well as a detailed handout explaining the types of reserves and fund balance and what monies can be used for within the reserves. The Board thanked Mrs. Mackey for her diligence.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

Mr. Nolin thanked everyone for the donations listed on the Agenda. Mrs. Giller inquired about open coaching positions and Dr. Spring responded.

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes of the Committee on Special Education for the following meeting dates: 6/4/18, 7/23/18, 8/9/18, 8/11/18, 8/13/18, 8/29/18, 8/30/18, 8/31/18, 9/4/18, 9/5/18, 9/14/18, 9/17/18, 9/18/18, 9/19/18, 9/20/18, 9/21/18, 9/24/18, 9/25/18, 9/27/18, 10/1/18, 10/2/18, 10/5/18, 10/12/18 and 10/15/18.
- B. THAT the Board of Education approves the 2017/18 Financial Risk Assessment performed by Michael Wolff Advisory Services and the Corrective Action Plan to assist the Cohoes City School District in complying with the regulations imposed by the 2005 School Financial Oversight and Accountability Legislation.
- C. THAT the Board of Education of the Cohoes City School District hereby authorizes the transfer in the amount of \$1,000,000 from the unallocated fund balance to the Capital Reserve Fund effective 10/25/18 as authorized by the voters at the May 15, 2018 annual vote.
- D. THAT the Board of Education approves a behavioral consultant contract with Kelly Brock, residing in Queensbury, New York from October 25, 2018 – June 30, 2019 to consult in matters related to behavior and classroom management in the District's Pre-Kindergarten Program as outlined herein in accordance with the Office of Early Learning Pyramid Model Program. (Grant Funded)
- E. THAT the Board of Education approves a contract with Chamberlain International School, One Pleasant Street, Middleboro, Massachusetts for special education services outlined herein during the 2018/19 School Year at rates pending final NYSED rate setting.
- F. THAT the Board of Education approves a contract with Hope House, Inc., 573 Livingston Avenue, Albany, NY 12206 to provide tutorial services at \$52 per hour for two hours per day while a student is a client in Hope House during the 2018-19 school year.
- G. THAT the Board of Education accepts a donation in the amount of \$306.08 from Cohoes Middle School parents for 8th grade students to attend a play at the Capital Repertory Theater in Albany on October 11, 2018.

- H. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$306.08 to cover transportation costs to the Capital Repertory in Albany on October 11, 2018.
- I. THAT the Board of Education accepts a donation in the amount of \$528.34 from the Harmony Hill School PTA for students to visit Bowman Orchards on October 3, 2018.
- J. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$528.34 to cover transportation costs to Bowman Orchards on October 3, 2018.
- K. THAT the Board of Education accepts a donation in the amount of \$375 from Cohoes High School Parents to purchase SAT Prep books.
- L. THAT the Board of Education **amends** the 2018/19 Budget in the amount of \$375 for materials and supplies.

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT – PERSONNEL

**NON-INSTRUCTIONAL**

- A. THAT the Board of Education accepts the resignation of Steven Sawyer from his position as substitute food service motor vehicle operator (CHS).  
Effective: Immediately
- B. Clive Lamont  
Position.....1.0 FTE Custodian/Groundskeeper (PERMANENT appt.)  
Effective Date.....October 24, 2018  
Probation Period.....N/A  
Salary..... per CSEA contract  
Reason .....Received “Certification of Eligibles” from  
.....Cohoes Municipal Civil Service Commission
- C. Robert Booker  
Position..... 1.0 FTE Custodian (PERMANENT appt.)  
Effective Date.....October 24, 2018  
Probation Period..... February 28, 2019  
Salary..... per CSEA contract  
Reason .....Received “Certification of Eligibles” from  
.....Cohoes Municipal Civil Service Commission
- D. THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2018-2019 school year, contingent upon acceptable

program enrollment:

<b>CO-CURRICULAR ACTIVITY</b>	<b>NAME</b>	<b>FTE</b>
Indoor Track - Girls	Fiona Recchia	1.0
Wrestling - Varsity	Dominic Bondi	1.0

**IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE**

**X. FINANCIAL REPORTS (Recommended by the Superintendent)**

- A. I recommend that the following reports be accepted by the Board of Education:
  1. Warrants – September 2018
  2. Budget Transfer – September 2018
  3. Budget Status Reports – September 2018
  4. Bank Reconciliation Report – September 2018
  5. Extracurricular Activity Report – July, August & September 2018
  6. Internal Claims Audit Report – June & July 2018
  7. Reserves & Fund Balance Report

**BOARD ACTION ON CONSENT AGENDA**

**MOTION:** THAT the Board of Education adopts the following resolutions of the October 24, 2018 Agenda:

**VII (A-L); VIII (A-G) and (X)**

Moved by: Mr. McDonald  
All voted “Aye”

Seconded by: Mrs. Annely  
Motion carried 7-0

**XI. INFORMATION AND CONSIDERATION**

- A. Conference Report – William Sheldon – 09/24/18

**XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS**

**XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE**

**XIV. BOARD POLICY REVIEW**

**XV. DATES FOR FUTURE MEETINGS**

- November 7, 2018**, Cohoes Middle School Library at 6:00 p.m.
- November 28, 2018**, Cohoes Middle School Library at 6:00 p.m.

**MOTION:** THAT the Board of Education enters into Executive Session at 7:12 p.m. to discuss the Emergency Response Plan.

Moved by: Mrs. Giller  
All voted "Aye"

Seconded by: Mr. Pascale  
Motion carried 7-0

**EXECUTIVE SESSION: TIME: 7:15 PM**

Present: Mr. Pascale  
Mr. McDonald  
Mrs. Frangie  
Mrs. Giller  
Mrs. Annely  
Mr. Jackson  
Mr. Nolin

Also Present: Dr. Jennifer Spring, Superintendent  
Ms. Peggy O'Shea, Assistant Superintendent for Education Services  
Mrs. Stacy Mackey, School Business Official

**DISCUSSION**

**XVI. ADJOURNMENT**

**MOTION:** To adjourn at 7:56 p.m.

Moved by: Mr. Nolin  
All voted "Aye"

Seconded by: Mr. McDonald  
Motion carried 7-0

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District Clerk