

COHOES CITY SCHOOL DISTRICT

**Board of Education
Cohoes, New York
Cohoes Middle School Library**

**Regular Meeting
October 19, 2011
6:30 p.m.**

(The Board of Education may entertain a motion to enter into Executive Session subject to Board approval.)

MINUTES

I. The Meeting was called to order at 6:40 p.m. by the Board President, Mark Pascale.

ROLL CALL

Present: Mr. Briggs
Mrs. Hume
Mr. Smith
Mir Daigneault
Mrs. Rizzo
Mr. Pascale

Excused: Mr. Nolin

Also Present: Mr. Robert K. Libby, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

MOTION: To accept the Minutes of the Board of Education Meeting of September 21, 2011 and October 5, 2011.

Moved by: Mr. Daigneault
All voted "Aye"

Seconded by: Mrs. Rizzo
Motion carried 6-0

II. PRESIDENT'S REPORT

Cohoes Middle School students provided a presentation on Student Voice programs in their school.

Cohoes High School student provided a presentation on Anti-Bullying programs in their school and what they are doing on a daily basis.

Cliff Bird, Principal at Abram Lansing Elementary School, provided a presentation on the progress of their Shrek Program at Proctors.

III. SUPERINTENDENT'S REPORT

Curriculum and Instruction

Ms. O'Shea, Assistant Superintendent for Education Services, gave a brief update on the curriculum report and project-based learning grant.

Teachers gave a presentation on the Math/Science Partnership Grant and how it has been implemented in their classrooms over the past two years.

Karen Kemp, Director of Special Programs, introduced guests who described the Capital District Psychiatric Center's satellite program and its use at the Page Avenue Clinic as well as its positive effects on our community.

Business and Operations

Bryan Basila, CPA at the firm Wilson, Stark & Basila, provided a review of the 2010-2011 External Audit Report and Corrective Action Plan.

IV. BOARD OF EDUCATION DISCUSSION OF AGENDA ITEMS

V. COMMUNITY DISCUSSION OF AGENDA ITEMS

VI. OLD BUSINESS

VII. REPORT FROM MEMBERS OF THE BOARD OF EDUCATION

- A. THAT the Board of Education accepts the Minutes for the Committee on Special Education for the following meeting dates:
09/12/11; 09/15/11; 09/19/11; 09/21/11; 09/28/11; 10/06/11; 10/11/11
- B. THAT the Board of Education approves the 2010-11 External Audit Report as prepared by the firm of Wilson & Stark, CPA, PC; and the Corrective Action Plan thereto, as prepared by the School Business Official.
- C. THAT the Board of Education approves an Agreement between the Cohoes City School District and the Cohoes Child Development Center for operation of three Universal Pre-Kindergarten classrooms from September 1, 2011 through June 30, 2012. (*Grant funded*)
- D. THAT the Board of Education approves the Agreement between the Cohoes City School District and Albany Community Partnership - Head Start for the operation of one Universal Pre-Kindergarten classroom from September 1, 2011 through June 30, 2012. (*Grant funded*)
- E. THAT the Board of Education awards the contract for legal services to Girven & Ferlazzo, 20 Corporate Woods Blvd., Albany, NY 12211 for a term of five years subject to annual review by the Board of Education, per response to September 28, 2011 Request for Proposal (RFP).
- F. THAT the Board of Education approves a contract with Parsons Child and Family Center, Neil Hellman School, 60 Academy Road, Albany, NY 12208 for special

education services during the 2011-2012 School Year at \$35,550 per student, per year. Rate subject to change per NYSED finalized rates.

- G. THAT the Board of Education approves a contract with Wildwood School, 2995 Curry Road Extension, Schenectady, NY 12303 for 2011-2012 School Year services at a rate of \$43,088 per student, per year pending final SED rate approval.
- H. THAT the Board of Education accepts a \$250 donation to enable lighting at night for Cohoes High School's Homecoming weekend (September 30-October 2, 2011) from CSArch, 40 Beaver Street, Albany, New York 12207.
- I. THAT the Board of Education extends the appointment of Peter Geleta as financial consultant at \$325/per day as needed not to exceed 15 additional days.
(Funded through construction aid)
Effective: October 20, 2011 through June 30, 2012
- J. THAT the Board of Education approves an overnight trip for the Cohoes High School Marching Band in conjunction with performing in the NYC St. Patrick's Day Parade on March 15 - 17, 2012. *(Funded through Booster Club)*
- K. THAT the Board of Education approves **change order 9-017** on NYS Education Department Project #01-05-00-01-0-006-018, Referendum 2008, for general construction at Cohoes High School.

