

Cohoes City School District
Graduate¹/In-service² credit application

Teacher's name: _____

Date: _____

School: _____

Institution	Name of course taken	Catalog # of course taken	Graduate credit hours	In-service credit hours	Date of course	Is Course During School Day (Yes/No)

Teacher's Signature/Date: _____

Principal Approval/Date: _____

Assistant Superintendent/Date: _____

H:\WP\FORMS\CRDTAPP.wpd

¹Graduate credits are paid in clusters of 6 hours, any number not divisible by 6 results in "leftovers" that are not eligible for compensation.

²15 hours of in-service equals 1 graduate credit hour