<i>Contractor</i>	<i>Eastern Building & Restoration 2 Commerce Drive Albany, NY 12206</i>
Original Contract	\$10,742,423.00
Previous Change Order(s) Sum	\$144,253.00
Contract sum prior to this change order	\$10,886,676.00
CHANGE ORDER 9-017	\$20,874.00
New Contract Sum	\$10,907,550.00

- L. THAT the Board of Education approves **change order 9-018** on NYS Education Department Project #01-05-00-01-0-006-018, Referendum 2008, for general construction at Cohoes High School.

Contractor	<i>Eastern Building & Restoration 2 Commerce Drive Albany, NY 12206</i>
Original Contract	\$10,742,423.00
Previous Change Order(s) Sum	\$165,127.00
Contract sum prior to this change order	\$10,907,550.00
CHANGE ORDER 9-018	\$11,148.00
New Contract Sum	\$10,918,698.00

- M. THAT the Board of Education approves **change order 9-019** on NYS Education Department Project #01-05-00-01-0-010-008, Referendum 2008, for general construction at Harmony Hill Elementary School.

Contractor	<i>Eastern Building & Restoration 2 Commerce Drive Albany, NY 12206</i>
Original Contract	\$10,742,423.00
Previous Change Order(s) Sum	\$176,275.00
Contract sum prior to this change order	\$10,918,698.00
CHANGE ORDER 9-019	\$25,720.00
New Contract Sum	\$10,944,418.00

- N. THAT the Board of Education approves **change order 9-020** on NYS Education Department Project #01-05-00-01-0-006-018, Referendum 2008, for general construction at Cohoes High School.

Contractor	<i>Eastern Building & Restoration 2 Commerce Drive Albany, NY 12206</i>
Original Contract	\$10,742,423.00

Contractor	<i>Eastern Building & Restoration 2 Commerce Drive Albany, NY 12206</i>
Previous Change Order(s) Sum	\$201,995.00
Contract sum prior to this change order	\$10,944,418.00
CHANGE ORDER 9-020	\$264.00
New Contract Sum	\$10,944,682.00

- O. THAT the Board of Education approves **change order 9-021** on NYS Education Department Project #01-05-00-01-0-006-018, Referendum 2008, for general construction at Cohoes High School.

Contractor	<i>Eastern Building & Restoration 2 Commerce Drive Albany, NY 12206</i>
Original Contract	\$10,742,423.00
Previous Change Order(s) Sum	\$202,259.00
Contract sum prior to this change order	\$10,944,682.00
CHANGE ORDER 9-021	\$12,277.00
New Contract Sum	\$10,956,959.00

- P. THAT the Board of Education approves **change order 12-012** on NYS Education Department Project #01-05-00-01-0-006-018, Referendum 2008, for electrical construction at Cohoes High School.

Contractor	<i>J. McBain Electric 2742 Sixth Avenue Troy, NY 12180</i>
Original Contract	\$1,354,306.00

<i>Contractor</i>	<i>J. McBain Electric 2742 Sixth Avenue Troy, NY 12180</i>
Previous Change Order(s) Sum	\$96,151.00
Contract sum prior to this change order	\$1,450,457.00
CHANGE ORDER 12-012	\$7,182.00
New Contract Sum	\$1,457,639.00

- Q. THAT the Board of Education approves **change order 12-013** on NYS Education Department Project #01-05-00-01-0-006-018, Referendum 2008, for electrical construction at Cohoes High School.

<i>Contractor</i>	<i>J. McBain Electric 2742 Sixth Avenue Troy, NY 12180</i>
Original Contract	\$1,354,306.00
Previous Change Order(s) Sum	\$103,333.00
Contract sum prior to this change order	\$1,457,639.00
CHANGE ORDER 12-013	\$4,652.00
New Contract Sum	\$1,462,291.00

- R. THAT the Board of Education approves **change order 12-014** on NYS Education Department Project #01-05-00-01-0-010-008, Referendum 2008, for electrical construction at Harmony Hill Elementary School.

<i>Contractor</i>	<i>J. McBain Electric 2742 Sixth Avenue Troy, NY 12180</i>
Original Contract	\$1,354,306.00
Previous Change Order(s) Sum	\$107,985.00

<i>Contractor</i>	<i>J. McBain Electric 2742 Sixth Avenue Troy, NY 12180</i>
Contract sum prior to this change order	\$1,462,291.00
CHANGE ORDER 12-014	\$959.00
New Contract Sum	\$1,463,250.00

VIII. RECOMMENDATIONS FROM THE SUPERINTENDENT - PERSONNEL
INSTRUCTIONAL

- A. THAT the Board of Education appoints the following individuals to the Substitute Teacher and Tutor list:

Debra Bohr	Kendra Astemborski
Karen Cowley	Amanda Califano
Jessica Cyr	Sharon Crawford
Kaitlin Degnan	Alicia DiNuzzo
Emily Fratiai	Sara Fetcho
Lindsey Green	Scott Glanzrock
Vera Hart	Sarah Kendall
Kaye Horn	Kelly Landers
Jessica LaFlamme	Racheal LeBarron
Michelle McKee	Amanda Martucci
Alyssa Mitchell	Michael Meier
Jessamie O'Brien	Elizabeth Morgan-Brandel
Eric Olsen	Christine Prusch
Shana Pellitteri	Michelle Reilly
Jada Schmidt	Mackenzie Riegel
Samantha Townsend	Kara Robare
Jill Tyler	Severin O'Neal
Colleen VanCura	Leana Stone
Marina Viviani	
Amreenbanu Vora	

Effective: October 20, 2011

- B. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District appoints Matthew Olmstead to a conditional term in the tenure area of Music effective September 27, 2011 on an emergency conditional basis. Mr. Olmstead holds Initial Certification in the area of Music.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis, and subject to of both a statement from Mr. Olmstead regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Mr. Olmstead's continued employment is specifically contingent upon the District's receipt of notice, from the commissioner of Education, that she is fully cleared for employment.

Matthew Olmstead

Position 0.40 FTE Music
Certification Music
Tenure Area Music
Effective Date September 27, 2011
Tenure Date N/A
Salary Step 1 of the current CTA contract
Reason replaces Cheryl Payne

C. Jennifer Heeney

Position Reading Teacher
Certification Reading
Tenure Area Reading
Effective Date July 1, 2011
Tenure Date September 24, 2010
Salary Step 6 of the CTA contract
Reason replacing Bonnie-Jo Bellville (RIF)

- D. THAT the Board of Education approves a 2011-2012 full-time internship with a stipend of \$4,000 to the intern psychologists from the College of Saint Rose under the supervision of Maggie Russom at Cohoes High School and Van Schaick Grade School and Erin Hill at Cohoes Middle School:

Anna Friedrich, 23 Harris Avenue Apt., Albany, NY 12208

Robert Dickinson, 122 Columbia Gardens, Cohoes, NY 12047

- E. THAT the Board approves the following student intern placement from the Sage Graduate School at Harmony Hill Elementary School:

January 20, 2012 - May 31, 2012

April Mangini with Christina Scott

- F. THAT the Board approves the following student teacher placement from the College of Saint Rose at Abram Lansing Elementary School:

October 24, 2011 - December 9, 2011

Alexandria Caldarazzo with Chris Fess

NON-INSTRUCTIONAL

- G. THAT the Board of Education accepts the resignation of Nicole Ryan from her position as part-time teacher aide.

Effective: September 22, 2011

H. THAT the Board of Education approves the salary of \$17.40 per hour for Mary Opalka, Tax Collector for the 2011-12 school year.

I. Stacy Mackey

Position 1.0 FTE School Business Official
Effective Date February 7, 2011
Probation period N/A
Salary \$76,000
Reason replaces Adam Hotaling
received "certification of eligibles" from
Cohoes Municipal Civil Service Commission

J. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby provisionally appoints Mike Nolan to the position of Maintenance Mechanic, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

Mike Nolan

Position 1.0 FTE Maintenance Mechanic
Effective Date September 19, 2011
Probation period N/A
Salary per CSEA contract
Reason replaces William Hayes

K. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Susan Cooney to the position of part-time teacher aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis, and subject to both a statement from Ms. Cooney regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District's receipt of notice, from the Commissioner of Education, that she is fully cleared for employment.

Susan Cooney

Position Part-Time Teacher Aide
Effective Date September 8, 2011 through June 30, 2011
Salary \$8.00 per hour
Reason Open position

- L. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Melanie Moore to the position of part time teacher aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis, and subject to both a statement from Ms. Moore regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District's receipt of notice, from the Commissioner of Education, that she is fully cleared for employment.

Melanie Moore

Position Part Time Teacher Aide
Effective Date October 3, 2011 through June 30, 2011
Salary \$8.00 per hour
Reason Open position

- M. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Nadine Poulin to the position of part-time teacher aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis, and subject to both a statement from Ms. Poulin regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District's receipt of notice, from the Commissioner of Education, that she is fully cleared for employment.

Nadine Poulin

Position Part Time Teacher Aide
Effective Date September 8, 2011 through June 30, 2011
Salary \$8.00 per hour
Reason Renee Demoranville

- N. BE IT RESOLVED THAT the Board of Education of the Cohoes City School District hereby appoints Colleen Dewey to the position of part time teacher aide, subject to the rules of the Cohoes Civil Service Commission on an emergency conditional basis, in

accordance with the Civil Service Rules, such appointment is a temporary appointment.

BE IT FURTHER RESOLVED THAT this appointment is made on an emergency conditional basis, and subject to both a statement from Ms. Dewey regarding criminal conviction(s) or pending criminal charges and the receipt of criminal background clearance from the Commissioner of Education. Her continued employment is specifically contingent upon the District's receipt of notice, from the Commissioner of Education, that she is fully cleared for employment.

Colleen Dewey

Position Part Time Teacher Aide
Effective Date October 3, 2011 through June 30, 2011
Salary \$8.00 per hour
Reason Open position

- O. THAT the Board of Education **amends item VIII (J)** of the September 7, 2011 agenda (8th GRADE PROMOTION/ACTIVITY ONLY) to read as follows:

THAT the Board of Education appoints the following individuals as advisors to the clubs and activities listed for the 2011-2012 school year, contingent upon acceptable program enrollment:

CMS

Clubs and Activities	Name	FTE
8 th GRADE PROMOTION/ACTIVITY	Fallon Jennings	1.0 0.5
	Jill Havens	0.5

- P. THAT the Board of Education appoints the following individuals as advisors to the clubs and activities listed for the 2011-2012 school year, contingent upon acceptable program enrollment:

CMS

Clubs and Activities	Name	FTE
TECH CLUB	John Sala	1.0

ELEMENTARY

Clubs and Activities	Name	FTE
MUSICAL (ELEM) - CO-ASST. DIRECTOR	Stacy Smith	0.33

- Q. THAT the Board of Education appoints the following individuals to the coaching positions listed below for the 2011-2012 school year, contingent upon acceptable program enrollment:

CO-CURRICULAR ACTIVITY	NAME	FTE
Basketball - Boys Varsity	Jeffrey Huneau	1.0
Basketball - Boys JV	William LeBeau	1.0
Basketball - Boys Modified	Richard Curtin	1.0
Basketball - Boys Volunteer	Mike Marcil	0
Basketball - Boys Volunteer	Joe DeConno	0
Basketball - Boys Volunteer	John Doemel	0
Basketball - Girls Varsity	Dan Hytko	1.0
Basketball - Girls JV	Morgan Hytko	1.0
Basketball - Girls Modified	Michelle Smith	1.0
Basketball – Girls Volunteer	Mark Pascale	0
Bowling – Boys & Girls	Liz Duma	1.0
Cheerleading - Varsity (Basketball)	Jenny Hotaling	1.0
Indoor Track - Boys	Matthew Flannery	1.0
Indoor Track – Boys Volunteer	Gene Culnan	0
Indoor Track - Girls	Paul Wheeler	1.0
Indoor Track – Girls Volunteer	Angela Bernarde	0
Wrestling - Varsity	Rick Poplaski	1.0
Wrestling - JV	TBD	1.0
Wrestling - Modified	TBD	1.0

IX. RECOMMENDATIONS FROM THE SUPERINTENDENT - BUSINESS/FINANCE

X. FINANCIAL REPORTS (Recommended by the Superintendent)

- A. I recommend that the following reports be accepted by the Board of Education:
1. Warrants - Fund C: 9/1-9/15/11; Fund TA: 9/1-9/15/11; Fund F: 9/1-9/15/11; Fund A: 9/1-9/15/11; Fund C: 9/16-9/30/11; Fund F: 9/16-9/30/11; Fund A: 9/16-9/30/11; Fund J: 9/1-9/30/11
 2. Budget Transfer - September 2011
 3. Budget Status Reports - 07/01/2011 – 09/30/2011

4. Bank Reconciliation Report - September 2011
5. Extracurricular Activity Report - Detail Financial -
All Activities 6/1/11 - 10/11/11

MOTION: THAT the Board of Education adopts the following resolutions of the October 19, 2011 Agenda:

VII (A-R); VIII (A-Q) and X (A)

Moved by: Mrs. Hume
All voted "Aye"

Seconded by: Mrs. Rizzo
Motion carried 6-0

XI. INFORMATION AND CONSIDERATION

A. Travel and Conference Reports #1 through 10

B. THAT the Board of Education is aware of **Amendment #1**, dated September 20, 2011, to Agreement #18937, dated March 15, 2010, between the Cohoes City School District and New York State Energy Research & Development Authority (NYSERDA) as follows:

1. Exhibit A, "Statement of Work" **Delete** in its entirety and **Substitute** the attached revised "Statement of Work" dated September 20, 2011.
2. Agreement, Page 1 Item #8 Total Amount of Award **Delete** \$314,309 and **Substitute** the amount of \$309,096.89.
3. Agreement, Page 1, item No. 3, Project Period, **Delete** the Project Period "March 15, 2010 - September 1, 2011 and **Substitute** the Project Period "March 15, 2010 - October 28, 2011.

No other provision of the Agreement is otherwise changed or modified.

C. THAT the Board of Education is aware of **Amendment #2**, dated September 22, 2011 to Agreement #17707 dated November 1, 2009 between the Cohoes City School District and New York State Energy Research & Development Authority (NYSERDA) as follows:

1. Exhibit A, "Statement of Work" **Delete** in its entirety and **Substitute** the attached revised "Statement of Work" dated September 22, 2011.
2. Agreement, Page 1 Item #8 Total Amount of Award **Delete** \$309,821 and **Substitute** the amount of \$304,900.41

No other provision of the Agreement is otherwise changed or modified.

XII. COMMENTS FROM BOARD OF EDUCATION MEMBERS

XIII. QUESTIONS AND STATEMENTS FROM AUDIENCE

XIV. BOARD POLICY REVIEW

XV. DATES FOR FUTURE MEETINGS

November 2, 2011, Special Meeting - BLT Leadership Teams - 6:30 p.m. at Harmony Hill and 8:00 p.m. at Van Schaick.

November 9, 2011, CAPSBA Meeting @ Capital Region BOCES, 900 Watervliet-Shaker Rd., Albany @ 6:00 p.m.

November 16, 2011, Monthly Meeting, Cohoes Middle School Library, 6:30 p.m.

November 30, 2011, Special Meeting - BLT Leadership Teams - 6:30 p.m. at Abram Lansing and 8:00 p.m. at CMS.

MOTION: To enter into Executive Session at 8:11 p.m. to discuss collective bargaining and a personnel issue.

Moved by: Mr. Briggs
All voted "Aye"

Seconded by: Mrs. Rizzo
Motion carried 6-0

EXECUTIVE SESSION

TIME: 8:12 P.M.

ROLL CALL

Present: Mr. Briggs
Mrs. Hume
Mr. Smith
Mir Daigneault
Mrs. Rizzo
Mr. Pascale

Excused: Mr. Nolin

Also Present: Mr. Robert K. Libby, Superintendent
Ms. Peggy O'Shea, Assistant Superintendent for Education Services
Mrs. Stacy Mackey, School Business Official

DISCUSSION

XVI. ADJOURNMENT

MOTION: To adjourn Executive Session at 10:28 p.m.

Moved by: Mr. Briggs
All voted "Aye"

Seconded by: Mrs. Rizzo
Motion carried 6-0

District Clerk